## 2016-2017 Prematriculation Checklist

### MSUCOM Office of Admissions- for questions please contact:
 **MSUCOM Admissions (517) 353-7740**
 **Email: com.admissions@hc.msu.edu**

### All Candidates:
1. Accept offer in Accept Offer Tab in the supplemental application
2. Complete Technical Standards document (before deposit can be paid)
3. Complete Site Selection document (before deposit can be paid)
4. Complete MSU Graduate Application (before deposit can be paid)
5. Complete Admissions Agreement (before deposit can be paid)
6. Submit/Pay Deposit
7. Sign up for visit date
8. Send official hard/paper copies of all transcripts
   - For questions please contact: Lorie Culham, Admissions Manager (517) 353-7740

### Canadian Candidates only:
1. Follow directions in Canadian Accept Offer tab
   a. Provide Affidavit of Support (if sponsored) with current date, sponsor’s name, dollar amount
   b. Provide Financial Proof/Bankstatement (If self-supporting)
2. Contact OISS for visa and bank deposit information: [www.OISS.msu.edu](http://www.OISS.msu.edu)

### MSUCOM Office of the Registrar- for questions please contact:
 **MSUCOM Registrar, (517) 353-7741, OsteoMedReg@hc.msu.edu**

1. Clear any holds on your account if you attended MSU, as holds will prevent your enrollment.
2. Enrollment- MSUCOM Office of the Registrar will enroll you in your courses.
   - [http://com.msu.edu/Students/Registrar/Enrollment.htm](http://com.msu.edu/Students/Registrar/Enrollment.htm)
3. Read welcome letter from MSUCOM Office of the Registrar and obtain PID/PAN numbers.
   - In addition, complete the release forms on the PID PAN Tab and upload the forms in a timely manner.
   - (Available on your Admit Offer Tab beginning mid-March).
4. Using your PID and PAN, set up your Net ID (instruction given in the welcome letter mentioned above).
5. Confirm attendance in StuInfo once your bill is available
   - (refer to welcome letter for additional information)
6. Complete compliances- for questions please contact Teresa (Tess) Zdenahlik, Records Associate
   - a.) Immunizations- can be started mid-March (when you are enrolled):
       - [http://com.msu.edu/Students/Registrar/Immunizations.htm](http://com.msu.edu/Students/Registrar/Immunizations.htm)
   - b.) Fingerprinting and Background Checks- can be started as soon as you are admitted:
       - [http://www.com.msu.edu/Students/Registrar/Fingerprinting.htm](http://www.com.msu.edu/Students/Registrar/Fingerprinting.htm)
   - c.) Student insurance or get waiver through MSU Human Resources:
       - [https://www.hr.msu.edu/benefits/student_insurance/index.htm](https://www.hr.msu.edu/benefits/student_insurance/index.htm)

### Office of Scheduling and Student Activities - Questions on Orientation/Convocation contact:
 **Beth Courey, Director (517) 355-4608 or courey@msu.edu**
- Process Orientation Order click link below. (See 2021 Class link for Orientation Order Information)
  - Scroll down to "MSUCOM Merchandise Store"
- (After February 28, Please place your order as soon as possible)

### Medical Financial Aid Office- for questions please contact the Medical Financial Aid Team:
 **Coordinators Angelene Patton and Teresa Halliburton**
 **Medical Financial Aid Team:(517) 353-5940**
 **http://www.finaid.msu.edu/med/medcontact.asp**