

## **OST 685**

### **International Rotation**

### **Selective/Elective Clerkship Rotation Syllabus**

#### **Institute for Global Health**

William C. Cunningham Instructor of Record

#### **Course Directors**

William C. Cunningham DO

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For all questions regarding content or administrative aspects of this course, contact

#### **Course Assistant**

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***At MSUCOM, we are constantly working to improve our curriculum and to meet new AOA accreditation guidelines. We need to meet the challenges of modern medicine that force us to innovate. While major changes will generally be instituted at the beginning of the school year, most minor changes may be implemented semester to semester.***

***Please be mindful of the need to read your syllabi before beginning your rotation.***

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## Section 1 – Course Information

### Elective Description

OST 685 International Clerkship Rotation is designed to provide the student with an opportunity to actively engage in patient-based, learning experiences in a country outside the United States under the guidance of a clinician preceptor in collaboration, as appropriate, with interns, residents and/or fellows.

Rotations are typically four weeks, 6 credit hours in duration. Timeframes for each rotation are decided at least 60 days, but preferably 90 days, prior to the beginning of the rotation.

The overall performance of course participants will be evaluated through customary assessment instruments normally employed by the department for core rotations, at the discretion of the instructor of record. There will also be a reflection paper that the student will need to submit to the Institute of International Health upon completion of the clerkship rotation.

### Course Goals

Course Participants will:

- A. Develop an appreciation of the practice of medicine as related to the specialty of the preceptor.
- B. Assimilate what they learn and demonstrate their understanding of patient-care through ongoing interaction and dialogue with, as well as formative feedback from, the preceptor.
- C. Develop an understanding of cultural competency with respect to the country they will be performing their clerkship in.
- D. Develop language skills through a language immersion experience.
- E. Compare and contrast the U.S. healthcare system to the healthcare system of the country the student is performing their clerkship in.

### Course Coordinator

Name: William Cunningham D.O., M.H.A.

Phone: 517-353-8992

Email: [william.cunningham@hc.msu.edu](mailto:william.cunningham@hc.msu.edu)

Address: 909 Wilson Road, Room B319, East Lansing, MI 48824

## Administrative Coordinator

Name: Rusti Sidel

Phone: 517-884-3789

Email: [rusti.sidel@hc.msu.edu](mailto:rusti.sidel@hc.msu.edu)

Address: 909 Wilson Road, Room B320, East Lansing, MI 48824

## Clinical Coordinator

Name: TBD

Email: TBD

Address: TBD

## Local Coordinators

Name: TBD

Email: TBD

## Instructors

Name	Email	Phone	Site
TBD			

## Lines of Communication

- For content questions relating to a specific learning activity or topic during this Elective, contact: Rusti Sidel, 517-884-3789
- For absences (please refer to excused absence policy information provided at the end of this syllabus)

## Office Hours

Questions concerning the elective may be discussed individually by making an appointment with Rusti Sidel, Institute of International Health, by phone 517-884-3789 or via e-mail, [rusti.sidel@hc.msu.edu](mailto:rusti.sidel@hc.msu.edu). The Elective Coordinator is generally available M-F 9-4 P.M. or by appointment.

## Textbooks and Reference Materials

There is no assigned textbook. Reading assignments are under the purview of the preceptor. Participants are encouraged to access articles or books on the history and culture of the country they will be visiting.

## COLLEGE PROGRAM OBJECTIVES

In addition to the above course-specific goals and learning objectives, this clerkship rotation also facilitates student progress in attaining the College Program Objectives. Please refer to the complete list provided on the MSUCOM website.

## Student Responsibilities

The student will meet the following clinical responsibilities during this rotation:

Course participants must be proficient in a particular language and be able to speak it with physicians, patients, etc. throughout the rotation. Course participants will meet the preceptor on the first day of the rotation at a predetermined location to be oriented to rotation hours, location(s), and expected duties and responsibilities while on-service. Course participants will be expected to do at least one night of “call” during the rotation, however, they may do more if they wish and it is coordinated with the preceptor. Course participants should give a formal presentation during the rotation, please notify the DME and preceptor on the first day of the rotation that you are required to give a presentation. The focus of the presentation should incorporate osteopathic principles and practices. An alternative to a formal presentation can be arranged with the course coordinator and should be completed during the rotation or at a time designated by the course coordinator.

- *The student **will** meet the following **clinical responsibilities** during this rotation:*
  - Students are expected to function collaboratively on health care teams that include health professionals from other disciplines in the provision of quality, patient-centered care.
  
- *The student **will** meet the following **academic responsibilities** during this rotation:*
  - Students are expected to identify, access, interpret and apply medical evidence contained in the scientific literature related to patients health problems.
  - Students are expected to: assess their personal learning needs specific to this clinical rotation, engage in deliberate, independent learning activities to address their gaps in knowledge, skills or attitudes; and solicit feedback and use it on a daily basis to continuously improve their clinical practice.

## Rotational Clinical Requirements

The activities required for successful completion of this elective are listed below:

Requirements	Submission Method	Due Date
Attending Evaluation of Rotation  *the determination of a satisfactory attending evaluation is governed by the University’s Policy for Retention, Promotion, and Graduation*	To be appropriately submitted per the instructions at the end of each evaluation form	Final Day of Rotation

Requirements	Submission Method	Due Date
Student Evaluation of Rotation	Evaluate” Link in Kobiljak Schedule (this link will activate on the final Monday of the rotation)	Final Day of Rotation

**Required Assessments**

The activities required for successful completion of this elective are listed below:

One week upon return, the student is required to write a one-two page paper reflecting on their experience of the course and submit it Rusti Sidel via email(rusti.sidel@hc.msu.edu) with emphasis on the prompting questions listed below:

1. What are social determinants of disease in the country that you visited?
2. What kinds of problems (medical or non-medical) did you face today and how did your team resolve them?
3. What did you learn today in terms of public health in the country of your clerkship rotation and compare that with the United States?
4. What did you learn about medicine in the country of your clerkship rotation, about their medical system, and how people view healthcare here?
5. How do you feel about your experiences today? Were there any incidents/patient encounters that stand out for you?

**Section 2 – Policies**

**Academic Honesty and Professionalism**

[http://www.com.msu.edu/Students/Policies\\_and\\_Programs/Med\\_Student\\_Rights\\_Responsibilities.htm](http://www.com.msu.edu/Students/Policies_and_Programs/Med_Student_Rights_Responsibilities.htm)

[http://www.com.msu.edu/Students/Professional\\_Development/Code\\_of\\_Prof\\_Ethics.htm](http://www.com.msu.edu/Students/Professional_Development/Code_of_Prof_Ethics.htm)

Each individual student is responsible for their behavior and is expected to maintain standards of academic honesty and professionalism. If any instance of academic dishonesty (cheating, plagiarism, etc.) is discovered by an instructor, it is his or her responsibility to take appropriate action. Such action may include giving a failing grade to the student in the Elective and/or referring the student for judicial review and possible disciplinary action, which may include disciplinary suspension or dismissal from the College.

## **Requests for Special Accommodations**

Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities at 517-884-RCPD or on the web at [www.rcpd.msu.edu](http://www.rcpd.msu.edu). Once a student's eligibility for accommodation has been determined he/she may be issued a Verified Individualized Services and Accommodation ("VISA") form. Please present this VISA form to Cheryl Luick, [luick@msu.edu](mailto:luick@msu.edu), A-331 East Fee Hall at the start of the semester and/or two weeks prior to the accommodation date (test, project, labs, etc.). Requests received after this date will be honored whenever possible.

It is the responsibility of the student with accommodations to contact the Elective Coordinator two weeks prior to the start of the term, or two weeks prior to the scheduled assessment event or other planned use of accommodations. Requests received after this date will be honored whenever possible.

It is the responsibility of the student to submit or have submitted an updated version of their accommodations to Cheryl Luick each semester that a student plans to use their accommodations.

## **MSU College of Osteopathic Medicine Standard Policies**

The following are the standard MSUCOM policies students must adhere to across rotations.

### **Attendance Policy**

Clerkship activities are mandatory and timely attendance is expected at all educational events.

In the event a student must be absent from clerkship activities, he/she must, firstly, have prior approval from the Graduate Medical Education office (DME/DIO, Clerkship Director, and/or Student Clerkship Coordinator per the rotation sites process/policy). The clinical preceptor must also approve the absence, and determine an acceptable make-up plan which may include, but is not limited to: additional time on rotation, additional presentation(s), or written assignment(s). In the event of an emergency, the student must contact the Graduate Medical Education office and clinical preceptor as soon as the situation allows. Any exception to this attendance policy for any given rotation will be noted in the course syllabus.

Abuse of this policy, as determined by the GME office or a clinical preceptor, may be documented in a student evaluation(s) and/or reported to the Associate Dean of Student Services at MSUCOM via the Student Incident Report Form: <http://com.msu.edu/Students/Registrar/Policies.htm> or via phone call to the Associate Dean of Student Services (517-353-8799).

**ROTATION SPECIFIC EXCEPTIONS TO THE ABOVE ATTENDANCE POLICY:**

To obtain an excused absence, you need to make the following contact, as appropriate, prior to the scheduled administration of the examination(s).

**Personal Emergencies:**

(e.g., death in family, serious illness (acute), hospitalization, automobile difficulties).

Contact: Rusti Sidel (517) 884-3789

**Where there is advance notice of absence:**

For advance notice absences, a student must submit his/her excused absence request at least one week in advance of the scheduled mandatory elective activity. Wedding, family celebrations, vacations, conferences, etc. are not considered acceptable excuses. If an examination or other required experience is missed due to medical reasons, an attending physician's written confirmation will be required in order for the absence to be excused.

## **Policy for Medical Student Supervision**

### **Supervisors of the Medical Students in the Clinical Setting**

The MSUCOM curriculum includes required clinical experiences in a variety of clinical learning environments. The role of the student is to participate in patient care in ways that are appropriate for the student's level of training and experience and to the clinical situation. The student's clinical activities will be under the supervision of licensed physicians. This supervising physician may delegate the supervision of the medical student to a resident, fellow, or other qualified healthcare provider, however, the supervising physician retains full responsibility for the supervision of the medical students assigned to the clinical rotation and must ensure his/her designee(s) are prepared for their roles for supervision of medical students.

The physician supervisor and his/her designee(s) must be members in good standing in their facilities and must have a license appropriate to his/her specialty of practice and be supervising the medical student within that scope of practice as delineated by the credentialing body of the facility.



## **Level of Supervision/Responsibilities**

Clinical supervision is designed to foster progressive responsibility as a student progresses through the curriculum, with the supervising physicians providing the medical student the opportunity to demonstrate progressive involvement in patient care. MSUCOM students will be expected to follow clinical policies of the facility regarding medical records and clinical care. Medical student participation in patient history/physical exam, critical data analysis, management, and procedures will include factors, but not limited to:

- The students demonstrated ability
- The students level of education and experience
- The learning objectives of the clinical experience

First and second year medical students will be directly supervised at all times (supervising physician or designee present or immediately available).

Third and fourth year medical students will be supervised at a level appropriate to the clinical situation and student's level of experience. For some tasks, indirect supervision may be appropriate for some students. Direct supervision would be appropriate for advanced procedures.

Supervising physicians will provide medical students with timely and specific feedback on performance. The supervising physician will complete a mid-rotation evaluative discussion with the medical student. Supervising physicians will complete a summative evaluation and are encouraged to contact the course/clerkship director with any gaps in student performance.

Medical students with any concern regarding clinical, administrative, and educational or safety issues during his/her rotation will be encouraged to contact the supervising physician or clerkship/course director.

## **Unsatisfactory Clinical Performance**

A student's clinical performance will be assessed through the Attending Clinical Clerkship Rotation Evaluation. Unsatisfactory Attending Evaluations are governed by the Policy for Retention, Promotion and Graduation (4.e).

An overall "Below Expectations" rating on Section 1 of the Clinical Clerkship Rotation Evaluation will be referred to the Instructor of Record/Department Chairperson for review and grade determination. Students who receive two or more Clinical Clerkship Rotation Evaluations with an overall "Below Expectations" rating will be referred to the COSE Clerkship Performance Subcommittee for review.

An overall "Below Expectations" rating on Section 2 of the Clinical Clerkship Rotation Evaluation will be referred to the Associate Dean/Student Services. In consultation with

the Instructor of Record/Department Chairperson a determination of action will be reached.

Important Note: The student will maintain an Extended (ET) grade until all academic and clinical requirements have been successfully met.

### **Statement of Professionalism**

Principles of professionalism are not rules that specify behaviors, but guidelines that provide direction in identifying appropriate conduct. These principles include the safety and welfare of patients, competence in knowledge and skills, responsibility for consequences of actions, professional communication, confidentiality, and lifelong learning for maintenance of professional skills and judgments. Professionalism and professional ethics are terms that signify certain scholastic, interpersonal and behavioral expectations. Among the characteristics included in this context are the knowledge, competence, demeanor, attitude, appearance, mannerisms, integrity and morals displayed by the student to faculty, peers, patients and colleagues in other health care professions. Students are expected to conduct themselves at all times in a professional manner and to exhibit characteristics of a professional student.

### **Student Rights and Responsibilities**

Each individual student is responsible for their behavior and is expected to maintain standards of academic honesty. Students share the responsibility with faculty for creating an environment that supports academic honesty and principles of professionalism. Proper relationships between faculty and students are fundamental to the college's function and this should be built on mutual respect and understanding together with shared dedication to the education process. It is a fundamental belief that each student is worthy of trust and that each student has the right to live in an academic environment that is free of injustice caused by dishonesty. While students have an obligation to assist their fellow students in meeting the common goals of their education, students have an equal obligation to maintain the highest standards of personal integrity.

### **Faculty Responsibilities**

It is the responsibility of the college faculty to specify the limits of authorized aid (including but not limited to exams, study aids, internet resources and materials from senior students) in their syllabi, and it is the responsibility of students to honor and adhere to those limits. Course instructors shall inform students at the beginning of the semester of any special criteria of academic honesty pertinent to the class or course.

It is the responsibility of the clinical faculty to provide students with ongoing feedback during the rotation upon request. Clinical faculty are generally recommended (though not required) to limit student assigned duty hours from 40 to 60 hours weekly (not

exceeding 60 hours). Both faculty and students are to be treated fairly and professionally in order to maintain a proper working relationship between trainer and trainee.

## Course Grades

- **P-Pass** – means that credit is granted and that the student achieved a level of performance judged to be satisfactory according to didactic and clinical performance by the department.
- **N-No Grade** – means that no credit is granted and that the student did not achieve a level of performance judged to be satisfactory according to didactic and clinical performance by the department.
- **ET-Extended Grade** – means that a final grade (“Pass” or “No Grade”) cannot be determined due to one or more missing course requirements. In Years 3 and 4, the Extended “ET” grade is used instead of an Incomplete (I) grade. Once all course requirements have been completed, received, and processed, the ET grade will be changed to a final grade. An ET will NOT remain on a student’s transcript.

## N-Grade Policy

- Remediation is not offered for Clerkship courses.
- The student who fails to turn in required paperwork, who has a verifiable reason why they failed to do so, will be allowed a 2-week grace period or more depending on the circumstances, Failure to meet this two week deadline will result in an N grade

## Rotation Evaluations

**Attending/Faculty/ Resident Evaluation of Student** Students are responsible for assuring that the clinical supervisor receives the appropriate evaluation form. Forms can be accessed via the “Attending Evaluation” link in the student’s Kobiljak online Clerkship schedule.

Students should assertively seek feedback on their performance throughout the course of the clinical rotation. Students should also sit down and discuss the formal evaluation with the clinical supervisor. Note that the clinical supervisor and the DME from the rotation hospital are required to sign the form.

Students should keep a copy of the evaluation and leave the original with the Medical Education Office at the clinical training site where that office will review, sign, and forward the completed form to the COM Office of the Registrar. It is important to know

that evaluations will not be accepted by the COM Office of the Registrar if submitted by the student. Any evidence of tampering or modification while in the possession of the student will be considered “unprofessional behavior” resulting in an “N” grade.

Grades are held until all rotation requirements, including evaluation forms, are received. Be sure you are using the correct form.

**Student  
Evaluation of  
Rotation**

Students will submit their rotation evaluations electronically at the conclusion of every rotation by accessing the evaluation system at:

[http://hit-filemakerwb.hc.msu.edu/Clerkship/login\\_student.html](http://hit-filemakerwb.hc.msu.edu/Clerkship/login_student.html)

**Exposure Incidents Protocol**

A form has been developed by the University to report exposure incidents. The form can be accessed at

[www.com.msu.edu/AP/clerkship\\_program/clerkship\\_documents/exposure.pdf](http://www.com.msu.edu/AP/clerkship_program/clerkship_documents/exposure.pdf). Please make yourself familiar with the procedure and the form.