Compliance Checklist

As an MSUCOM student, it is always your professional responsibility to remain compliant in each of the following areas. To view your current profile, use the following link to your Compliance Profile.

Prior to Matriculation

Immunizations
- ☐ Measles (Rubeola)
- ☐ Mumps
- ☐ Rubella
- ☐ Varicella (chickenpox)
- ☐ Hepatitis B
- ☐ Tetanus, Diphtheria, and Pertussis (Tdap)
- ☐ Tuberculin test

Due annually

Other Requirements
- ☐ Bloodborne Pathogen (BBP) Training
  Due before matriculation, must not be more than 6 months before matriculation date, via the Ability Training System.
- ☐ Health Insurance Portability and Accountability Act (HIPAA) Training
  Due before matriculation, must not be more than 6 months before matriculation date, via the Ability Training System.
- ☐ Criminal Background Check
  Performed through CastleBranch
- ☐ Urine Drug Screen
  Performed through CastleBranch
Year 1
☐ Influenza Vaccination
   Due annually prior to November 1st
☐ Responsible Conduct of Research (RCR) Training
   Due annually – see RCR Checklist

Year 2
☐ Tuberculin test
   Due annually
☐ Influenza Vaccination
   Due annually prior to November 1st
☐ Bloodborne Pathogen (BBP) Training
   Due annually via the Ability Training System.
☐ Health Insurance Portability and Accountability Act (HIPAA) Training
   Due annually via the Ability Training System.
☐ Responsible Conduct of Research (RCR) Training
   Due annually – see RCR Checklist
☐ Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS) Certification
   Students will become certified during OST 601: Transitions II
☐ Criminal Background Check
   Students will be responsible for a 2nd criminal background check due within 3 months of the start of clerkship. Performed through CastleBranch.
☐ Urine Drug Screen
   Students will be responsible for a 2nd urine drug screen due within 3 months of the start of clerkship. Performed through CastleBranch.

Year 3
☐ Tuberculin test
   Due annually
☐ Influenza Vaccination
   Due annually prior to November 1st
☐ Bloodborne Pathogen (BBP) Training
   Due annually via the Ability Training System.
☐ Health Insurance Portability and Accountability Act (HIPAA) Training
   Due annually via the Ability Training System.
☐ Responsible Conduct of Research (RCR) Training
   Due annually – see RCR Checklist
Year 4

☐ Tuberculin test
   Due annually

☐ Influenza Vaccination
   Due annually prior to November 1st

☐ Bloodborne Pathogen (BBP) Training
   Due annually via the Ability Training System.

☐ Health Insurance Portability and Accountability Act (HIPAA) Training
   Due annually via the Ability Training System.

☐ Responsible Conduct of Research (RCR) Training
   Due annually – see RCR Checklist

Questions?

For Immunization specific questions, please contact:
The Office of the University Physician (UPHYS) Office - UPhys@msu.edu or 517.353.8933

For Responsible Conduct of Research (RCR) Training questions, please contact:
COM Office of Research – com.research@msu.edu or 517.353.7785

For all other compliance related questions, please contact:
Enrollment Services & Student Records - com.osteomedreg@msu.edu or 517.353.7741