

**OST 591-730 – Medical Case Study Elective**

Fall Semester - 2020

Updated: 09/11/2020 asl

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**Notice to Students:** Although Elective syllabi at MSUCOM have a consistent format; vitally important details differ by Elective. For this reason, you must read the syllabus thoroughly at the onset of each elective to understand what educational activities will be provided and what is expected of you.

## Section 1 – Course Information

### Elective Description

OST591.730 Medical Case Study is a 1-credit hour, student-driven elective consisting of published and patient-based case reports. Each student will select a published case that aligns with their interests and/or demonstrates relevance to same semester courses and then present it to the other students in class. Participating clinicians will interact with students by presenting cases they have encountered in practice.

### Eligibility and Re-Enrollment

There are no pre-requisites and both OMS-I and OMS-II students are eligible to register. This course is offered year-round without duplication of content and students are now officially allowed to re-register up to a maximum of 3 times.

### Course Goals

Under the guidance of clinical faculty, students will endeavor to:

- 1) Analyze and summarize the basic elements of a case report
- 2) Learn how to present and evaluate medical cases
- 3) Apply prior knowledge to construct differential diagnoses

### Course Coordinator

*(Note - Preferred method of contact is shown in italics)*

Name: Janice Schwartz, PhD

Phone: 313 578-9671

Email: [schwa317@msu.edu](mailto:schwa317@msu.edu)

Address: (1) DMC, CG21, 4707 St. Antoine, Detroit, MI 48201

### Instructors

Name	Email	Phone	Location
Janice Schwartz, PhD	<a href="mailto:schwa317@msu.edu">schwa317@msu.edu</a>	313 578-9671	CG21 DMC MSUCOM
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Annette Carron, DO	<a href="mailto:carron@msu.edu">carron@msu.edu</a>	517 353-3211	W Fee Hall, EL
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Paul Kowalski, MD	<a href="mailto:pauljk@msu.edu">pauljk@msu.edu</a>	517 353-3453	206c E Fee Hall, EL
Mary Jordan, DO	<a href="mailto:jordanm7@msu.edu">jordanm7@msu.edu</a>	517 884-9600	MSUCOM-DMC
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Mayur Ramesh, DO	<a href="mailto:mramesh1@hfhs.org">mramesh1@hfhs.org</a>	313 436-7936	Henry Ford Hospital
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Marissa Rogers, DO	<a href="mailto:Marissa.Rogers@ascension.org">Marissa.Rogers@ascension.org</a> ; <a href="mailto:mrogersdo@gmail.com">mrogersdo@gmail.com</a>		

NOTE: Clinical presenters vary according to semester; updates will be posted on the course website (d2l

## Lines of Communication

- For administrative aspects of this Elective, content guidance, explanations, or anticipated absences: please contact the course coordinator, Dr. Janice Schwartz, Physiology Department, MSUCOM-DMC, Suite CG21, Detroit, MI 48201, by phone at: 313 578-9671 or email at: schwa317@msu.edu.

## Office Hours

The course coordinator is generally available during dedicated office hours: Fridays, from 3:00 to 5:00 pm. You may also contact the presenting faculty directly for specific questions related to the content of clinical presentations using the email addresses listed in this syllabus.

## Textbooks and Reference Materials

### Required

There are NO required textbooks or pre-reading assignments for this course unless otherwise specified. This course is organized such that relevant materials are uploaded to the d2l website on a biweekly basis while the course is in session.

### Course Website

- For access to FS-20-OST-591-730 course website, go to: <https://d2l.msu.edu/>
- You will find weekly folders for Week #1 through Week # 7.
- Each weekly folder has 4 subfolders: Published Case Reports; Student Case Reports; Faculty Case Reports; Clinical Case of the Day Presentations, described in the table below.

### Optional

(Optional reading includes: Akers KG. J Med Lib Assoc 104(2): 146, 2016; <https://jmedicalcasereports.biomedcentral.com/>). All other resources can be found on the course website on d2l.

### Organization on D2L - Table

<b>Course Name</b>	D2l name: "FS20-OST-591-730" (Pre-Clerkship Website)
<b>Course Content</b>	The course is organized into weekly folders and subfolders.
<b>Weekly Folders</b>	Folders are designated by Week/Date; for example: "Week #1 (10/20/20)...."
<b>Subfolders</b>	Each weekly folder will contain 4 subfolders, described in the table below
	<b>1. Published Case Reports</b> (stores pdfs for published case reports whose content reflects that of same-semester courses for a given time period taken from <a href="https://www.ncbi.nlm.nih.gov/pubmed/">https://www.ncbi.nlm.nih.gov/pubmed/</a> ; students may choose to browse through or select from the cases in this folder, this is not required reading)
	<b>2. Student Case Reports</b> (stores case report publications selected by students)
	<b>3. Faculty Case Reports</b> (stores optional case reports presented by basic science faculty)
	<b>4. Clinical Case Presentations</b> (stores clinical case-associated content)

## Elective Schedule

This elective will be delivered in seven 2-hour class sessions on Tuesdays according to the *tentative* schedule shown below. All class sessions will be conducted from 5:00 to 7:00m pm using zoom.

### *Tentative* Schedule

Week	Week #1	Week #2	Week #3	Week #4	Week #5	Week #6	Week #7
Date	10-20-20	10-27-20	11-3-20	11-10-20	11-17-20	11-24-20	12-1-20

## Required Exams/Assessments

There are NO EXAMS in this elective, instead, students are assessed according to attendance/participation

## Required Proctoring Arrangements

Not applicable.

## Elective Grades

Course expectations for grading and attendance will be discussed at the 1<sup>st</sup> class meeting.

Grades - This is a pass/fail elective

- P-Pass— corresponds to a satisfactory level of performance,  $\geq 70\%$
- N-Grades—corresponds to unsatisfactory performance,  $\leq 70\%$ , no credit
- Requirements for passing include attendance at 6 out of 7 class sessions and the presentation of one case report

## Student Evaluation of the Course

We want your feedback on how to improve this course.

- Students should always feel free to approach course faculty with suggestions or recommendations.
- Evaluation forms will be administered at the end of the semester.
- The evaluations may be sent directly to the course coordinator or to a student designee who will send them anonymously, in aggregate to the coordinator.
- Student focus groups may be convened in order to gain additional insight

## Section 2 – Policies

Please refer to the [MSUCOM Student Handbook](#) for these and other policies.

### Academic Honesty and Professionalism

Every student is responsible for their behavior and is expected to adhere to all MSU and MSUCOM policies of academic honesty and professionalism, as outlined in the MSUCOM Student Handbook and the MSU Medical Student Rights and Responsibilities. These documents may be found on the MSUCOM website. Additional guidance on academic integrity may be found on the MSU Ombudsperson’s website at <https://ombud.msu.edu/sites/default/files/content/Academic-Integrity-at-MSU-updated-August-2017.pdf>

Incidents of academic dishonesty or professional misconduct will be addressed by the faculty, administration, or staff; such action may include, but is not limited to: giving a failing grade, referring a student for judicial review, directing the student to the Associate Dean of Medical Education, evaluation by the Committee on Student Evaluation, and other actions outlined in the Medical Student Rights and Responsibilities document.

### Types of Class Sessions

MSUCOM designates lectures and other class sessions by their delivery method. While additional terms may be used in a specific course, the following will provide general guidance to the type of session:

- Live or livestream lecture: broadcast at a designated time; intended to viewed synchronously.
- Online Lecture: recorded content, may be viewed asynchronously
- Webinar: more interactive session where student participation is expected
- Lab: may refer to on-site clinical skills training or online lab session; see details

### Changes to Course Schedule or Requirements

Due to external circumstances, the course requirements published in the course syllabus and/or course schedule may be subject to change. Timely notification Communication regarding changes will be provided to enrolled students via the course D2L site and/or email. Any changes made will consider the MSU Code of Teaching Responsibility and the MSU Medical Students Rights and Responsibilities.

### Mandatory and Optional Class Sessions

All lectures and other class sessions are considered to be integral to the course, and students are expected to attend, view, or participate in each session. Some sessions are designated as “mandatory” in that attendance at the session on the scheduled date and time is required. Depending on the course, a student may earn points for attending or participating in a mandatory session or may lose points for failing to attend or participate. Availability of make-up points for missed sessions is at the discretion of the course coordinator. Optional class sessions are offered by faculty to assist students in learning or reviewing course content.

### Absences from Mandatory and Examinations/Assessments

It is the responsibility of the student to know which class sessions are deemed as mandatory and comply with the MSUCOM policy regarding absences from mandatory sessions and examinations. This policy

may be found in the MSUCOM Student Handbook on the MSUCOM website. Requests for an excused absence must be submitted via the [student portal](#).

### **Computer-Based Testing**

It is the responsibility of each student to know and comply with the MSUCOM policy on computer-based testing. This policy may be found in the MSUCOM Student Handbook on the MSUCOM website.

Administration of quizzes, examinations, and other assessments may be self-proctored, virtual proctored, or classroom proctored. Regardless of the proctoring method, you are expected to take the exam in a quiet, private setting. Just like in a proctored exam, you are not to access notes, textbooks, references, your phone, or other materials, and you are not to interact with fellow students or others. Remember that integrity is defined as what you do when no one is looking.

You are also expected to not record, photograph, take screen shots, make notes of, or otherwise attempt to make a copy of any exam item for any purpose, including your personal use. A student who is discovered to have cheated or breached exam security will be subject to formal disciplinary action, up to and including dismissal from MSUCOM.

If you have concerns or evidence of an exam security breach on this or any exam, you may report that to an MSUCOM administrator or through the online concern form.

### **Medical Student Rights and Responsibilities**

If problems arise between instructor and student, both should attempt to resolve them by informal, direct discussions. If the problems remain unsolved, the Associate Dean for Medical Education and/or the MSU Ombudsperson may be consulted. The MSU Medical Student Rights and Responsibilities (MSRR) document defines processes for additional steps, including submission of a formal grievance. The MSSR may be found in the MSUCOM Student Handbook and online at [splife.studentlife.msu.edu](http://splife.studentlife.msu.edu).

### **Reef Polling (iClicker Cloud) Policy**

It is your responsibility to know and comply with the Reef Polling (iClicker Cloud) Policy. This policy may be found in the MSUCOM Student Handbook. If you forget your device or if it does not work, for whatever reason, no make-up experiences will be provided, and no points will be given.

If Reef Polling is used to take attendance for an on-campus event, you will be expected to arrive to the physical location on time and to stay for the duration of the assigned activity. If Reef Polling is used to take attendance for an online event, you will be expected to start the session at the scheduled time and participate for the duration of the assigned activity.

As a matter of professionalism, please note that under no circumstances should you provide access to their iClicker Reef account to another student by sharing your device and/or account login, nor should you accept another student's device or login credentials to access Reef Polling on their behalf. Answering questions or checking in for attendance on behalf of another student by using their device or account is considered to be academic dishonesty and may result in disciplinary action up to and including dismissal from the college.

## **Remediation**

The MSUCOM Policy for Retention, Promotion and Graduation requires successful completion of each required course to progress in the curriculum. If you receive an “N” grade in a course, that grade will be recorded on your official transcript; you must meet the course requirement by successfully remediating or repeating the course.

Eligibility to attempt remediation of the course is determined by criteria described in the “Course Grades” section of the syllabus. If you are not eligible to attempt remediation, or if you fail the remediation, you must retake the course, provided you are eligible to continue in the program as determined by the Committee on Student Evaluation.

## **Student Safety and Well-being**

The MSUCOM website and Student Handbook provide information on student safety, campus security, access to medical care and counseling services, and to policies on injuries and exposures. If you have an injury or acute illness on campus, an incident report should be completed. The form is available on the MSUCOM intranet or from Academic Programs.

## **Requests for Accommodations**

Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities (RCPD) at 517-884-7273 or online at [rcpd.msu.edu](http://rcpd.msu.edu). Once eligibility for an accommodation has been determined, you may be issued a Verified Individualized Services and Accommodation (VISA) form. Each VISA includes an expiration date; to request an accommodation, you must have an active VISA. You may work with RCPD to renew a VISA.

During the preclerkship curriculum, the college will help to coordinate accommodations for additional testing time. Provide your VISA to Nancy Thoma, [thoman@msu.edu](mailto:thoman@msu.edu), A333 East Fee Hall at the start of the term and/or at least two weeks prior to the assessment event (test, project, labs, etc.). Requests for accommodations received with less notice will be honored whenever possible. You may choose whether or not you wish to use accommodations for a particular event. For other accommodations, you may also review your VISA with the course coordinator and curriculum assistant assigned to that course.

## **Title IX Notifications**

Michigan State University is committed to fostering a culture of caring and respect that is free of relationship violence and sexual misconduct, and to ensuring that all affected individuals have access to services. For information on reporting options, confidential advocacy and support resources, university policies and procedures, or how to make a difference on campus, visit the Title IX website at [titleix.msu.edu](http://titleix.msu.edu).

Limits to confidentiality. Essays, journals, and other materials submitted for this class are generally considered confidential pursuant to the University's student record policies. However, you should be aware that University employees, including instructors, may not be able to maintain confidentiality when it conflicts with their responsibility to report certain issues to protect the health and safety of MSU

community members and others. Instructors must report the following information to other University offices (including the Department of Police and Public Safety):

- Suspected child abuse/neglect, even if this maltreatment happened when you were a child;
- Allegations of sexual assault, relationship violence, stalking, or sexual harassment; and
- Credible threats of harm to oneself or to others.

These reports may trigger contact from a campus official who will want to talk with you about the incident that you have shared. In almost all cases, it will be your decision whether you wish to speak with that individual. If you would like to talk about these events in a more confidential setting, you are encouraged to make an appointment with the MSU Counseling and Psychiatric Services.

### **Addendum: Course Schedule**

Course schedule for the current semester will be posted to D2L. Changes to the course schedule will be noted on the class academic calendar (“Google calendar”) and communicated to students via D2L and/or email. The schedule for the most recent offering of this course will be posted on the MSUCOM website under Current Students/Preclerkship Curriculum.