2016-2017 Prematriculation Checklist	Date Due	
MSUCOM Office of Admissions- for questions please contact:		
MSUCOM Admissions (517) 353-7740		
Email: com.admissions@hc.msu.edu		
All Candidates:		
1. Accept offer in Accept Offer Tab in the supplemental application	Varies/check offer	☐
2. Complete Technical Standards document (before deposit can be paid)		☐
3. Complete Site Selection document (before deposit can be paid)		☐
4. Complete MSU Graduate Application (before deposit can be paid)		☐
5. Complete Admissions Agreement (before deposit can be paid)		☐
6. Complete Biosketch (before deposit can be paid)		☐
7. Submit/Pay Deposit		☐
8. Sign up for visit date		☐
9. Send official hard/paper copies of all transcripts	June 7, 2017	☐
For questions please contact: Lorie Culham, Admissions Manager (517) 353-7740		
Canadian Candidates only:		
1. Follow directions in Canadian Accept Offer tab		☐
a. Provide Affidavit of Support (if sponsored) with current date, sponsor's name, dollar amount		☐
b. Provide Financial Proof/Bankstatement (If self-supporting)		☐
2. Contact OISS for visa and bank deposit information: www.OISS.msu.edu	Immediately	
MSUCOM Office of the Registrar- for questions please contact:		
MSUCOM Registrar, (517) 353-7741, OsteoMedReg@hc.msu.edu		
1. Clear any holds on your account if you attended MSU, as holds will prevent your enrollment.	Immediately	☐
2. Enrollment- MSUCOM Office of the Registrar will enroll you in your courses.	Beginning mid-March	☐
http://com.msu.edu/Students/Registrar/Enrollment.htm		
3. Read welcome letter from MSUCOM Office of the Registrar and obtain PID/PAN numbers.	As soon as available	☐
In addition, complete the release forms on the PID PAN Tab and upload the forms in a timely manner.		
(Available on your Admit Offer Tab beginning mid-March).		
4. Using your PID and PAN, set up your Net ID (instruction given in the welcome letter mentioned above).	As soon as available	☐
5. Confirm attendance in StuInfo once your bill is available	By bill due date	☐
(refer to welcome letter for additional information)		
6. Complete compliances- for questions please contact Teresa (Tess) Zdenahlik, Records Associate	June 7, 2017	☐
http://com.msu.edu/Students/Registrar/Compliances.htm		
a.) Immunizations- can be started mid-March (when you are enrolled):	June 7, 2017	☐
http://com.msu.edu/Students/Registrar/Immunizations.htm		
b.) Fingerprinting and Background Checks- can be started as soon as you are admitted:	June 7, 2017	☐
http://www.com.msu.edu/Students/Registrar/Fingerprinting.htm		
c.) Student insurance or get waiver through MSU Human Resources:	June 7, 2017	☐
https://www.hr.msu.edu/benefits/student_insurance/index.htm		
Office of Scheduling and Student Activities - Questions on Orientation/Convocation contact:		
Beth Courey, Director (517) 355-4608 or courey@msu.edu		
- Process Orientation Order click link below. (See 2021 Class link for Orientation Order Information)	by Feb. 28, 2017	☐
http://bit.ly/2hT0cRI - Scroll down to "MSUCOM Merchandise Store"		
(After February 28, Please place your order as soon as possible)		
Medical Financial Aid Office- for questions please contact the Medical		☐
Financial Aid Team:		
Coordinators Angelene Patton and Teresa Halliburton		
Medical Financial Aid Team:(517) 353-5940		
http://www.finaid.msu.edu/med/medcontact.asp		