

## **OMM 512 – Osteopathic Manipulative Medicine II**

Spring Semester 3 - 2020

Updated: 8.29.2019 mlb

### **Table of Contents**

Course Description.....	2
Course Goals .....	2
College Program Objectives.....	2
Course Coordinator.....	2
Course Faculty.....	2
Curriculum Assistants.....	2
Lines of Communication .....	3
Office Hours .....	3
Course Web Site.....	3
Textbooks and Reference Materials .....	3
Course-based Academic Support.....	3
Courses Begin and End Dates.....	3
Exams/Assessments.....	3
Course Grades.....	4
Student Evaluation of the Course .....	5
Academic Honesty and Professionalism .....	5
Absences from Mandatory Class Sessions and Examinations/Assessments .....	5
Computer-Based Testing.....	6
Medical Student Rights and Responsibilities .....	6
Remediation.....	6
Requests for Special Accommodations.....	6
Title IX Notifications.....	7

**Notice to Students:** Although course syllabi at MSUCOM have a consistent format, important details differ by course. For this reason, you must read the syllabus thoroughly at the onset of each course to know what the course will provide and what is expected of you.

## Section 1 – Course Information

### Course Description

Osteopathic Manipulative Medicine II is a 1 credit hour course that provides students with the basic palpatory skills and clinical knowledge leading to osteopathic diagnosis and treatment.

### Course Goals

Specific instructional objectives are provided on D2L within each lecture of this course.

### College Program Objectives

In addition to the course-specific goals and learning objectives, this preclerkship course also facilitates student progress in attaining the College Program Level Educational Objectives, which are published in the MSUCOM Student Handbook.

### Course Coordinator

Name: Timothy Francisco, D.O.

Email: [franci48@msu.edu](mailto:franci48@msu.edu)

### Course Faculty

Name	Email	Site
Terri Steppe, D.O.	<a href="mailto:steppe@msu.edu">steppe@msu.edu</a>	DMC Site Coordinator
Lori Dillard, D.O.	<a href="mailto:ldillard@msu.edu">ldillard@msu.edu</a>	MUC Site Coordinator
Jared Ham-Ying, D.O.	<a href="mailto:hamyingj@msu.edu">hamyingj@msu.edu</a>	EL - Resident
Jennifer Gilmore, D.O.	<a href="mailto:Gilmore8@msu.edu">Gilmore8@msu.edu</a>	EL
Thomas Kincheloe, D.O.	<a href="mailto:kinchel21@msu.edu">kinchel21@msu.edu</a>	EL - Resident
Mark Gugel, D.O.	<a href="mailto:gugel@msu.edu">gugel@msu.edu</a>	EL
Teri Hammer, D.O.	<a href="mailto:hammert@msu.edu">hammert@msu.edu</a>	MUC
David Hickling, D.O.	<a href="mailto:Hicklin2@msu.edu">Hicklin2@msu.edu</a>	DMC
Christopher Czapp, D.O.	<a href="mailto:czappchr@msu.edu">czappchr@msu.edu</a>	MUC
Christopher Pohlod, D.O.	<a href="mailto:pohlodch@msu.edu">pohlodch@msu.edu</a>	EL
Mark Braden, D.O.	<a href="mailto:Bradenm2@msu.edu">Bradenm2@msu.edu</a>	EL - Resident
Peter Blakemore, D.O.	<a href="mailto:blakemo5@msu.edu">blakemo5@msu.edu</a>	EL
Barbara Zajdel, D.O.	<a href="mailto:Drbarbie99@comcast.net">Drbarbie99@comcast.net</a>	DMC

### Curriculum Assistants

Site	Name	Email	Phone
East Lansing	Michele Benton	<a href="mailto:bentonmi@msu.edu">bentonmi@msu.edu</a>	517-353-9110
DMC	Donna Stern	<a href="mailto:sterndon@msu.edu">sterndon@msu.edu</a>	313-578-9667
MUC	Beata Rodriguez	<a href="mailto:rodri583@msu.edu">rodri583@msu.edu</a>	586-263-6799

## Lines of Communication

- For administrative aspects of the Course: contact the course coordinator.
- For content questions relating to a specific lecture or topic: contact the faculty presenter for that specific portion of the course or your SE MI on-site instructor.
- For absences/missed exams (see excused absence information below)
- Please set your notifications in D2L to immediate to receive posted News announcements. You may choose to receive notifications by email or SMS.

## Office Hours

Questions concerning the course may be discussed individually by making an appointment with the Course Coordinator, Timothy Francisco via e-mail.

## Course Web Site

The URL for the Course website is: <https://d2l.msu.edu>

## Textbooks and Reference Materials

### Required

Students may access the required OMM textbooks and many others at: <http://libguides.lib.msu.edu/medicalimages>

- Chila, Anthony G., 2011. *Foundations for Osteopathic Medicine* 3<sup>rd</sup> Edition, ISBN# 978-0-7817-6671

<http://ezproxy.msu.edu/login?url=http://meded.lwwhealthlibrary.com/book.aspx?bookid=757>

- DeStefano, Lisa, D.O. 2017. *Greenman's Principles of Manual Medicine* 5th Edition, ISBN# 978-1-451193-90-9

<http://ezproxy.msu.edu/login?url=http://meded.lwwhealthlibrary.com/book.aspx?bookid=1743>

## Course-based Academic Support

The course faculty are here to facilitate your learning. Please feel free to contact the Course Coordinator with any personal issues you may have involving this course. Additional academic support resources can be accessed through MSUCOM Academic and Career Guidance and MSUCOM Personal Counseling.

## Courses Begin and End Dates

OMM 512 begins on January 7, 2020 and ends on April 28, 2020. See addendum for detailed daily course schedule.

## Exams/Assessments

The successful achievement of learning objectives will require knowledge and skills acquired in other portions of the overall MSUCOM educational program. Students will be expected to apply concepts and vocabulary learned in other courses to problem-solving for exams/assessments in this course.

To maintain security of assessments, you may NOT post questions on the discussion board regarding exam questions or quiz questions. Kindly email your questions to the course coordinator.

Assessments	Projected Points	Material to be Covered
Weekly Quizzes	52	Weekly Reading Material
Practical Exam 1	0	Course content from 1/7/20 – 2/11/20 <b>*No points awarded for Practical exam, it will be graded as Pass/Fail.</b>
Practical Exam 2	0	Course content from 1/7/20 – 4/14/20 <b>*No points awarded for Practical exam, it will be graded as Pass/Fail.</b>
Written Exam	40	Cumulative Exam

## Course Grades

The course faculty determine the threshold for satisfactory performance in each preclerkship course. Your course grade will be determined by the following formula:

$$((\text{Quiz points}) + (\text{Written exam}) / \text{Total Points} \times 100 = \text{final percent score.}$$

**AND**

Must pass both practical exams.

- **P-Pass**—means that credit is granted and that the student achieved a level of performance judged to be satisfactory by the instructor. To obtain a “P” grade for this course, a student must obtain an overall average of greater than or equal to 70% of the total number of points possible and a score no lower than 70% on the written exam and a Pass on both of the practical exams.
- **N-No Grade**—means that no credit is granted and that the student did not achieve a level of performance judged to be satisfactory by the instructor.

**An “N” may be assigned to any student who:**

1. Obtains less than 70% of the total course points,
- OR**
2. Scores less than a 70% on the written exam or a Fail on either practical\* exam,
- OR**
3. Fails to satisfactorily complete a required Corrective Action for a failed practical exam, or fails to meet the attendance requirements.

\* Failure of a practical exam will result in a corrective action process, which will occur during the semester. Failure of the corrective action process will result in a failure in the course.

- **Remediation** – If you receive an “N” grade and meet the criteria below, you will be eligible to attempt remediation:
  - Earn a overall final percent score in the course of 60% or greater, and
  - Have satisfied any requirements necessary for 1 unexcused or 2 excused absences.

The remediation opportunity for this course will be by examination. Passing is 70%.

All remediation exams for semester SS20 are scheduled for Thursday, May 7 and Friday, May 8. Refer to the remediation policy information provided in Section 2 of this syllabus for more information.

## **Student Evaluation of the Course**

We want your feedback on how to improve this course.

- Informal Feedback: Feel free to approach the Course Coordinator, Timothy Francisco, or any of the other course faculty with your reactions and suggestions.
- Formal Evaluation: In addition to the above, we ask every student in the class to complete formal on-line course evaluation upon conclusion of the course. Student feedback provides Course Coordinators with valuable information regarding their performance, the performance of their colleagues, and the quality of the course. The information gained from these evaluations is used to continuously improve future offerings of this course. Students can access the evaluation system at: [MSUCOM Pre-clerkship Evaluation System](#).

## **Section 2 – Policies**

### **Academic Honesty and Professionalism**

Every student is responsible for their behavior and is expected to adhere to all MSU and MSUCOM policies of academic honesty and professionalism, as outlined in the MSUCOM Student Handbook and the MSU Medical Student Rights and Responsibilities. These documents may be found on the MSUCOM website.

Incidents of academic dishonesty or professional misconduct will be addressed by the faculty, administration or staff; such action may include, but is not limited to: giving a failing grade, referring a student for judicial review, directing the student to the Associate Dean of Medical Education, evaluation by the Committee on Student Evaluation, and other actions outlined in the Medical Student Rights and Responsibilities document.

### **Absences from Mandatory Class Sessions and Examinations/Assessments**

It is the responsibility of each student to know and comply with the MSUCOM policy regarding absences from mandatory sessions and examinations. This policy may be found in the MSUCOM Student Handbook on the MSUCOM website. Requests for an excused absence must be submitted via the [student portal](#).

### **Specific Procedures for the OMM Laboratory:**

If a student has one unexcused absence and/or 2 or more excused absences, he/she will be required to complete a make-up experience for the missed time. The form of make-up experience will be determined by the course coordinator and may be comprised of shadowing in the OMM Clinic, write a paper on a topic of the Course Coordinator's choosing, or other activity related to the material missed. Paper's should be double-spaced and have at least two references. The completed paper must be acceptable to the OMM Course Coordinator and must be submitted before the course end date. Failure to complete the make-up experience or more than 1 **unexcused** absence will result in the student receiving an "N" grade.

### **Required Attire for OMM Laboratories**

Scrubs, sweatpants and shorts with elastic waistbands (no denim materials) are required attire for all Osteopathic Manipulative Medicine Laboratories. Also acceptable are tank tops, T-shirts, bathing suit tops, sports bras, and scrub tops. Button-down shirts and other street clothes are not allowed.

Students who do not follow these guidelines may be dismissed from lab and counted as an un-excused absence that day.

**Due to limited space in the OMM Labs, students must bring to class only those materials necessary for lab. Backpacks, large purses, etc., need to be stored in the lockers provided.**

## **Computer-Based Testing**

It is the responsibility of each student to know and comply with the MSUCOM policy on computer-based testing. This policy may be found in the MSUCOM Student Handbook on the MSUCOM website.

## **Medical Student Rights and Responsibilities**

If problems arise between instructor and student, both should attempt to resolve them by informal, direct discussions. If the problems remain unsolved, the Associate Dean for Medical Education and/or the MSU Ombudsperson may be consulted. The MSU Medical Student Rights and Responsibilities (MSRR) document defines processes for additional steps, including submission of a formal grievance. The MSSR may be found in the MSUCOM Student Handbook and online at [splife.studentlife.msu.edu](http://splife.studentlife.msu.edu).

## **Reef Polling (iClicker Cloud) Policy**

It is the responsibility of each student to know and comply with the Reef Polling (iClicker Cloud) Policy. This policy may be found in the MSUCOM Student Handbook. If you forget your device or if it does not work, for whatever reason, no make-up experiences will be provided, and no points will be given. If attendance is taken, you will be expected to arrive in class on time and to stay for the duration of the assigned activity.

## **Remediation**

The MSUCOM Policy for Retention, Promotion and Graduation states that a student must complete each required course to progress in the curriculum. A student who completes a course and receives an "N" grade will have that grade recorded on their official transcript and must meet the course requirement by successfully remediating or repeating the course.

A student will be eligible to attempt remediation of the course if they meet the criteria described in the "Course Grades" section of this syllabus. A student who is not eligible to attempt remediation or fails the remediation must retake the course. This policy and the process by which an eligible student may remediate a course may be found in the MSUCOM Student Handbook on the MSUCOM website.

## **Requests for Special Accommodations**

Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities at 517-884-RCPD or on the web at <https://rcpd.msu.edu>. Once eligibility for an accommodation has been determined, you may be issued a Verified Individualized Services and Accommodation (VISA) form. Please present the VISA to Nancy

Thoma, [thoman@msu.edu](mailto:thoman@msu.edu), 965 Wilson Road, Room 333, Fee Hall at the start of the term and/or two weeks prior to the assessment event (test, project, labs, etc.). Requests received after this date will be honored whenever possible.

## **Title IX Notifications**

Michigan State University is committed to fostering a culture of caring and respect that is free of relationship violence and sexual misconduct, and to ensuring that all affected individuals have access to services. For information on reporting options, confidential advocacy and support resources, university policies and procedures, or how to make a difference on campus, visit the Title IX website at [titleix.msu.edu](http://titleix.msu.edu).

Limits to confidentiality. Essays, journals, and other materials submitted for this class are generally considered confidential pursuant to the University's student record policies. However, students should be aware that University employees, including instructors, may not be able to maintain confidentiality when it conflicts with their responsibility to report certain issues to protect the health and safety of MSU community members and others. Instructors must report the following information to other University offices (including the Department of Police and Public Safety):

- Suspected child abuse/neglect, even if this maltreatment happened when you were a child;
- Allegations of sexual assault, relationship violence, stalking, or sexual harassment; and
- Credible threats of harm to oneself or to others.

These reports may trigger contact from a campus official who will want to talk with you about the incident that you have shared. In almost all cases, it will be your decision whether you wish to speak with that individual. If you would like to talk about these events in a more confidential setting, you are encouraged to make an appointment with the MSU Counseling and Psychiatric Services.

## **Addendum: Course Schedule**

Course schedule will be posted as a separate document on the same web page as this syllabus.