



TRANSFER POLICIES AND PROCEDURES

Policy

1. Students enrolled in fully accredited osteopathic colleges in the United States may be considered for transfer to the third year of the DO or DO-PhD program at Michigan State University College of Osteopathic Medicine (MSUCOM) upon completion of the equivalent of the first two years of medical education as it is currently structured at MSUCOM. Applicants must present valid and compelling reasons for transfer and be in academic good standing at the school where they are currently enrolled. The procedure for transfer applications is described in the next section.
2. MSUCOM does not accept transfer credits earned at accredited US colleges of osteopathic medicine, with the exception of transfer following completion of preclerkship coursework as described above.
3. MSUCOM does not accept credits earned in other degree programs, including medical, premedical, or related health professions programs, for transfer. Individuals with prior education in these or other programs may not be admitted through transfer, but may apply through AACOMAS for admission as a first-year student. If admitted, the student may be eligible to take basic science waiver examinations or present documentation such as official transcripts, course packs and test results to course coordinators for consideration of possible waiver of the course(s).
4. MSUCOM has no articulation agreements with other institutions.

Eligibility for transfer into year three

1. An individual wishing to transfer to MSUCOM year three must demonstrate premedical science and overall grade point averages and MCAT scores **that are** greater than or equal to the averages of the class into which he/she wishes to transfer.
2. An individual will be considered ineligible for transfer if he/she:
 - a. was previously denied admission to MSUCOM as a first year student
 - b. has been dismissed or has withdrawn from another osteopathic college
 - c. has taken all premedical or medical school studies in international institutions
3. Applicants who are not Michigan residents will be considered only where there are extraordinarily compelling reasons.

Requirements for consideration of transfer into year three

1. Non-refundable \$250 filing fee, which may be waived if documentation of AACOMAS fee waiver is provided. *Please submit a \$50 check written out to MSU Graduate School as well as a separate \$200 check written out to MSUCOM.*
2. Official transcripts from all undergraduate colleges, graduate schools and medical colleges; copies of transcripts are not acceptable.
3. A letter of evaluation **and support** from the dean or dean of students at the osteopathic medical school where the applicant is currently enrolled.
4. Official reports of scores of all MCATs taken.
5. A copy of the original AACOMAS application and profile.
6. A copy of the current catalog from the osteopathic medical school where the applicant is enrolled.
7. Any documentation, in addition to the catalog, which may be needed to demonstrate satisfactory completion of the curricular content required of medical students at MSUCOM, including courses in clinical skills, osteopathic principles and practice and osteopathic manipulative medicine.
8. A personal statement presenting valid and compelling reasons for admission by transfer.

Application procedure for transfer into year three

1. There is no application form. The application for admission by transfer consists of a cover letter requesting a transfer and all of the items listed as requirements in this document.
2. The deadline for receipt for applicants' personal statements and filing fees in February 1 of the year proposed matriculation.
3. The deadline for receipt of all supporting documents is March 1 of the year of the proposed matriculation; this deadline ensures sufficient time to assign successful applicants to a base hospital for clerkship education which begins in or around July.
4. Curricular content from another school may be reviewed by MSUCOM faculty with expertise in areas of concern to be sure that the content meets MSUCOM requirements and all requirements have been successfully completed.
5. Applicants who are under serious consideration will be invited to MSUCOM for personal interviews. These applicants will be required to submit a current resume at least one week prior to the interview date.
6. Only applications that are complete in every aspect will be considered. **No exceptions or deadline extensions will be permitted.** Incomplete applications will be withdrawn from consideration.
7. All materials should be addressed and mailed to:

College of Osteopathic Medicine
William M. Falls, Ph.D., Associate Dean/Student Services
East Fee Hall; 965 Fee Road; Room C-103B
East Lansing, MI 48824-1316

8. Applicants who submit a completed application for admission by transfer will receive written notification of the decision made by MSUCOM.