Compliance Checklist

As an MSUCOM student, it is your professional responsibility to remain compliant in each of the following areas at all times. If you have questions regarding immunization requirements, please contact the University Physician’s (UPhys) Office at UPhys@hc.msu.edu or 517.353.8933. For questions regarding training requirements or compliance status, please contact your Student Support Associate with the MSUCOM Office of the Registrar at OsteoMedReg@hc.msu.edu or 517.353.7741.

Prior to Matriculation

Immunizations

☐ Measles (Rubeola)
☐ Mumps
☐ Rubella
☐ Varicella (chickenpox)
☐ Hepatitis B
☐ Tetanus, Diphtheria, and Pertussis (Tdap)
☐ Tuberculin test
  Due annually
☐ Influenza
  Due annually, prior to November 1st
☐ Criminal Background Check
☐ Fingerprinting
Year 1

☐ Tuberculin test
   Due annually

☐ Bloodborne Pathogen (BBP) Training
   Due annually in August via the Saba training system, http://hrpp.msu.edu

☐ Health Insurance Portability and Accountability Act (HIPAA) Training
   Due annually in August via the Saba training system, http://hrpp.msu.edu

☐ Influenza Vaccination
   Due annually prior to November 1st

☐ Responsible Conduct of Research (RCR) Training
   Due annually, checklist:
   http://com.msu.edu/Students/Registrar/Responsible%20Conduct%20of%20Research.htm

Year 2

☐ Tuberculin test
   Due annually

☐ Bloodborne Pathogen (BBP) Training
   Due annually in August via the Saba training system, http://hrpp.msu.edu

☐ Health Insurance Portability and Accountability Act (HIPAA) Training
   Due annually in August via the Saba training system, http://hrpp.msu.edu

☐ Influenza Vaccination
   Due annually prior to November 1st

☐ Responsible Conduct of Research (RCR) Training
   Due annually, checklist:
   http://com.msu.edu/Students/Registrar/Responsible%20Conduct%20of%20Research.htm

☐ Advanced Cardiac Life Support (ACLS) and Basic Life Support (BLS) Certification
   Occurs in Spring/Summer semester of second year (Semester 6 or 7)

☐ Urine Drug Screen
   Occurs in Spring/Summer semester of second year (Semester 6 or 7)
Year 3
- ☐ Tuberculin test
  Due annually
- ☐ Bloodborne Pathogen (BBP) Training
  Due annually in August via the Saba training system, http://hrpp.msu.edu
- ☐ Health Insurance Portability and Accountability Act (HIPAA) Training
  Due annually in August via the Saba training system, http://hrpp.msu.edu
- ☐ Influenza Vaccination
  Due annually prior to November 1st
- ☐ Responsible Conduct of Research (RCR) Training
  Due annually, checklist: http://com.msu.edu/Students/Registrar/Responsible%20Conduct%20of%20Research.htm

Year 4
- ☐ Tuberculin test
  Due annually
- ☐ Bloodborne Pathogen (BBP) Training
  Due annually in August via the Saba training system, http://hrpp.msu.edu
- ☐ Health Insurance Portability and Accountability Act (HIPAA) Training
  Due annually in August via the Saba training system, http://hrpp.msu.edu
- ☐ Influenza Vaccination
  Due annually prior to November 1st
- ☐ Responsible Conduct of Research (RCR) Training
  Due annually, checklist: http://com.msu.edu/Students/Registrar/Responsible%20Conduct%20of%20Research.htm

Questions?
Please contact your Student Support Associate in the MSUCOM Office of the Registrar.
Last Names A through L: Ms. Elaine Williams, Elaine@hc.msu.edu, 517.355.5192
Last Names M through Z: Ms. Erin Millikan, Erin.Millikan@hc.msu.edu, 517.355.5180

Or, you’re always welcome to call, email, or stop by:
517.353.7741 OsteoMedReg@hc.msu.edu East Fee Hall, Room C110