



Compliance Checklist

As an MSUCOM student, it is your professional responsibility to remain compliant in each of the following areas at all times. If you have questions regarding immunization requirements, please contact the University Physician's (UPhys) Office at UPhys@hc.msu.edu or 517.353.8933. For questions regarding training requirements or compliance status, please contact your Student Support Advocate with the MSUCOM Office of the Registrar at OsteoMedReg@hc.msu.edu or 517.353.7741.

Prior to Matriculation

Immunizations

- Measles (Rubeola)
- Mumps
- Rubella
- Varicella (chickenpox)
- Hepatitis B
- Tetanus, Diphtheria, and Pertussis (Tdap)
- Tuberculin test
 - Due annually
- Influenza
 - Due annually, prior to November 1st

- Criminal Background Check
- Fingerprinting

Year 1

- Tuberculin test
Due annually
- Bloodborne Pathogen (BBP) Training
Due annually in August via the Saba training system, <http://hrpp.msu.edu>
- Health Insurance Portability and Accountability Act (HIPAA) Training
Due annually in August via Desire2Learn
- Influenza Vaccination
Due annually prior to November 1st
- Responsible Conduct of Research (RCR) Training
Due annually, checklist:
<http://com.msu.edu/Students/Registrar/Responsible%20Conduct%20of%20Research.htm>

Year 2

- Tuberculin test
Due annually
- Bloodborne Pathogen (BBP) Training
Due annually in August via the Saba training system, <http://hrpp.msu.edu>
- Health Insurance Portability and Accountability Act (HIPAA) Training
Due annually in August via Desire2Learn
- Influenza Vaccination
Due annually prior to November 1st
- Responsible Conduct of Research (RCR) Training
Due annually, checklist:
<http://com.msu.edu/Students/Registrar/Responsible%20Conduct%20of%20Research.htm>
- Advanced Cardiac Life Support (ACLS) and Basic Life Support (BLS) Certification
Occurs in Spring/Summer semester of second year (Semester 6 or 7)
- Urine Drug Screen
Occurs in Spring/Summer semester of second year (Semester 6 or 7)
- Respirator Fit Test (Mask fit)
Occurs in Spring/Summer semester of second year (Semester 6 or 7)

Year 3

- Tuberculin test
Due annually
- Bloodborne Pathogen (BBP) Training
Due annually in August via the Saba training system, <http://hrpp.msu.edu>
- Health Insurance Portability and Accountability Act (HIPAA) Training
Due annually in August via Desire2Learn
- Influenza Vaccination
Due annually prior to November 1st
- Responsible Conduct of Research (RCR) Training
Due annually, checklist:
<http://com.msu.edu/Students/Registrar/Responsible%20Conduct%20of%20Research.htm>

Year 4

- Tuberculin test
Due annually
- Bloodborne Pathogen (BBP) Training
Due annually in August via the Saba training system, <http://hrpp.msu.edu>
- Health Insurance Portability and Accountability Act (HIPAA) Training
Due annually in August via Desire2Learn
- Influenza Vaccination
Due annually prior to November 1st
- Responsible Conduct of Research (RCR) Training
Due annually, checklist:
<http://com.msu.edu/Students/Registrar/Responsible%20Conduct%20of%20Research.htm>

Questions?

Please contact your Student Support Advocate in the MSUCOM Office of the Registrar.

Last Names A through D: Ms. Elaine Williams, elaine@msu.edu, 517.355.5192

Last Names E through K: Ms. Tess Zdenahlik, Teresa.Zdenahlik@hc.msu.edu, 517.884.0323

Last Names L through Q: Ms. Erin Millikan, Erin.Millikan@hc.msu.edu, 517.355.5180

Last Names M through Z: Ms. Stephanie Shepard, Stephanie.Shepard@hc.msu.edu, 517.884.6368

Or, you're always welcome to call, email, or stop by:

517.353.7741 OsteoMedReg@hc.msu.edu East Fee Hall, Room C110