

Approved by the Faculty of the College August 19, 1992
Revised and Approved by the Faculty of the College October 1, 1992
Revised and Approved by the Faculty of the College November 18, 1993
Revised and Approved by the Faculty of the College April 18, 1995
Revised and Approved by the Faculty of the College April 28, 2000
Revised and Approved by the Faculty of the College October 7, 2003
Revised and Approved by the Faculty of the College April 10, 2006
Revised and Approved by the Faculty of the College October 20, 2006
Revised and Approved by the Faculty of the College June 24, 2009
Revised and Approved by the Faculty of the College January 10, 2011
Revised and Approved by the Faculty of the College November 10, 2011
Revised and Approved by Committee on Student Evaluation August 29, 2013
Revised and Approved by the Faculty of the College April 29, 2014
Revised and Approved by the Faculty of the College June 09, 2015
Revised and Approved by the Faculty of the College June 09, 2016

**MICHIGAN STATE UNIVERSITY
COLLEGE OF OSTEOPATHIC MEDICINE
POLICY FOR RETENTION, PROMOTION, AND GRADUATION**

An electronic copy of the Policy for Retention, Promotion and Graduation is available to each student in the College on the MSUCOM Office of the Registrar policies webpage.

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1. Graduation Requirements

- a. To graduate from the Michigan State University College of Osteopathic Medicine (MSUCOM) with a Doctor of Osteopathic Medicine (D.O.) degree, a student must meet all of the following requirements:
 - i. Satisfactorily complete all required courses (or approved equivalent) in the Preclerkship and Clerkship Programs.
 - ii. Pass COMLEX Level 1, COMLEX Level 2CE and COMLEX Level 2PE of the National Board of Osteopathic Medical Examiners (NBOME).
 - iii. Complete four years of Responsible Conduct of Research (RCR) training as outlined by the “America Creating Opportunities to Meaningfully Promote Excellence in Technology, Education, and Science (COMPETES) Act”, approved by Congress, and required by the University.
 - iv. Receive endorsement for graduation from the Committee on Student Evaluation (COSE) and an affirmative vote from the faculty of the College.

2. Additional Requirements

- a. Each D.O. student will have **six (6) calendar years** from the student’s date of matriculation to complete all D.O. program graduation requirements.
 - i. Each D.O. /Ph.D. student will have **nine (9) calendar years** from the student’s date of matriculation to complete all D.O. program graduation requirements.
 - ii. A student may petition COSE for one (1) additional year by submitting a written request to the College Registrar to schedule an appointment.
 - iii. Any modification of the required timeframe to completion must be approved by COSE.
- b. A student who is reinstated or returning from academic dismissal, voluntary withdrawal, academic leave, or leave of absence must adhere to those College curriculum requirements and retention policies that apply to the graduating class year into which he or she enters at the time of their re-entry to MSUCOM.
- c. [See Addendum A](#)
- d. Each student must pass (or successfully remediate) all required Semester 1 and 2 Preclerkship Program courses as a prerequisite for entry into Semester 3. ([See Section 3f](#))
- e. Each student must pass (or successfully remediate) all required Preclerkship Program courses prior to entry into the Clerkship Program. ([See Section 3g](#))

- f. Each student must take the COMLEX Level 1 examination prior to entry into the Clerkship Program.
 - i. A student who does not meet this requirement will be immediately disenrolled and placed on a College Academic Leave until such time that COMLEX Level 1 has been taken. ([See Section 8](#))
- g. Each student must pass COMLEX Level 1 as a prerequisite for enrollment in Semester 9 and continuation in the Clerkship Program. D.O./Ph.D. students must pass the COMLEX Level 1 examination to be eligible for clinic rotations or didactic training.
 - i. A student who does not meet the requirement will be immediately disenrolled and placed on a College Academic Leave until such time that COMLEX Level 1 has been passed. ([See Section 8](#))
 - ii. Once COMLEX Level 1 has been passed, the student must discuss re-enrollment with the Office of the Registrar.
 - iii. A student who is unable to pass COMLEX Level 1 and therefore unable to re-enroll within one (1) calendar year will be required to appear before COSE for a performance review.
- h. Prior to matriculation, each student must meet all of the following University and College compliancy requirements:
 - i. Fingerprinting and criminal background check.
 - ii. Immunizations as required by the Office of the University Physician. (<http://uphys.msu.edu/files/attachment/15/original/StudentImmuneForm2012CCC.pdf>)
 - iii. Official transcripts from previously attended colleges/universities.
- i. Each student must maintain the following University and College compliancy requirements on an annual basis:
 - i. Centers for Disease Control and Prevention recommendations for immunization of healthcare workers, Bloodborne Pathogens (BBP) and Universal Precautions initial and refresher training.
 - ii. HIPAA (Health Insurance Portability and Accountability Act) initial and refresher training.
 - iii. Tuberculin (TB) and Influenza (Flu vaccine) immunizations.
- j. [See Addendum A](#)
- k. Prior to initial entry or reentry into the Clerkship Program each student must meet all of the following College compliancy requirements:

- i. Negative urine drug screen.
 - ii. Certification in Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS).
 - iii. Respirator Fit Test certification.
- I. A student may be subject to random drug screening during the Preclerkship or Clerkship Programs.

3. Grades

- a. MSUCOM employs the P-N (Pass-No Grade) grading system. The issuance of a P or N grade will be in accordance with University policy. Grading on the P-N system may be postponed through use of the I (Incomplete) grade or ET (Extension) grade in accordance with University definition and policy and as approved by the University Committee on Curriculum.
- b. Recording of grades on official transcript:
 - i. An N grade received in any course is permanently recorded on the student's official transcript, and will not be removed even if the course is subsequently successfully remediated or repeated with a P grade.
 - ii. An I grade assigned in any course will be recorded on the student's official transcript until the course is completed, at which time it will be permanently changed to an I/P or an I/N grade, as appropriate.
 - iii. An ET grade assigned in any course will be recorded on the student's official transcript until the course is completed at which time it will be permanently changed to a P or N grade, as appropriate.
- c. Completion of I and ET grades:
 - i. A student that is academically dismissed from the College, cannot complete the requirements for courses in which the I or ET grade was assigned until after he or she has been reinstated to the College by COSE.
- d. Within five (5) days of the end of each required Preclerkship course, each Instructor of Record must notify the College Registrar, using the appropriate College form, of any students that did not earn a P grade in their respective course(s). The Instructor of Record will indicate the basis for the assignment of a non-passing grade (I, ET or N).
- e. Upon receipt of the form and verification of the official grade, the College Registrar will determine the student's academic status. ([See Section 5](#))
 - i. Academic status is based solely on grades received in the D.O. Program.

1. Grades in Preclerkship elective courses have no impact on academic status.
 - ii. When determining a student's academic status, credits from courses in which a student has been assigned an I or ET grade will not be used in the calculation of total credits attempted.
 - iii. If a grade in a required course is changed from an I or ET to an N grade after a semester has already begun, the N grade will be used in the determination of a student's academic status at the conclusion of the in-progress semester.
- f. No student will be permitted to advance to Semester 3 if he or she has any non-completed prerequisites, non-remediated N grades or outstanding I or ET grades in required courses from Semester 1 and/or 2.
- g. No student will be permitted to begin the Clerkship Program if he or she has any non-completed prerequisites, non-remediated N grades or outstanding I or ET grades in any required Preclerkship courses.
- h. No student will be recommended to the faculty for awarding of the D.O. degree if he or she has any non-completed prerequisites, non-remediated N grades or outstanding I or ET grades in any required courses in the Preclerkship and Clerkship Programs.

4. [See Addendum A](#)

5. **Academic Status**

- a. **Academic Good Standing (Appendix 1)**: A designation given to any student who has passed all required courses, including remediation's and clinical requirements in the Preclerkship and Clerkship Programs and is compliant with all University immunizations, College compliances and certification/training requirements while maintaining an acceptable level of professional behavior.
- b. **Academic Warning (Appendix 1) See Addendum A**: An in house designation given to all students with an outstanding N grade at the beginning of each semester.
 - i. During the Preclerkship Program students will be removed from Academic Warning once the N grade has been successfully remediated or repeated with a P grade.
 - ii. During the Clerkship Program students will be removed from Academic Warning after they have successfully repeated the clinical rotation (core) in

which they received the original N grade or successfully completed the requirements of an equivalent clinical rotation (s/elective) with a P grade.

- iii. All students on Academic Warning will not be allowed to participate in any extracurricular activities, including student organization E-boards, and College/University Committees until such time that the student is no longer on Academic Warning.

- c. **Academic Notice (Appendix 1) See Addendum A:** An in house designation determined at the end of Semester 1, Semester 2 and Semester 3 of the Preclerkship Program and is given to all students that are in the first (1st) quintile based on their cumulative course scores. The Academic Notice status is a system used to provide students with assistance through required guidance and consultation.
 - i. The Associate Dean/Student Services will notify the student of their Academic Notice status in writing.
 - ii. The student must meet with the Director of Academic and Career Guidance, or designee, for counseling and/or possible referral.
 - 1. A student that fails to meet this requirement will be referred to the Associate Dean/Student Services. Documentation of non-compliant (unprofessional) behavior may become part of the student's academic file.
 - iii. The student may be advised to discontinue participation in all extracurricular activities, including student organization E-boards, and College/University Committees until such time that the student is no longer on Academic Notice.
- d. **Academic Review (Appendix 1) See Addendum A:** An in house status given at the end of each semester to all students that have accumulated N grades in excess of 15% of the total required credits earned in the D.O. program to date.
 - i. The Associate Dean/Student Services will notify the student of their Academic Review status in writing.
 - ii. A student may be on Academic Warning as well until the outstanding N grade has been successfully remediated. ([See Section 5b](#))
 - iii. The student will be required to appear before the COSE Preclerkship Performance Subcommittee, for guidance and consultation. ([See Section 14bi](#))

1. In preparation of an appearance before the Subcommittee, a student may want to meet with the Associate Dean/Student Services or the College Registrar to discuss meeting guidelines and expectations.
 - iv. The Subcommittee will review the student's academic file, accept materials offered or hear from advocates speaking on the student's behalf, as well as provide an opportunity for the student to discuss their academic performance.
 - v. The Subcommittee may recommend or require that the student alter his or her course of study, seek academic or personal counsel or obtain other forms of assistance. The Subcommittee may prescribe levels of achievement to be attained within a designated time.
 - vi. The Associate Dean/Student Services will communicate to the student in writing a summary of the Subcommittee recommendations or requirements. This document will become part of the student's academic file.
 - vii. A student that fails to appear before the Subcommittee without due cause, when directed, or fails to meet any of the Subcommittee's requirements, will be referred to the Associate Dean/Student Services for further action.
- e. **Unsatisfactory Clinical Performance (Appendix 3)**: A status determined at the end of each rotation and given to all students who have:
- i. Received one or more N grades in clinical rotations.
 1. The student will be required to appear before the COSE Clerkship Performance Subcommittee, for guidance and consultation. ([See Section 14bii](#))
 2. The student will be placed on an in house designation of Academic Warning. ([See Section 5bii](#))
 - ii. Received an overall rating of "Below Expectations" on Section I of the Clinical Clerkship Rotation Evaluation.
 1. "Below Expectations" evaluations will be referred to the Instructor of Record/Department Chairperson of the clinical rotation department for review and grade determination.
 - a. Students receiving two or more Clinical Clerkship Rotation Evaluations with overall "Below Expectations" rating in Section 1 will be required to appear before the COSE Clerkship Performance Subcommittee for guidance and consultation.
 - iii. Received an overall rating of "Below Expectations" on Section II of the Clinical Clerkship Rotation Evaluation.

1. Evaluation will be referred to the Associate Dean/Student Services, in consultation with the Instructor of Record/Department Chairperson for review and determination of further action.
- iv. The Associate Dean/Student Services will notify a student of his or her unsatisfactory clinical performance in writing. This document will become part of the student's academic file.
- v. A student directed to appear before the Subcommittee must have all attending evaluations from completed clinical rotations available for review prior to his or her appearance. Assistance may be obtained from the Office of the Registrar.
 1. In preparation for an appearance before the Subcommittee, a student may want to meet with the Associate Dean/Student Services or the College Registrar to discuss meeting guidelines and expectations.
- vi. The Subcommittee will review the student's academic file, clinical evaluations, accept materials offered or hear from advocates speaking on the student's behalf, as well as provide an opportunity for the student to discuss their academic and clinical performance.
- vii. The Subcommittee may recommend or require that the student seek academic or personal counsel or other forms of assistance and may prescribe levels of achievement to be attained within a designated time.
- viii. The Associate Dean/Student Services will communicate to the student in writing a summary of the Subcommittee recommendations or requirements. This document will become part of the student's academic file.
 1. If the Subcommittee recommends academic dismissal, the student will appear before COSE to have his or her status in the College determined. COSE will review the student's academic and clinical performance as well as reasons for the recommendation of academic dismissal and determine whether dismissal is appropriate.
 2. The Associate Dean/Student Services will communicate to the student in writing and personally, when possible, the decision of COSE. This document will become part of the student's academic file.
 3. If the Subcommittee refers the student to the College Hearing Committee he or she must meet with the Associate Dean/Student Services immediately following the receipt of the referral.

- ix. A student that fails to appear before the Subcommittee without due cause, when directed, or fails to meet any of the Subcommittees requirements, will be referred to the Associate Dean/Student Services for further action.

- f. **Academic Dismissal (See Section 13b; Appendix 1 & 2):**
 - i. A status given to all students that:
 - 1. Have accumulated N grades, remediated and non-remediated, in excess of 20% of the accumulated total credits attempted in required courses beginning in Semester 2 and beyond and is determined at the end of the semester; or
 - 2. Have accumulated N grades, remediated and non-remediated, in excess of 40% of the total credits attempted in required courses during a single semester, beginning in Semester 2 and beyond and is determined at the end of the semester; or
 - 3. Have not passed the COMLEX Level 1 examination, COMLEX Level 2CE examination or COMLEX Level 2PE examination after three (3) attempts on any single level exam.
 - ii. The Associate Dean/Student Services will notify the student of his or her academic dismissal in writing. This document will become part of the student's academic file.
 - iii. A student that desires to remain at MSUCOM after his or her first (1st) dismissal, may petition COSE for reinstatement by submitting a written request to the College Registrar to schedule an appointment.
 - 1. A student that desires to remain at MSUCOM after his or her second (2nd) dismissal must consult with the Associate Dean/Student Services.
 - iv. COSE will review the student's cumulative academic performance, accept materials offered or hear from advocates speaking on the student's behalf, as well as provide an opportunity for the student to discuss their academic performance. COSE will then determine whether dismissal is appropriate.
 - v. The Associate Dean/Student Services will communicate to the student in writing and personally, when possible, the decision of COSE. This document will become part of the student's academic file.
 - vi. The names of students that have been dismissed from the College will be provided to the Office of Academic Programs.

6. Remediation

a. Preclerkship Program

- i. In the Preclerkship Program remediation is the process by which course objectives may be met after receiving an N grade.
- ii. A remediation examination and/or experience, if recommended by the Instructor of Record, will be offered to the student only after the N grade has been officially recorded with the University and the College Registrar has determined the student's academic status and eligibility for remediation.
- iii. If a student is academically dismissed from the College, he or she cannot remediate a course in which an N grade was received until reinstated to the College by COSE.
- iv. To successfully remediate an N grade, a student must achieve a predetermined level of competency determined by the course Instructor of Record. To accomplish this the student may either:
 1. If eligible, enroll in a College directed course of study that is designed and supervised by the Instructor of Record and administered by Academic Programs; or
 2. Retake the course when it is next offered.
- v. A student that successfully remediates by a prescribed examination and/or experience will receive a P grade for the directed study course. This indicates that the student has remediated the original course.
- vi. If the student is not successful in passing the remediation examination and/or experience, he or she will receive an N grade for the directed study course and must retake the course in which the original N grade was received at its next offering.
- vii. No student may re-take a required, non-remediated course during a semester in which they are already carrying a full load of required courses. In other words, course enrollment "overloads" will not be allowed.

b. Clerkship Program

- i. Remediation is not offered for Clerkship courses.
 1. If a student receives an N grade in the Clerkship Program they must :
 - a. Core: Successfully repeat by receiving a P grade in the clinical rotation in which they received the original N grade; or
 2. S/elective: Successfully complete the requirements of an equivalent clinical rotation with a P grade.

- ii. Any student who receives an N grade in the Clerkship Program will be required to appear before the COSE Clerkship Performance Subcommittee. ([See Section 5e1](#))

7. Leave of Absence - A designation given to any student who has received permission from the Associate Dean/Student Services, or designee, to be temporarily released from their responsibilities in the College.

- a. A student must consult with the Associate Dean/Student Services to discuss their reasons for requesting a leave.
 - i. Required courses completed prior to an approved leave of absence will be included in the determination of a student's academic status.
 - ii. An approved leave of absence will not supersede a student's academic status determination. ([See Section 5](#))
- b. The names of students that have been approved for a leave of absence will be submitted to the Office of Academic Programs and COSE.
- c. During the leave of absence, the student is no longer enrolled in the College and the time away does not count against the six (6) or nine (9) calendar years requirement to graduate from the College. ([See Sections 2a & 2ai](#))
- d. A student must adhere to College curriculum requirements and retention policies that apply to the graduating class year into which he or she enters upon their return to the College.
- e. If a student does not re-enroll in the College at the end of one (1) calendar year, he or she must appear before COSE to request a leave extension ([See Section 13c](#)).
 - i. The Associate Dean/Student Services will communicate to the student in writing and personally, when possible, the decision of COSE.
- f. If a student does not re-enroll in the College at the end of one (1) calendar year and has not requested a leave extension will be considered voluntarily withdrawn from the College.

8. Academic Leave

- a. A designation given to all students prohibited from curricular advancement due to:
 - i. Non-completion of required courses (e.g., dropped courses); or
 - ii. Non-remediated N grades; or
 - iii. Failure to meet the COMLEX Level 1 examination prerequisite for enrollment in Semester 9.

- b. The Associate Dean/Student Services will notify the student of his or her Academic Leave in writing. The document will become part of the student's academic file.
- c. During the academic leave, the student is no longer enrolled in the College and the time away does not count against the six (6) or nine (9) calendar years requirement to graduate from the College. ([See Sections 2a & 2ai](#))
- d. A student must adhere to College curriculum requirements and retention policies that apply to the graduating class year into which he or she enters upon their return to the College.
- e. If a student does not re-enroll in the College at the end of one (1) calendar year he or she must appear before COSE for a performance review.
 - i. The Associate Dean/Student Services will communicate to the student in writing and personally, when possible, the decision of COSE.
- f. The names of students that have been placed on academic leave will be provided to the Office of Academic Programs.

9. Voluntary Withdrawal ([See Section 13c](#))

- a. A designation given to any student whose intent is not to return to the College and has consulted with the Associate Dean/Student Services or designee and has a mutual agreement to voluntarily withdraw, or to any student who has not communicated their intent to return to the Associate Dean/Student Services at the end of one (1) calendar year of an approved leave of absence.
- b. The names of voluntarily withdrawn students will be provided to the Office of Academic Programs and COSE.

10. Reinstatement

- a. Any student who had previously been academically dismissed or voluntarily withdrawn may petition COSE for reinstatement.
- b. To seek reinstatement, a student must submit a written request to the College Registrar to schedule an appointment with COSE.
- c. COSE will review the student's cumulative academic performance, accept materials offered or hear from advocates speaking on the student's behalf, as well as provide an opportunity for the student to discuss their academic performance. COSE will then determine whether reinstatement is appropriate.

- d. The Associate Dean/Student Services will communicate to the student in writing and personally, when possible, the decision of COSE. This document will become part of the student's academic file.
- e. The names of students reinstated to the College will be provided to the Office of Academic Programs to assure that reinstated students are able to participate in all College activities, unless directed by COSE.
- f. A student must adhere to the College curriculum requirements and retention policies that apply to the graduating class year into which he or she enters upon their return to MSUCOM.

11. Appeal

- a. A student will be given the opportunity to appeal the College Retention, Promotion and Graduation policy, and/or a COSE decision to the Dean or designee.
- b. A student must consult with the Associate Dean/Student Services prior to requesting an appeal.

12. Conflict of Interest

- a. In order to avoid a possible conflict of interest:
 - i. COSE members who are also responsible for issuing an N grade to a student will not vote on any COSE decisions made regarding that student; however, if requested, they may provide information to COSE.
 - ii. Any health professional providing health services, including psychiatric or psychological counseling services, will recuse him/herself from the academic assessment or promotion of the student receiving those services and appearing before COSE.

13. COSE Responsibilities

- a. COSE will have responsibility, delegated by the Dean and the faculty of the College, for administration of the "Michigan State University College of Osteopathic Medicine Policy for Retention, Promotion and Graduation" governing students pursuing the D.O. degree. On a periodic basis, through the Associate Dean/Student Services, COSE will receive and evaluate the overall achievement and academic file of students pursuing the D.O. degree. In accomplishing this task, the Committee may assume the additional responsibility for the review and evaluation of procedures

used to determine the achievement and performance of students enrolled in the College.

- b. COSE will decide whether a student's academic dismissal from the College, not involving unprofessional/unethical behavior, should be upheld ([See Section 5f](#)).
- c. COSE will review petitions for reinstatement submitted by students that have been academically dismissed, have voluntarily withdrawn, or have been on a leave of absence or academic leave from the College for one (1) calendar year or more. Decisions will be made on an individual basis. COSE will recommend guidelines and/or requirements, which may facilitate successful completion of the curriculum. (See Sections [5f](#), [7](#), [9](#), and [10](#)).
- d. All COSE decisions will be communicated in writing to the Dean who may, after further review (e.g., appeal from student) and discussion with the COSE Chairperson or designee, uphold or overturn the COSE decision. Reasons for overturning a COSE decision by the Dean will be communicated through the COSE Chairperson or designee. (See Sections [11](#) and [15h](#)).
- e. COSE will recommend to the faculty those candidates who have qualified for the awarding of the D.O. degree ([See Section 1iv](#)).

14. COSE Composition and Meeting Times

- a. The composition and quorum of COSE will be as described in the bylaws of the Michigan State University College of Osteopathic Medicine.
 - i. COSE will meet with the Dean at the beginning of each Fall Semester to discuss the committee's activities of the preceding year as well as proposed activities of the upcoming year.
 - ii. COSE will meet each semester following the verification of all grades by the College Registrar.
- b. COSE will oversee the activities of two Subcommittees:
 - i. Preclerkship Performance Subcommittee: This Subcommittee will consist of three (3) voting members of COSE selected by the COSE full Committee. The Subcommittee members will select the Subcommittee chair. This Subcommittee will meet each semester and review students placed on Academic Review during the preceding semester and provide students with guidance in consultation with the Associate Dean/Student Services and the Director of Academic and Career Guidance.

- ii. Clerkship Performance Subcommittee: This Subcommittee will consist of three (3) voting members of COSE, including a minimum of two (2) physicians, selected by the COSE full Committee. The Subcommittee members will select the Subcommittee chair. This Subcommittee will meet each semester and review students placed on Unsatisfactory Clinical Performance during the preceding semester and provide students with guidance in consultation with the Associate Dean/Student Services and the Assistant Registrar.

15. COSE Chairperson Responsibilities

- a. The Chairperson (elected by and from the voting members of the Committee at its first meeting of each academic year; bylaws [6.1.6]), or designee, shall serve as head of the Committee and preside over all Committee meetings.
- b. The Chairperson will see that all Committee meetings and activities adhere to the guidelines established in the "Michigan State University College of Osteopathic Medicine Policy for Retention, Promotion and Graduation."
- c. The Chairperson, in consultation with the Dean, will review COSE membership participation.
- d. In January of each year the Chairperson will convene and lead a review of the Policy for Retention, Promotion, and Graduation document. Faculty and/or Administrators from the following units should be represented: Statewide Campus System (SCS), DO/PhD Program, Clerkship Program, Basic Science courses, Systems Biology courses, Office of Academic Programs, and Office of Student Services, including the College Registrar and staff.
- e. The Chairperson, and/or the Associate Dean/Student Services, will meet with the entering class during College orientation each year to discuss the responsibilities and functions of COSE and review common problems that may result in an appearance before the Committee.
- f. The Chairperson shall receive petitions from the College Registrar for reinstatement of those students that have been academically dismissed, have voluntarily withdrawn, or have been on an academic leave or leave of absence for one (1) calendar year or more from the College. Following receipt of the petition, the COSE Chairperson, in coordination with the College Registrar, will place the student's name on the COSE agenda for review by the Committee.

- g. The Chairperson, in coordination with the College Registrar, will set meeting times, prepare agendas and circulate them to all Committee members.
- h. The Chairperson will meet with the Dean after each COSE meeting to discuss COSE decisions.

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Addendum A
“Policy for Retention, Promotion and Graduation”
Changes to Sections 2 & 4, effective Fall Semester 2016

Academic Notice (4c) moved to Section 2 with the following new language:

- 2c. *Student academic performance will be monitored and reviewed for indicators of marginal performance (i.e., risk factors) that may place the student at increased risk for negative academic outcomes (e.g., academic dismissal or failure of licensure exams), and/or jeopardize his or her ability to obtain a residency training position. Students identified will be notified and required to appear for a mandatory Academic/Career Checkup with a College Academic and Career Guidance Advisor.*

http://com.msu.edu/Students/Academic_Career_Guidance/index.htm

New College requirement to pass COMSAE before eligible to take COMLEX Level 1 (2j):

- 2j. *In order to be eligible to take the COMLEX Level 1 examination, a student must first take the COMSAE examination and receive a passing score of ≥ 450 . This score is subject to change as determined by the College. Students will be provided two (2) opportunities to pass the NBOME embargoed COMSAE examination administered by the College.*
- i. A student who does not meet this requirement, after two attempts will be immediately dis-enrolled and placed on a College Academic Leave. (See Section 8)*
 - ii. A student will be provided with two (2) additional opportunities to take and pass the NBOME embargoed COMSAE examination administered by the College the following year.*
 - 1. A student who is unable to pass the COMSAE examination the following year, and therefore unable to take COMLEX Level 1, will be required to appear before COSE for a performance review and determination of future enrollment in the College.*

Academic Warning (4b) with same language moves to Section 4 and changes title to Academic Review.

Academic Review (4d) with same language changes title to Academic Warning (5b).

Academic Status Progression

Academic Good Standing

Passed all academic or clinical requirements

Compliant with College and University training requirements and immunizations

Maintained acceptable professional behavior

Academic Warning

(In house status)

Exceed 15% total N grades

Appear before COSE Performance Subcommittee for guidance

Subcommittee may recommend/require additional academic or personal counseling

Dismissal

Exceed 20% total accumulated N grades
(beginning in Sem 2)

or

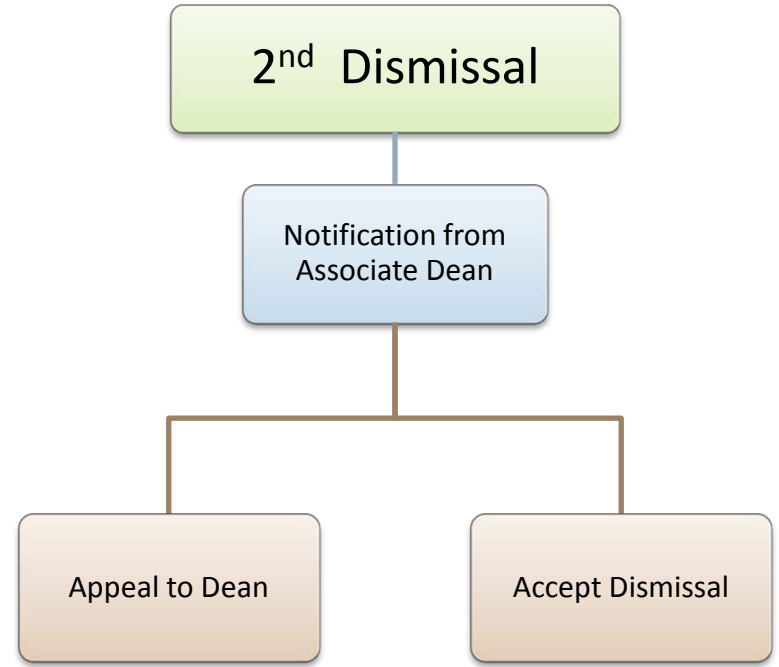
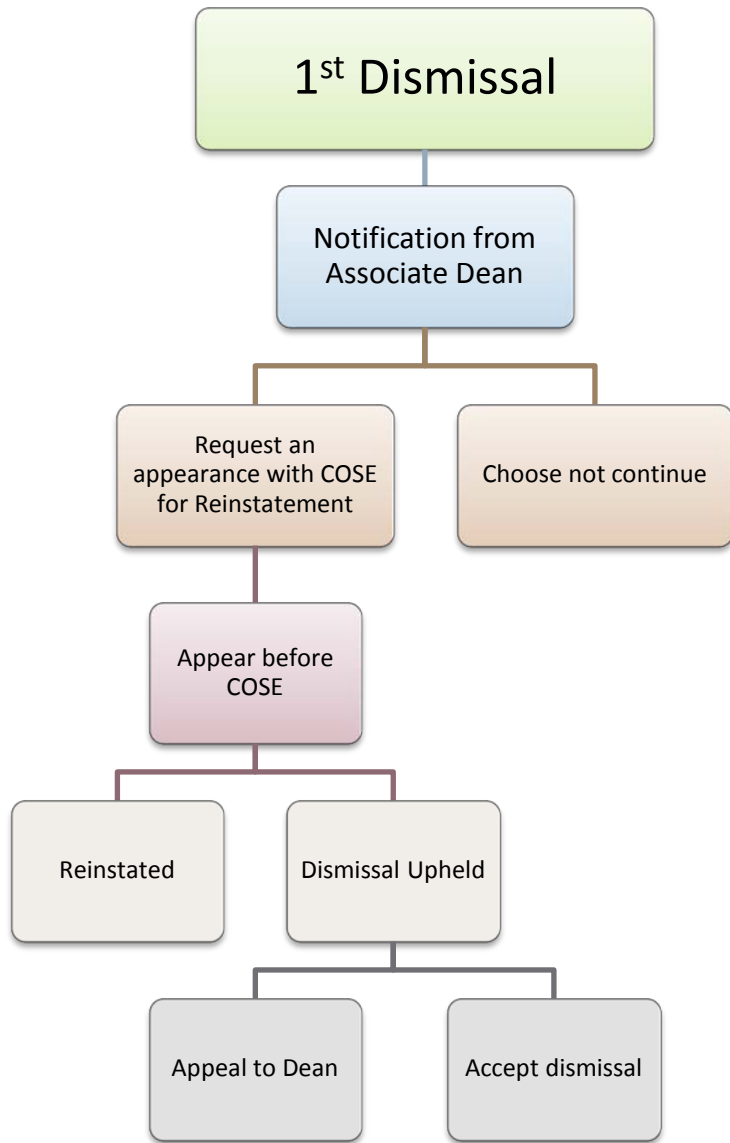
Exceed 40% total accumulated N grades in a single semester,
(beginning in Sem 2)

or

Unsuccessful after three attempts on any single level exam of COMLEX Level 1, 2CE or 2PE

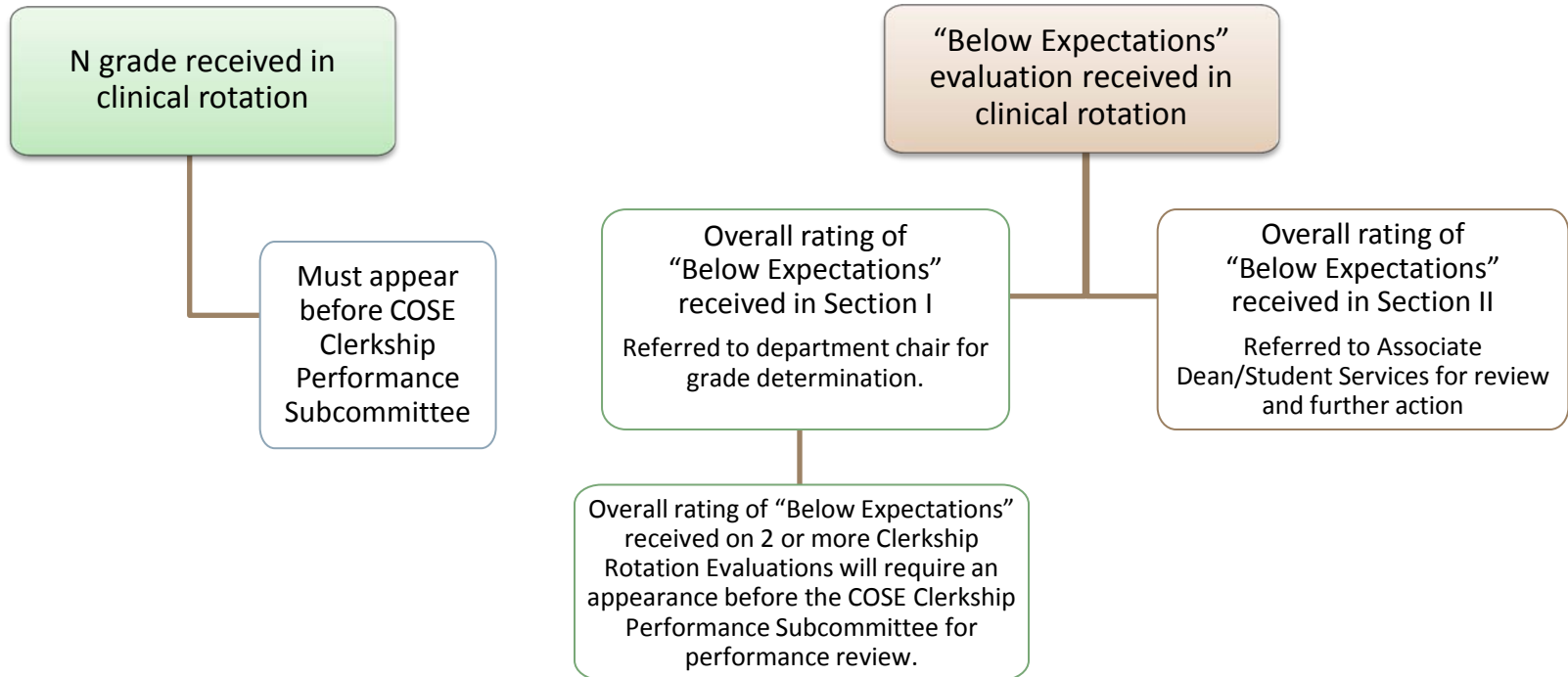
SEE APPENDIX 2

Dismissal



Please refer to "Policy for Retention, Promotion and Graduation" for more detailed information

Unsatisfactory Clinical Performance



Please refer to "Policy for Retention, Promotion and Graduation" for more detailed information