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Notice to Students: Although Elective syllabi at MSUCOM have a consistent format; vitally important
details differ by Elective. For this reason, you must read the syllabus thoroughly at the onset of each
elective to understand what educational activities will be provided and what is expected of you.
Section 1 – Course Information

Elective Description
OST 592 is a 6-credit hour course that utilizes a framework in four key areas 1. Perspective, 2. Prioritization, 3. Connections, and 4. Context. The instructors use coaching, feedback, integrative workshops and apply and connect sessions to enable students understand who they are as learners, how they learn and, to conduct a successful, self-directed review of basic science information. The students will be guided and encouraged to integrate this information with medical systems content knowledge and clinical correlations. The course will include checkpoints through submission of written self-assessment reflections (SAR) that will be reviewed by instructors; regularly scheduled meetings and feedback in person, through zoom, or by phone call; and regularly scheduled group workshop sessions. Access to instructors will be available as needed. Live and on-demand web-based presentations will supplement the student’s self-directed review and integration. This course is not available to students who are currently enrolled full-time in the MSUCOM curriculum.

Honesty with oneself and instructors is key in this course. Being honest in the reflection papers as to the struggles encountered as you independently study and learn will help the instructors better support you. Active participation and student engagement is essential to success in this course. You are required to participate in this course just as if you were in a face-to-face course. This means that in order to get full credit for participation, you will have to complete your assignments, written SAR, meetings, and group workshop sessions on a timely basis.

Measurable Course Outcomes and Goals
Design a prioritized, individual learning plan and study schedule for the COMSAE and COMLEX Level 1 examinations using a four-step process: self-assessment of learning needs; independent identification, analysis, and synthesis of related information; appraisal of source credibility; and receipt and application of feedback on information seeking skills. (Self-Directed Learning)

Pursue continuous knowledge-base and skill development in the biomedical and clinical sciences as you respond to board style questions through regular practice with question banks. (Lifelong Learning)

The goal of this course is to enable the student to be successful in a self-directed review of basic science information with integration of medical content knowledge and clinical correlations by providing structure, support, study guides, and resources.

The course instructors will also strive to help students make connections to Osteopathic Considerations for Core Entrustable Professional Activities (EPAs), especially the following selected items.

EPA 1: Gather a history and perform a physical examination.
o Identify pertinent history elements in common presenting situations, symptoms, complaints, and disease states (acute and chronic).
o Identify, describe, and document abnormal physical exam findings, including osteopathic structural findings

EPA 2: Prioritize a differential diagnosis following a clinical encounter

o Integrate the scientific foundations of medicine with clinical reasoning skills to develop a differential diagnosis and a working diagnosis.

EPA 3: Recommend and interpret common diagnostic and screening tests.

o Provide a rationale for the decision to order the test
o Interpret the results of basic diagnostic studies

Course Coordinators
(Note - Preferred method of contact is shown in italics)
Name: Chinyere Tobias, MA
Phone: 734-288-8378
Email: tobiasog@msu.edu (preferred method)
Address: 4707 St. Antoine, Detroit, MI- 48201

Name: Dr. Jane Gudakunst, MD
Phone: 814-221-0677
Email: gudakun2@msu.edu (preferred method)
Address: 909 Wilson Rd., E Lansing, MI 48824

Staff or Student Coordinator
Name: Smita Deb
Phone: 313-5778-9628
Email: debsmita@msu.edu (preferred method)
Address: 4707 St. Antoine, Detroit, MI- 48201

Instructors

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<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
<th>Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chinyere P. Tobias MA</td>
<td><a href="mailto:tobiasog@msu.edu">tobiasog@msu.edu</a></td>
<td>734-288-8378</td>
<td>DMC</td>
</tr>
<tr>
<td>Jane Gudakunst MD</td>
<td><a href="mailto:gudakun2@msu.edu">gudakun2@msu.edu</a></td>
<td>814-221-0677</td>
<td>EL</td>
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Lines of Communication
Please contact the course coordinator/instructors directly by email with questions and concerns.
Contact Ms. Smita Deb (Course CA) debsmita@msu.edu for administrative questions about the course. For individual questions regarding study strategy, contact the Office of Academic and Career Guidance by email at COM.ACAAdvising@msu.edu or by telephone at (517) 884-3893.

Textbooks and Reference Materials

Suggested Resources:

The student will identify the resources that they wish to use for this course. The student is encouraged to utilize textbook resources and materials from basic sciences and systems courses, as well as video presentations, and practice questions and/or First Aid and Pathoma. The student may use other resources, including additional textbooks, online references, and question banks.

The student is strongly encouraged to take periodic simulated standardized examinations to help prepare them for board examinations.

Elective Schedule

Schedule Outline for Spring Semester 2022:

Workshops will be on Wednesdays 9 AM - 12 Noon

<table>
<thead>
<tr>
<th>Schedule for OST 592 Spring Semester 2022</th>
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<tbody>
<tr>
<td><strong>W 1-12-2022 9AM - 12 noon</strong></td>
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<td><strong>TBD</strong></td>
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<tr>
<td><strong>W 1-19-2022 9AM - 12 noon</strong></td>
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<td><strong>TBD</strong></td>
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<td><strong>W 1-26-2022 9AM - 12 noon</strong></td>
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<td><strong>W 2-2-2022 9AM - 12 noon</strong></td>
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<tr>
<td><strong>W 2-9-2022 9AM - 12 noon</strong></td>
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*Students may also be assigned to take additional standardized assessments during the course, dates to be determined.*

Web-based resources and presentations will be made available as needed.

Students are strongly encouraged to meet with an advisor from Academic and Career Advising during the first two weeks of class to help determine strategies for their unique needs.

**Required Exams/Assessments**

There are no required examinations in this course. Assessment will be based on completion of self-assessment reflections (SAR), attendance and active participation in workshops, and completion of assigned simulated standardized assessments.

**Requirements for Successful Completion**

To successfully complete this course with a passing grade, the student must:

- Submit Learning Contract (LC)
- Complete and submit Success Types Learning Style indicator
- Develop and submit a thoughtful, individualized, self-directed Learning Plan
- Engage in a minimum of 4 - 6 hours a week of independent, self-directed review and integration of basic sciences and systems course information through the duration of the course.
- Actively participate in course meetings and workshops as scheduled
- Complete and submit regular Self-Assessment Reflection (SAR) documents
- Complete simulated standardized test(s) as directed by instructors and review and integrate feedback from assessment.
• Use self-reflection to determine need for additional resources and consultation with instructors and advisors

Course Grades
A student’s course grade is determined by completion of required activities.

- **P-Pass**—means that credit is granted, and that the student achieved a level of performance judged to be satisfactory by the instructor. To obtain a “P” grade for this course, a student must complete all requirements for successful completion on the dates and times due.

- **N-No Grade**—means that no credit is granted, and that the student did not achieve a level of performance judged to be satisfactory by the instructor. A student who does not complete all required activities on time will receive an “N” grade.

Completion of this course is determined by the Course Coordinators based upon the required activities completed by an individual student. The course coordinator will assess which required activities have not been completed by the student and will require completion of the unmet requirements in order to issue a P-Pass grade.

Student Evaluation of the Course
We want your feedback on how to improve this course.

- Informal Feedback: Feel free to approach the Course Coordinators, Dr. Gudakunst and MS. Tobias, with your reactions and suggestions. Or write out your comments and email them to the Course Coordinator or Faculty.
Section 2 – Policies

Please refer to the MSUCOM Student Handbook for these and other policies.

Academic Honesty and Professionalism
Every student is responsible for their behavior and is expected to adhere to all MSU and MSUCOM policies of academic honesty and professionalism, as outlined in the MSUCOM Student Handbook and the MSU Medical Student Rights and Responsibilities. These documents may be found on the MSUCOM website. Additional guidance on academic integrity may be found on the MSU Ombudsperson’s website at https://ombud.msu.edu/resources-self-help/academic-integrity.

Incidents of academic dishonesty or professional misconduct will be addressed by the faculty, administration, or staff; such action may include, but is not limited to: giving a failing grade, referring a student for judicial review, directing the student to the Associate Dean of Medical Education, evaluation by the Committee on Student Evaluation, and other actions outlined in the Medical Student Rights and Responsibilities document.

Types of Class Sessions
MSUCOM designates lectures and other class sessions by their delivery method. While additional terms may be used in a specific course, the following will provide general guidance to the type of session:

- Live or livestream lecture: broadcast at a designated time; intended to be viewed synchronously
- Online Lecture: recorded content, may be viewed asynchronously
- Webinar: more interactive session where student participation is expected
- Lab: may refer to on-site clinical skills training or online lab session; see details

Changes to Course Schedule or Requirements
Due to external circumstances, the course requirements published in the course syllabus and/or course schedule may be subject to change. Timely notification Communication regarding changes will be provided to enrolled students via the course D2L site and/or email. Any changes made will consider the MSU Code of Teaching Responsibility and the MSU Medical Students Rights and Responsibilities.

Mandatory and Optional Class Sessions
All lectures and other class sessions are considered to be integral to the course, and students are expected to attend, view, or participate in each session. Some sessions are designated as “mandatory” in that attendance at the session on the scheduled date and time is required. Depending on the course, a student may earn points for attending or participating in a mandatory session or may lose points for failing to attend or participate. Availability of make-up points for missed sessions is at the discretion of the course coordinator. Optional class sessions are offered by faculty to assist students in learning or reviewing course content.

Absences from Mandatory and Examinations/Assessments
It is the responsibility of the student to know which class sessions are deemed as mandatory and comply with the MSUCOM policy regarding absences from mandatory sessions and examinations. This policy may be found in the MSUCOM Student Handbook on the MSUCOM website. Requests for an excused absence must be submitted via the student portal.
**Computer-Based Testing**

It is the responsibility of each student to know and comply with the MSUCOM policy on computer-based testing. This policy may be found in the MSUCOM Student Handbook on the MSUCOM website.

Administration of quizzes, examinations, and other assessments may be self-proctored, virtual proctored, or classroom proctored. Regardless of the proctoring method, you are expected to take the exam in a quiet, private setting. Just like in a proctored exam, you are not to access notes, textbooks, references, your phone, or other materials, and you are not to interact with fellow students or others. Remember that integrity is defined as what you do when no one is looking.

You are also expected to not record, photograph, take screen shots, make notes of, or otherwise attempt to make a copy of any exam item for any purpose, including your personal use. A student who is discovered to have cheated or breached exam security will be subject to formal disciplinary action, up to and including dismissal from MSUCOM.

If you have concerns or evidence of an exam security breach on this or any exam, you may report that to an MSUCOM administrator or through the online concern form.

**Medical Student Rights and Responsibilities**

If problems arise between instructor and student, both should attempt to resolve them by informal, direct discussions. If the problems remain unsolved, the Associate Dean for Medical Education and/or the MSU Ombudsperson may be consulted. The MSU Medical Student Rights and Responsibilities (MSRR) document defines processes for additional steps, including submission of a formal grievance. The MSSR may be found in the MSUCOM Student Handbook and online at splife.studentlife.msu.edu.

**I Clicker Reef/(I Clicker Student) Policy**

It is your responsibility to know and comply with the I Clicker Reef (I Clicker Student) Policy. This policy may be found in the MSUCOM Student Handbook. If you forget your device or if it does not work, for whatever reason, no make-up experiences will be provided, and no points will be given.

If I Clicker Reef/I clicker Student is used to take attendance for an on-campus event, you will be expected to arrive to the physical location on time and to stay for the duration of the assigned activity. If I Clicker Polling is used to take attendance for an online event, you will be expected to start the session at the scheduled time and participate for the duration of the assigned activity.

As a matter of professionalism, please note that under no circumstances should you provide access to your iClicker Reef/Student account to another student by sharing your device and/or account login, nor should you accept another student’s device or login credentials to access I Clicker Polling on their behalf. Answering questions or checking in for attendance on behalf of another student by using their device or account is considered to be academic dishonesty and may result in disciplinary action up to and including dismissal from the college.

**Remediation**

The MSUCOM Policy for Retention, Promotion and Graduation requires successful completion of each required course to progress in the curriculum. Remediation is not available for pre-clerkship electives.
Student Safety and Well-being
The MSUCOM website and Student Handbook provide information on student safety, campus security, access to medical care and counseling services, and to policies on injuries and exposures. If you have an injury or acute illness on campus, an incident report should be completed. The form is available on the MSUCOM intranet or from Academic Programs.

Academic Support Resources at MSUCOM
As a way to acclimate you to the curriculum at MSUCOM, we have created a program called On Target: https://michiganstate.sharepoint.com/sites/OnTargetforAcademicSuccess

On this site you will find semester roadmaps which gives a general overview of each semester, tools needed to be successful in the curriculum and targeted resources for your unique learning situation. In each semester’s road map, you will also find course expectations, tips for success, potential trouble spots, longitudinal course integration, and specific course study guides.

Requests for Accommodations
Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities (RCPD) at 517-884-7273 or online at rcpd.msu.edu. Once eligibility for an accommodation has been determined, you may be issued a Verified Individualized Services and Accommodation (VISA) form. Each VISA includes an expiration date; to request an accommodation, you must have an active VISA. You may work with RCPD to renew a VISA.

During the preclerkship curriculum, the college will help to coordinate accommodations for additional testing time. Provide your VISA to Nancy Thoma, thoman@msu.edu, A333 East Fee Hall at the start of the term and/or at least two weeks prior to the assessment event (test, project, labs, etc.). Requests for accommodations received with less notice will be honored whenever possible. You may choose whether or not you wish to use accommodations for a particular event. For other accommodations, you may also review your VISA with the course coordinator and curriculum assistant assigned to that course.

Title IX Notifications
Michigan State University is committed to fostering a culture of caring and respect that is free of relationship violence and sexual misconduct, and to ensuring that all affected individuals have access to services. For information on reporting options, confidential advocacy and support resources, university policies and procedures, or how to make a difference on campus, visit the Title IX website at titleix.msu.edu.

Limits to confidentiality. Essays, journals, and other materials submitted for this class are generally considered confidential pursuant to the University's student record policies. However, you should be aware that University employees, including instructors, may not be able to maintain confidentiality when it conflicts with their responsibility to report certain issues to protect the health and safety of MSU community members and others. Instructors must report the following information to other University offices (including the Department of Police and Public Safety):

- Suspected child abuse/neglect, even if this maltreatment happened when you were a child;
- Allegations of sexual assault, relationship violence, stalking, or sexual harassment; and
- Credible threats of harm to oneself or to others.
These reports may trigger contact from a campus official who will want to talk with you about the incident that you have shared. In almost all cases, it will be your decision whether you wish to speak with that individual. If you would like to talk about these events in a more confidential setting, you are encouraged to make an appointment with the MSU Counseling and Psychiatric Services.

**Addendum: Course Schedule**

The course schedule for the current semester will be posted to D2L. Changes to the course schedule will be noted on the class academic calendar ("Google calendar") and communicated to students via D2L and/or email. The schedule for the most recent offering of this course will be posted on the MSUCOM website under Current Students/Preclerkship Curriculum.