

IM 619
Readiness for Residency
A Simulation Based Competency
Elective Clerkship Rotation Syllabus

Osteopathic Medical Specialties

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At MSUCOM, we are constantly working to improve our curriculum and to meet new AOA accreditation guidelines. While major changes will generally be instituted at the beginning of the school year, most minor changes may be implemented semester to semester.

Please be mindful of the need to read your syllabus BEFORE beginning your rotations.

This syllabus is active for any rotation August 1, 2020 to July 30, 2021

Table of Contents

Pre-Requisites	3
Introduction and Overview	3
Course Faculty	3
Evaluation:	4
Summary of MSUCOM Requirements and Submission Methods for IM 619 Readiness for Residency	5
Special Considerations	6
References	6
Overview and Goals	7
Goals of the Readiness for Residency Elective	7
Objectives: Global	7
Objectives: Specific	8
Topic Content areas	9
College Program Objectives	9
Student Responsibilities	9
Learning Activities	10
IM 619 Emergency Medicine Elective Corrective Action Policy	10
Unsatisfactory Academic Performance	11
MSU College of Osteopathic Medicine Standard Policies	11
Clerkship Attendance Policy	11
Statement of Professionalism	13
Students Rights and Responsibilities	13
MSU Email	13
Use of Electronic Devices	13
Faculty Responsibilities	13
Course Grades	14
N-GRADE POLICY	14
STUDENT VISAS	14
MSUCOM Standard Policies	14
Rotation Evaluations	15
Exposure Incidents Protocol	15

Pre-Requisites

- This rotation will be conducted in East Lansing only. It is a first come, first serve sign up rotation only open to fourth year MSUCOM students, who will graduate during the year of the course. It is specialty neutral.
- Approvals from the facility where the rotation will occur and Clerkship Team (COM.Clerkship@msu.edu) is required for every selective/elective rotation

Introduction and Overview

Welcome to the Readiness for Residency Course. We think you will find your experience with us a valuable one in preparation for your internship year. Our Faculty are trained and skilled in all the techniques you will be instructed in. To the best of our abilities we will use the Mastery Learning Model of Education, along with simulation and discussion based formats to help you be successful. Mastery Learning in a nutshell requires skilled facilitators (the faculty); interested and dedicated learners (you the students); adequate facilities (we are hopeful); and embodies the philosophy that the participant will be successful, but some may take longer than others to get there. We will attempt to do this in the confines of the class time we are allotted. This will require you to study and be prepared for each session, and we do have some further deliberate practice built in for those not quite at the Mastery level when doing the post tests for each item.

This rotation is a balance of procedural and communication skills necessary to navigate the intern year. Some institutions provide maximal guidance and supervision while others are expecting you to have this knowledge and to be able to perform nearly independently because you are now the doctor you wanted to become. Regardless, it will boost your confidence and competence when you are in charge, making the decisions, performing the communication with patients and their support systems, and performing the procedures, even under supervision.

Attendance: It is expected that all participants will be present and fully engaged every day during the week (Monday through Friday). This syllabus lists the components of the curriculum. An * denotes the items we will attempt to take you to mastery learning level on. There is no other medical school in the country that provides this type of complete educational preparation for internship. Some schools provide 4-6 items for all their students. They however do not have 300 students/class. **As far as scheduling goes, all components are required, and due to the time constraints around your upcoming graduation we are hopeful everyone stays healthy and can participate. However, if there is a section that you cannot attend due to a health or family emergency please let us know and we will do our best to help you make this up. No excused absences will be made for social events.**

Course Faculty

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OMM #2			
OMM #3			
Psych #1			
Psych #2			
Nik Butki, D.O.	butkinik@msu.edu	517-884-9629	DMC Lead

Evaluation:

To successfully complete this rotation you must do **ALL** of the following:

- A. Show up on time and prepared to participate. This will be an intensive experience and you will be practicing at home, and on down time during the day when others are being evaluated in some instances.
- B. **You will need to sign in daily and stay for the entire day for each of the 10 days.**
- C. Vacation may not be scheduled during this rotation.
- D. Maintain professional appearance and behavior at all times. You must achieve a satisfactory level on the direct observation rating form. Ratings of unsatisfactory in any category will be reviewed with you by a member of the MSU/COM Readiness for Residency faculty with a specific plan for remediation to be decided on a case-by-case basis.
- E. All written work must be original and completed on an individual basis. Although it may be expeditious to copy someone's notes on a patient the real learning and confidence comes from trying and doing it yourself.

All students who fail to complete all modules, whether completely successful or not, will receive an individual action plan to improve their performance, and if the student is unsuccessful they will be noted as such on the final summary evaluation. The Mastery Learning Model of Curriculum presumes all students will be able to achieve the set goals and objectives to Mastery Level, and as such it would be unlikely that a student would receive an N grade unless they are disrespectful, or otherwise unprofessional. An N grade will result in a meeting with the Committee on Student Evaluation and may delay your graduation date.

Although it is recognized that rotation evaluations are not under the complete control of the student, it is still the responsibility of the student to assure their timely completion. Evaluations will be completed on a rolling basis when any topic is completed so as to obtain individualized topic information that will be used to guide further enhancements in this elective course. Your honest feedback will be most welcome. In addition we would like to have your honest feedback regarding the content and delivery for each module. These will be submitted on the same day they are requested. It is our intention.

Summary of MSUCOM Requirements and Submission Methods for IM 619 Readiness for Residency

Item	Submission Method	Due Date
Module Quizzes given in class	Taken in person in class	Date given – results will be posted to D21 within 48 hours
Evaluations of Each Session to provide feedback to instructors for course improvements	Unclear at this time: Work in Progress and will be announced at the beginning of class	Preferably nightly when we complete a topic – will be announced in class
Student Evaluation of the Rotation	Submit electronically by 11:59 pm the last Sunday of the rotation online through your clerkship schedule.	By 11:59 pm last Sunday of course. Must submit to receive a passing grade, student will have an “ET” grade until the evaluation is completed.
Attending Evaluation of your Performance on Rotation	Submit completed form to the Clerkship ’s office after you receive it and sign it.	You will receive your final evaluation within one week of the end of the rotation. You will have gotten individual feedback on each module already, this final evaluation will be summative of the course. You will have 48 hours to read and sign and return to the Clerkship ’s Office via email.

Failure to do any of the above will result in an “N” grade and require remediation as determined by the Department of Osteopathic Medical Specialties at MSU/COM. Failure to upload/fax or mail required materials by 11pm the last Sunday of the rotation may result in an “N” grade as stated above as well.

Special Considerations

A. Attire

As this is a laboratory class in which there are no patients it is acceptable to come in blue jeans (without holes), or other semicasual attire. Please dress in khaki type pants and a minimum of a polo when we are going to be interacting with standardized patients. **Name tags must be worn at all times, and above the waist so we can more easily learn your names.** Clean scrubs are acceptable as well.

B. Sharps

After using suture trays, central line trays, LP trays please get in the habit of putting all the parts to the kit back together. This is somewhat artificial as you will be responsible for removing all sharps and disposing of them safely when you are doing these same procedures on a patient. However it will facilitate station turnaround while the faculty are completing your rubrics.

C. Equipment

You will need to bring the suture set that you purchased while a second year student. Also bring outdated or open but not used packets of suture from your hospital. The surgery and OB departments are often happy to save opened but not used suture for students to use for practice. Ask at your institution. In addition if there are opened procedure kits in which the majority of the kit is not used, please ask to have the left over pieces for this simulation class. We can usually make a few kits out of the leftovers. Ie sometimes a catheter drops on the floor so they open a new kit and only take out the catheter. We would be happy to have the rest of the kit. Some hospitals save these for their simulation labs so do not take without asking. Also would love to have you bring printed off rhythm strips and 12 lead ekgs that are abnormal.

D. Serving as a model for labs

During the ultrasound lab and OMM lab you will be expected to serve as a model for your fellow students. Dress as appropriate for OMM lab for each experience and you will be fine. Please bring a towel to wipe off the gel as well. This will keep us from sharing germs.

References

For the didactic portions of this course standard references will be used. All content will be on D2L and will be listed with links where appropriate to facilitate your speed in acquisition of study materials. These are all available through MSU Libraries Access Emergency Medicine or Access Medicine with your login or created by the faculty and then will be accessed through D2L. All items necessary will be linked in the D2L course site.

Create an account in Access Emergency Medicine if you have not done so yet and use for this rotation. This will be invaluable as you move forward. There are also sites for Access Medicine, Surgery, Anesthesia

- Access EM directions
- On the MSU Libraries main page: *Quick Links*, click on *Electronic Resources*
- Under *E-resources*, click on *Texts and Links*
- Under *Texts and Links*, you can search for Access Emergency Medicine.
- Clicking on that will then take you to the MSU NetID login site and then you can get access.
- Other readings as per each module.

You will also need a current Basic Life Support for Healthcare Provider Book from the American Heart Association (should have from course 2 years ago)

You will also need a current Advanced Cardiac Life Support Book from the American Heart Association (should have from course 2 years ago)

Overview and Goals

This clerkship elective course consists of two weeks of simulation based procedure and communication skills that you will find invaluable during your first few months as an intern. Learning to perform well early will obviate the need to retrain bad habits that form without structure to your learning in these areas.

Goals of the Readiness for Residency Elective

- I. The primary goal of this elective course is to prepare the fourth year medical student with communication and procedural skills utilizing the simulated environment that will be essential for their intern year, regardless of specialty
- II. Facilitate clinical problem solving
- III. Promote the acquisition of basic skills necessary to be able to perform the tasks of an intern related to procedures and communication.
- IV. Encourage continued development of the student's professional attitude and behavior as it pertains to the healthcare system in total, and patients in particular
- V. Faculty goal is to make the MSUCOM student who participates in this course the sought after candidate for residency.

Objectives: Global

(1) to train and assess the MSUCOM 4th year student against standard entry level milestones, entrustable professional activities and core competencies where appropriate, regarding procedural and communication skill sets important to a successful post graduate year 1 transition. Will provide base information to residency directors and also provide a formal assessment of each student participant prior to graduation. See entire class schedule.

(2) results to inform various aspects of curriculum leading to this capstone assessment for potential modifications as necessary

(3) results to inform future residency director as to level of proficiency with topics covered

Objectives: Specific

At the end of IM 619 Readiness for Residency: A competency Based Skills Assessment rotation, in the simulation environment the fourth year MSUCOM student will be able to:

- a. perform an ultrasound guided triple lumen catheter insertion in the IJ vein, stating the indications, contraindications, risks and benefits, meeting Minimum Passing Standards.
- b. With 100% accuracy interpret a post procedure x-ray image following central line placement or intubation tube placement
- c. perform a lumbar puncture using sterile technique, stating the indications, contraindications, risks and benefits meeting Minimum Passing Standards.
- d. list red flags to performance of OMT on a hospitalized patient
- e. perform OMT on a hospitalized patient (model to be used, symptom drawn from a hat, based on list of common conditions amenable to OMT in the hospital setting), meeting Minimum Passing Standards.
- f. obtain informed consent from a patient or their power of attorney, meeting Minimum Passing Standards.
- g. establish goals of care, including code status with a patient and/or their family, meeting Minimum Passing Standards.
- h. state the differences between comfort care, Hospice Care and Palliative Care
- i. determine who is the Power of Attorney legally
- j. interpret advanced directives
- k. interpret cardiac rhythm disturbances with 100% accuracy
- l. interpret 12 lead ECGs with 100% accuracy for STEMI, serious rhythm disturbances, predictors of risk for sudden death or significant rhythm disturbance
- m. suture a simple laceration with sterile technique, meeting Minimum Passing Standards.
- n. insert a peripheral IV line with sterile technique, meeting Minimum Passing Standards.
- o. differentiate a tension pneumothorax from tamponade based on clinical scenario, meeting Minimum Passing Standards.
- p. perform needle decompression of a tension pneumothorax, meeting Minimum Passing Standards.
- q. perform an intubation on an adult mannequin, meeting Minimum Passing Standards.
- r. perform an intubation on a pediatric mannequin, meeting Minimum Passing Standards.
- s. perform CPR on an adult mannequin with 100% accuracy
- t. perform CPR on a pediatric mannequin with 100% accuracy
- u. place and utilize an AED with 100% accuracy
- v. insert an oropharyngeal airway and use a bag valve mask for ventilation, meeting Minimum Passing Standards.
- w. insert a nasopharyngeal airway and use a bag valve mask for ventilation, meeting Minimum Passing Standards.
- x. Manage a resuscitation from beginning to end, using correct rhythm identification, correct algorithms with correct therapies, closed loop communication and accurate documentation, meeting Minimum Passing Standards.
- y. Deliver bad news meeting Minimum Passing Standards.
- z. Correctly document a procedure note based on a simulation video
- aa. Document interactions with other medical professionals regarding patient care including turnovers
- bb. complete the State of MI mandatory reporter form for child or elder abuse/neglect from a case based scenario with 100% accuracy
- cc. perform ultrasound on a fellow participant completing the HI-MAP images (Heart, IVC, Morrison's pouch and FAST, Aorta, Pneumothorax).

- dd. Answer nurse calls over the phone using closed loop communication, medical knowledge appropriate for scenario, and document the order on a computer, meeting Minimum Passing Standards.
- ee. Write admissions orders based on a recorded History and Physical exam meeting Minimum Passing Standards
- ff. Recertify BLS meeting AHA standards
- gg. Recertify ACLS meeting AHA standards

Topic Content areas

1. Hospital based procedures including laceration repair, central line insertion with ultrasound guidance, peripheral intravenous line insertion, lumbar puncture, intubation of adult and pediatric mannequins, insertion of foley catheter in male and female mannequin, performance of OMT in a hospitalized patient or on a patient with low back pain without red flags, needle decompression of tension pneumothorax, performing an ultrasound exam such as the HMAP exam. Correctly interpreting EKGs and cardiac rhythm strips. Correctly interpret radiographs appropriate for procedural follow up. Documentation of procedure notes. Recertification of Basic and Advanced Cardiac Life Support.

2. Communication skills: Patient related: obtaining and documenting consent for procedures or examinations, assessing and interpreting power of attorney and advanced directive forms, discussion of healthy lifestyle modifications with patients. Delivery of Bad News to patients and their significant others. Death notification. Establishing goals of care.

3. Communication Skills – Inter-professional related: Turnover and Handoff communication formats, answering nurse calls for patient management, managing conflict in the chart, handling a scenario of who to talk to when things go bad

4. Personal Safety: where to turn when you suffer a needle stick – with particular attention to personal risk of not reporting. Describing what immunizations and testing you need to pay attention to for your personal safety and health.

College Program Objectives

In addition to the above course-specific goals and learning objectives, this clerkship rotation also facilitates student progress in attaining the College Program Objectives. Please refer to the complete list provided on the MSUCOM website.

Student Responsibilities

During the 2 weeks of the rotation, the student is required to meet clinical and academic responsibilities:

- *The student **will** meet the following **clinical responsibilities** during this rotation:*
 - There are no clinical responsibilities associated with this elective
- *The student **will** meet the following **academic responsibilities** during this rotation:*

- Students are expected to: assess their personal learning needs specific to this academic rotation, engage in deliberate, independent and guided learning activities to address their gaps in knowledge, skills or attitudes; and solicit feedback and use it on a daily basis to continuously improve their procedural and communication.
- Students are expected to: Treat all equipment and simulation staff with respect, and full ownership for the success of the elective. With active participation and ownership it will be a maximal learning experience
- Students are expected to: Give professional and hopefully useful feedback on areas to improve and areas to leave as is regarding each module of the 2 week elective course.

Meeting or not meeting the above responsibilities will be used by the instructors of record in the determination of the final grade in the course (See “Corrective Action Process for Deficient Academic Requirements” Below).

Learning Activities

Learning activities will be standard for all, as this is conducted at one site. Daily preparation and engagement will be the expectation.

IM 619 Emergency Medicine Elective Corrective Action Policy

In the case the student does not successfully complete the graded curricular requirement of this course, the student will be required to go through a “Corrective Action” process. The student will maintain an extended grade (ET) until they have successfully completed the corrective action.

The student who fails to complete any portion of the required content, who has a verifiable reason why they failed to do so, will be allowed a 2-week grace period or more depending on the circumstances, Failure to meet this two week deadline will result in an N grade. Faculty will work to assure that all components are met by all students.

The steps of the “Corrective Action” process for IM 619 Emergency Medicine Elective are as follows:

- 1) The student will be required to attend additional sessions specific to the content missed or not mastered by the end of the two weeks until satisfactory. Schedule will be mutually agreed upon by student and involved faculty.

If the student completes the corrective action successfully (as determined by the Instructor of Record), he or she will receive credit for successfully completing the grading requirement in question, regardless of whether it is at the mastery level or not.

Note: By the nature of this course it is the expectation that all students will achieve satisfactory performance. Due to the time constraints, and the fact that this is material that is sometimes not mastered despite faculty and students ‘best efforts’, some students on some activities will receive an unsatisfactory rating on one or more activities. This is an expected outcome for any given student on any given procedure or skill being assessed. The faculty will do their best, along with the student to achieve all goals, but as long as participation is active an unsatisfactory or ‘did not meet’ mastery will be used primarily to inform the future residency director of the skills attained and not attained during the elective, and where they might need focused attention once the resident arrives. It will not result in a visit to COSE.

If the student does not complete the corrective action successfully, the student will receive an “N” grade for the course and will then proceed to the “Remediation Policy” process as determined by the Committee on Student Evaluation (COSE). This will most likely delay graduation.

Unsatisfactory Academic Performance

A student’s academic procedure and communication performance will be assessed through the Instructors responsible for each section. Unsatisfactory Faculty Evaluations are governed by the Policy for Retention, Promotion and Graduation (4.e).

- A designation given to any student who:
- Displays disrespect during any of the interactions with faculty or simulation staff, standardized patients or simulation equipment.
- Note: By the nature of this course it is the expectation that all students will achieve satisfactory performance. Due to the time constraints, and the fact that this is material that is sometimes not mastered despite faculty and students ‘best efforts’, some students on some activities will receive an unsatisfactory rating on one or more activities. This is an expected outcome for any given student on any given procedure or skill being assessed. The faculty will do their best, along with the student to achieve all goals, but as long as participation is active an unsatisfactory or ‘did not meet’ mastery will be used primarily to inform the future residency director of the skills attained and not attained during the elective, and where they might need focused attention once the resident arrives. It will not result in a visit to COSE.
- If the student will be required to appear before the COSE Clerkship Performance Subcommittee they will be notified by the college.
- Any student failing to appear, when directed, without due cause, or fails to meet any Subcommittee requirement, will be suspended from the College.

MSU College of Osteopathic Medicine Standard Policies

Clerkship Attendance Policy

Policy:

In order to gain the knowledge and skills to successfully complete the MSUCOM clerkship program, consistent participation/attendance in program activities is essential. Any time off must not interfere with the quality of the rotation.

1. In the event a student needs to be absent from any rotation for the reasons listed below and permissible by the rotation syllabus, students may request time off.
2. Any absence (unless emergent) must be approved in advance (at least 30 days) of absence by the medical education department (student coordinator/director or DME), utilizing the Clerkship Program Excused Absence Request Form. Students must notify rotation team and medical education of emergent/illness absences on day of absence.
3. A student may not be absent more than 2 days on any one 4 week rotation (**no time off allowed for rotations of 2 weeks or less**) for the reasons below (exception Interview absences (does not apply due to course timing) or Conference absences as below – **see caveats listed in the conference absence section**).
4. Any additional time off any one rotation must be approved by the MSUCOM Instructor of Record for the course the absence will occur.

Absence due to interviews:

For the purpose of interviewing only, a student may be absent 4 days on a 4 week rotation (2 days on a 2 week rotation) during the months of September to January in the OMS year 4. Interview invitations must accompany the Clerkship Program Excused Absence Request Form. **Does not apply to this rotation which is occurring in March and April.**

Absence due to examinations:

Examination	Maximum Time Off (includes travel time)
COMLEX USA Level 2 CE/USMLE Step 2 CK/Canadian MCCEE	1 day
MSUCOM COMLEX PE Simulation at MSU	1 day for each scheduled simulation
COMLEX USA Level 2 PE/USMLE Step 2 CS(Canadian Students Only)	2 days
COMAT/SHELF examinations	Travel time and time for exam

Personal Day Absence:

Students are allowed 5 personal days per academic year in OMS 3 and OMS 4. These days are not carried over from third year to fourth year. These are to be used for illness, physician appointments, and special events (weddings, graduations, special anniversary events) and must not exceed 2 days on any 4 week rotation (#3 above). **As this is a two week rotation no personal days will be allowed with the exception of illness, which is never predictable.** Prolonged illness and bereavement will be handled on a case by case basis between MSUCOM Director of Clerkship and the faculty in the course. Due to the nature of the content of this course not all activities will be able to be recreated or made up. Students must notify course faculty and the Clerkship 's office, along with completion of the proper paperwork on the day of the emergent/illness absence, unless circumstances dictate otherwise.

Jury duty – when obligated, student participation is not considered a personal day. Court excuses must accompany any absence. If absence is prolonged, this will be handled on a case-by-case basis between the base hospital/medical education and MSUCOM.

Conference Absence:

While on required/core rotations, no excused absences for any professional meeting will be allowed unless the student is presenting research in which they have participated.

- a. Appropriate paperwork with proof of presentation and copy of conference agenda must accompany the form.
- b. Time off in this situation will be for travel and presentation only.

While on elective rotations: A student may submit a request for an excused absence to attend one (1) professional meeting, time not to exceed 3 days off rotation. The meeting agenda must accompany the Clerkship Program Excused Absence Request Form.

Note: If a student needs to be absent for a conference there is no expectation that the faculty will make up the missed material. The areas covered during the absence will just not be included in the final grading and the student will be without the knowledge and skill they would have otherwise obtained. This is not to discourage research presentations, as we fully support this activity, but want to make it clear that we will not be able to accommodate an absence for this activity by scheduling days of extra make up time.

Personal vacations/family reunions, etc are not part of this policy. Vacations can be scheduled periodically, provided all curriculum requirements will be met, with the assistance of your Student Support Advocate. Vacations will not be permitted on any core rotation or elective rotation.

Statement of Professionalism

Principles of professionalism are not rules that specify behaviors, but guidelines that provide direction in identifying appropriate conduct. These principles include the safety and welfare of patients, competence in knowledge and skills, responsibility for consequences of actions, professional communication, confidentiality, and lifelong learning for maintenance of professional skills and judgments. Professionalism and professional ethics are terms that signify certain scholastic, interpersonal and behavioral expectations. Among the characteristics included in this context are the knowledge, competence, demeanor, attitude, appearance, mannerisms, integrity and morals displayed by the student to faculty, peers, patients and colleagues in other health care professions. Students are expected to conduct themselves at all times in a professional manner and to exhibit characteristics of a professional student.

Students Rights and Responsibilities

Each individual student is responsible for their behavior and is expected to maintain standards of academic honesty. Students share the responsibility with faculty for creating an environment that supports academic honesty and principles of professionalism. Proper relationship between faculty and student are fundamental to the college's function and this should be built on mutual respect and understanding together with shared dedication to the education process. It is a fundamental belief that each student is worthy of trust and that each student has the right to live in an academic environment that is free of injustice caused by dishonesty. While students have an obligation to assist their fellow students in meeting the common goals of their education, students have an equal obligation to maintain the highest standards of personal integrity.

MSU Email

To facilitate communication from faculty and staff to students, students are required to have a functioning MSU email address. Students are responsible for checking their MSU email accounts daily and maintaining their MSU mailboxes so that messages can be received.

Forwarding MSU email to another email account or failure to check email are not valid excuses for missing a deadline or other requirements of the clinical education program.

Further, students must use secure email when working in a hospital, clinic or other health care setting if discussion of patient information is involved. MSUNet (msu.edu) email is secure; many web-based email systems including Hotmail, Gmail and Yahoo are not.

Use of Electronic Devices

Students are expected to be fully engaged in this simulation based educational experience. Using electronic devices may be necessary during the two weeks so feel free to bring what you think you will use while on rotation when you are an intern. It is never appropriate for students to use electronic devices for reading e-mail, texting, surfing the web or other personal activities while on any academic required activity. Students may receive unprofessional behavior notation(s) for failure to use electronic devices appropriately.

Faculty Responsibilities

It is the responsibility of the college faculty to specify the limits of authorized aid (including but not limited to exams, study aids, internet resources and materials from senior students) in their syllabi, and it is the responsibility of students to honor and adhere to those limits. Course instructors shall inform students at the beginning of the semester of any special criteria of academic honesty pertinent to the class or course. FOR THIS ELECTIVE ALL WORK THAT IS TURNED IN MUST BE DONE ON AN INDIVIDUAL BASIS. IT WILL BE USED FOR GROUP DISCUSSION.

Course Grades

- **P-Pass** – means that credit is granted and that the student achieved a level of performance judged to be satisfactory according to didactic and clinical performance by the department.
- **N-No Grade** – means that no credit is granted and that the student did not achieve a level of performance judged to be satisfactory according to didactic and clinical performance by the department.
- **ET-Extended Grade** – means that a final grade (“Pass” or “No Grade”) cannot be determined due to one or more missing course requirements. Once all course requirements have been completed, received, and processed, the ET grade will be changed to a final grade. An “ET” will NOT remain on a student’s transcript.

N-GRADE POLICY

- Remediation is not offered for Clerkship courses. Any student who receives an N grade in the Clerkship Program will be required to appear before the COSE Clerkship Performance Subcommittee (COSE).
- There is no remediation offered for this elective.

STUDENT VISAS

Michigan State University is committed to providing equal opportunity for participation in all programs, services, and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities (RCPD) at 517-884-RCPD, or on the web at www.rcpd.msu.edu. Once a student’s eligibility for (clinical and/or testing) accommodation has been determined, the student may be issued a Verified Individualized Services and Accommodation (VISA) form. Students must present this VISA form to the Clerkship Team (COM.Clerkship@msu.edu), A-332 East Fee Hall, at the start of the semester in which they intend to use their accommodations (for tests, projects, labs, etc.). Accommodation requests received after this date will be honored whenever possible.

If updates or modifications to an existing VISA form are made after the semester begins, it is the responsibility of the student to submit an updated version to the Clerkship Team (COM.Clerkship@msu.edu) if he or she intends to use the new accommodation going forward.

MSUCOM Standard Policies

Rotation Evaluations

***Attending/Faculty/
Resident
Evaluation of
Student***

Students will receive their grades as they complete each module. Areas for improvement will be noted. Working on your weaknesses, rather than reinforcing your strengths allows you the most growth opportunity. At the end of the two week elective the faculty will email you a summary evaluation, although you should know most of the components as we move through the two weeks. As there are many activities, each will have their own grading rubrics/mastery level/ and forms. The standard faculty forms will not be used in this course. The faculty will provide direct feedback on each activity as we complete it.

Students will be provided a summative evaluation of all components within a week of the end of the elective. This will be emailed to you individually. Please download, sign, and return to the Clerkship 's office with a copy to the instructors: hughesm@msu.edu and gerstne8@msu.edu. Any evidence of tampering or modification while in the possession of the student will be considered "unprofessional behavior" resulting in an "N" grade and review by the Committee on Student Evaluation (COSE) and/or the College Hearing Committee.

Grades are held until all rotation requirements, including evaluation forms, are received. Be sure you are using the correct form.

***Student Evaluation of
Rotation***

Students will be asked to evaluate each activity as it completes. It is unclear at this time if this will be on paper or through an electronic evaluation tool. Faculty will instruct when the time comes. Constructive feedback to improve this novel elective will be very helpful in developing subsequent offerings.

Exposure Incidents Protocol

There should be no blood borne pathogen exposure in this class as it is mannequin only for the procedures that will be mastered.