



ERAS Application FAQ

Questions

- [Is it necessary or advantageous to have my ERAS application completed as soon as the system opens to programs in July?](#)
- [Do I need to wait until all documents are in to apply?](#)
- [When are the application deadlines?](#)
- [What are the steps in the ERAS process?](#)
- [Where do I find my USMLE I.D. #?](#)
- [What is the AAMC ID?](#)
- [If I am applying to a non-eras program, how do my letters of rec. & transcript get sent?](#)
- [I have a non-passing/low COMLEX Level 1 score. How does this impact my application strategy?](#)
- [Who should I ask to write me a letter of recommendation \(LoR\)?](#)
- [How should I approach a potential letter writer?](#)
- [Should I waive or retain my right to review a letter of recommendation \(LoR\)?](#)
- [Does my MSPE count as one of my letters of recommendation?](#)
- [Does a chairman letter count as one of my letters of recommendation?](#)
- [Do all my LoRs need to be ready / available prior to submitting my ERAS application or can I submit my application and add additional letters later?](#)
- [Am I automatically registered for the Match when I apply through ERAS?](#)
- [Are the AOA ID and NMS Match ID the same number?](#)
- [I'm not sure yet whether I will participate in the NRMP match, but in the meantime I would like to submit my application to DO programs. Can I do this?](#)
- [What happens if I match with an osteopathic program, but I am also registered to participate in the allopathic match?](#)
- [What happens if I do not match?](#)
- [Is the MSPE considered one of my Letters of Recommendation?](#)
- [When will my MSPE be added to my ERAS application?](#)
- [Can my MSPE be released before October 1 if I have already started to interview?](#)
- [Can I review my MSPE?](#)
- [How do I make changes/additions to my MSPE?](#)
- [Where should I send my MSU transcript?](#)
- [What does an ET on my MSU transcript mean?](#)
- [Should I wait to submit my ERAS application until all ET grades have been resolved?](#)
- [What is the turnaround time to have an ET grade changed?](#)
- [Do I need to wait for my COMLEX transcript to be uploaded or can I submit my application with it still in the "authorized" status?](#)
- [Once I complete COMLEX Step 2 CE or PE, do I need to order another COMLEX transcript and pay the fee?](#)

Topics

- [General](#)
- [Letters of Recommendation \(LoR\)](#)
- [Match](#)
- [Medical Student Performance Evaluation \(MSPE\)](#)
- [Transcripts](#)

GENERAL

Is it necessary or advantageous to have my ERAS application completed as soon as the system opens to programs in July/September?

The sooner your application is transmitted, the more likely it is to be reviewed by all programs and the more flexibility you will have in receiving and setting up interviews. Students are able to submit applications in ERAS for AOA residency programs on July 6th, 2017 and September 6th, 2017 for ACGME residency programs.

Do I need to wait until all documents are in to apply?

No. Supporting documents such as letters of recommendation, COMLEX/USMLE transcripts can be added as they become available.

When are the application deadlines?

Deadlines are program specific. The sooner your application is transmitted, the more likely it is to be reviewed by all programs and the more flexibility you will have in receiving and setting up interviews. This is true for all programs not just ERAS programs. Most programs post deadlines related to the last date in which you can apply to their program. These dates can be found on the AAMC/FREIDA website for ACGME programs, the AOA Opportunities website for AOA programs, or on the program website.

What are the steps in the ERAS process?

Once you have completed your ERAS application, you must "Submit" it to the ERAS Post Office for processing/certification. You cannot apply to programs until your application is certified and sent (submitted). *It is extremely important that you proof your application carefully. Once you have submitted your application, you will not be able to make any changes to the content portion.

To have your application transmitted to residency programs you must apply and process a payment on MyERAS.

I sent my application out and have not heard anything, why?

Although your application has been transmitted, many programs do not begin downloading applications right away. Each program has its own timeline and process. Be patient.

Where do I find my USMLE I.D. #?

If you need to look up your USMLE ID# for your ERAS application, please go to the following website: <https://apps.nbme.org/ciw2/prod/jsp/requestPass.requestPass>. There is a link for students who do not know their USMLE ID. It can also be found in the lower left hand corner on the front of your Step 1 score report (to the left of your mailing address).

What is the AAMC ID?

It is a unique code number you receive when you register with AMCAS, ERAS or the NRMP.

If I am applying to a non-eras program, how do my letters of recommendation & transcript get sent?

Student should notify the ERAS representative, Meagan Semeyn at meagan.semeyn@hc.msu.edu, and let her know where to send the supporting documents.

I have a non-passing/low COMLEX Level 1 score. How does this impact my application strategy?

1. Schedule your COMLEX Level 2CE so that you have your scores back by the time you are able to submit applications in ERAS; which is July for AOA accredited programs and September for ACGME accredited programs. A competitive score on CE will help counterbalance a weak COMLEX Level 1 score and may alleviate the program's concern about your ability to pass future licensure exams.
2. Apply early. The sooner your application is submitted, the more likely it is to be reviewed by all programs you've applied to which will increase your chances to be offered interviews.
3. Address a non-passing board score in your personal statement. Explain why the failure occurred and what you have done to correct the issue(s).

4. Work with an advisor should you have any additional questions or concerns
http://com.msu.edu/Students/Academic_Career_Guidance/Staff.htm

LETTERS OF RECOMMENDATION (LoR)

Who should I ask to write me a letter of recommendation (LoR)?

Request LoRs from physicians or clinical faculty that have sufficient experience working with you to discuss your strengths in a meaningful way. Avoid asking residents. Look into whether the programs you're applying to have any specific requirements for letter writers. Also consider obtaining LoRs that will be most valued by the residency program. For example, LoRs from physicians within the specialty should be sought when applying to Emergency Medicine and to the surgical specialties, whereas letters from a variety of providers may be more useful in primary care.

How should I approach a potential letter writer?

Try to ask for letters near the end of your rotations, while you are fresh in your prospective letter writer's memory. If you have to contact them later, it can be helpful to include a photograph of yourself among the materials you provide. Be professional, courteous, respectful of their time, and mindful of the significance of your request. If communicating by email use formal language, e.g., begin with "Dear Dr. X," until or unless they say otherwise. You might begin by letting them know what specialty you're interested in and asking if they know you well enough to write a favorable letter on your behalf. Provide the author with your CV and offer to meet to talk about the program(s) you are seeking and why you're a good fit. This is often helpful to the author and makes for a more compelling LoR. Caution: If you are applying to more than one specialty, make sure you submit the right LoRs to the right programs. ([back to top](#))

Should I waive or retain my right to review a letter of recommendation (LoR)?

Under the Federal Educational Rights and Privacy Act (FERPA), you have the right to review confidential LoRs unless you explicitly waive this right. The ERAS Letter Request Form that you provide to each LoR author allows you to indicate whether or not you waive your right; therefore, the author will know if you intend to read their letter or not. While there is no strict rule about this, a student is generally expected to waive his or her right to read the LoR as this provides some reassurance to programs that the letter is candid and truthful. It is almost always in your best interest to waive your right, and at the same time, do your best to select letter writers who are most likely to provide you with a strong letter of support; most will tell you if you ask. Even if you waive your right, some recommenders might still show you the letter they have written. ([back to top](#))

Does my MSPE count as one of my letters of recommendation?

NO. You also DO NOT list or assign the MSPE. It is sent automatically to your programs. The same is true for your transcript.

Does a chairman letter count as one of my letters of recommendation?

YES – the contacts to receive a letter from the department chair can be found [here](#).

Do all my LoRs need to be ready / available prior to submitting my ERAS application or can I submit my application and add additional letters later?

Additional letters can be added to your ERAS application at a later time; however, keep in mind that some programs may not consider an application "complete" for review until a designated number of LoRs has been received. It may be wise to contact the program to alert them when a new LOR is added. To avoid delays request LoRs early in the process.

MATCH

Am I automatically registered for the Match when I apply through ERAS?

No, the Match is totally distinct from ERAS and you must register separately. In fact, if you are participating in both the AOA and ACGME matches, you must register for both matches. The National Resident Matching Program (NRMP) runs the ACGME (allopathic) match <http://www.nrmp.org> and the National Matching Service (NMS) runs the AOA (osteopathic) match <https://www.natmatch.com/aoairp/>.

Are the AOA ID and NMS Match ID the same number?

No, they are two different numbers. To obtain an NMS Match ID, you must register with NMS at www.natmatch.com. You will be receiving information from the College regarding the AOA NMS match in June. Students can find their AOA number in the Student Portal. ([back to top](#))

I'm not sure yet whether I will participate in the NRMP match, but in the meantime I would like to submit my application to DO programs. Can I do this?

Yes. In the Personal Information section on ERAS, you can't save your answers unless every question is complete, including the question about your intent to participate in the NRMP (MD match) and your NRMP ID number. However, you needn't let this hold up your application. If you're undecided or haven't yet registered for the MD Match, you can simply click "no" to the NRMP question and then submit your application for DO programs. Later, if and when you register for the MD match, you can go in and change your answer to "yes" and add your NRMP ID number.

What happens if I match with an osteopathic program, but I am also registered to participate in the allopathic match?

If you match with an osteopathic program in February, you will be automatically dropped from the allopathic match, which takes place in March.

What happens if I do not match?

If you are only registered in the osteopathic match but do not match, then you may participate in the post-match Scramble. The MSUCOM Career Guidance Web Site has a "[Scramble Toolkit](#)" to assist you with this process. If you are registered in the NRMP but do not match, then you may participate in the Supplemental Offer and Acceptance Program (SOAP).

I matched into a PGY-1 transitional year in NMS but I am interested in programs in NRMP that have a PGY-1 attached what do I do?

According to the NRMP if you match into a PGY-1 transitional year in NMS match, you need to adjust your Rank Order List with NRMP before the deadline to remove the programs with a PGY-1 attached from your Rank Order List. If you don't do this the NRMP will drop you. The AOA communicates to the NRMP everyone that matches with them.

However, you would still be eligible for the PGY-2 with the NRMP.

MEDICAL STUDENT PERFORMANCE EVALUATION (MSPE)

Is the MSPE considered one of my Letters of Recommendation?

No, the MSPE (a.k.a. Dean's Letter) is a separate document. It is not a recommendation at all, but rather a comprehensive evaluative report. ([back to top](#))

When will my MSPE be added to my ERAS application?

The College will be notified by ERAS when you submit your application to a residency program. Only once you've applied will your MSPE be uploaded; however, ERAS will not release your MSPE to any program until October 1. If you applied to a program prior to October 1 (i.e., July – September), your MSPE will be released on October 1 and your updated application will be pushed out to those programs by ERAS. If you begin to apply to programs after October 1, the turnaround time to release your MSPE is approximately 3-4 days after you submit your application.

Can my MSPE be released before October 1 if I have already started to interview?

No, it cannot. All MSPEs for all students, osteopathic and allopathic, are released by ERAS (not MSUCOM) on October 1. Program Directors are aware of this.

Can I review my MSPE?

Yes, email Dr. Falls at Bill.Falls@hc.msu.edu

How do I make changes/additions to my MSPE?

Email Dr. Falls at Bill.Falls@hc.msu.edu to request changes. The earlier you request these changes, the better. Once the MSPE is uploaded, no further changes can be made.

TRANSCRIPTS

Where should I send my MSU transcript?

Navigate to <https://reg.msu.edu/Transcripts/Transcript.aspx> and have your transcript sent electronically to TRANSCRIPT@COM.MSU.EDU C110 East Fee Hall, Attention: ERAS.

What does an ET on my MSU transcript mean?

An ET refers to an Extension of the grading period and means that not all requirements of the rotation have been completed, verified, or posted to your schedule. Causes include (1) you have not completed all rotation requirements, or (2) the attending evaluation has not yet been received, or (3) the MSU Registrar had not yet received updated information at the time you ordered your transcript, or (4) the course coordinator has not yet changed the grade. Although the ET grades on your transcript will not affect your ERAS application per se, they could prevent you from receiving an interview offer, so do your best to get them resolved.

Should I wait to submit my ERAS application until all ET grades have been resolved?

Transcripts in ERAS are inherently incomplete until degree conferral. Updated transcripts with resolved ET grades can be submitted to ERAS later in the application season. There is likely more to be lost by delaying an ERAS application than can be gained by waiting for an updated transcript. However, if there is a long list of outstanding ET grades, this may be a red flag to programs. Make sure to resolve every ET grade in your control (outstanding, quizzes, etc.).

What is the turnaround time to have an ET grade changed?

Turnaround time varies considerably depending on the individual circumstances. The single best thing to do is to watch your schedule, and when you see that all requirements for the rotation are posted, contact the appropriate course coordinator and request a grade change. ([back to top](#))

Do I need to wait for my COMLEX transcript to be uploaded or can I submit my application with it still in the "authorized" status?

Submit your application. Once you do this you will be prompted to pay the release fee for your COMLEX transcript. The transcript will take 3-5 business days to appear in your application.

Once I complete COMLEX Step 2 CE or PE, do I need to order another COMLEX transcript and pay the fee?

NBOME does not automatically download newly released scores if they were not available at the time of your initial order. After you receive your updated COMLEX scores, go back into ERAS and re-release your COMLEX Transcript. You will not be charged a fee.