



## **REQUEST FOR PRECEPTOR CME CREDIT**

Thank you for serving as a Preceptor for MSUCOM medical students or residents. Please complete the form below to request your CME credit. Please note that you must be clinical faculty of the College in order to submit credit through this office. If you are not a clinical faculty member, please consider becoming one! There is a copy of the application on our webpage with instructions. Once your application is turned in, we will be able to process your hours.

Continuing medical education credit is hour-for-hour credit. For example, if you work 40 hours with a student/resident, you will receive 40 credits of AOA Category 1-B. You should only claim the number of hours you spent with the student/resident.

If you are in a physician group and the student/resident spent time with more than one physician, you cannot claim the same hours as another physician. For example, if there are two physicians in your practice, you cannot both claim 40 hours.

Additionally, if you had two students/residents during the same time period, you cannot claim double hours. For example, if you had two students/residents for one week, you can only claim 40 hours.

Physician Name:

AOA Number:

Mailing Address:

Phone Number:

Email Address:

Student/Resident Name:

Type of Rotation:

Dates of Rotation:

Hours to report:

If you have any questions, please contact the CME office at 1-517-353-9714.  
This form can be sent by email to [cme@com.msu.edu](mailto:cme@com.msu.edu) or faxed to 517-432-9873.