At MSUCOM, we are constantly working to improve our curriculum and to meet new AOA accreditation guidelines. We need to meet the challenges of modern medicine that force us to innovate. While changes will generally be instituted at the beginning of the school year, changes may also be implemented semester to semester.

Please be mindful of the need to read your syllabi before beginning your rotations.
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>INTRODUCTION AND OVERVIEW</strong></td>
<td>1</td>
</tr>
<tr>
<td>Background</td>
<td>1</td>
</tr>
<tr>
<td><strong>ROTATION FORMAT</strong></td>
<td>1</td>
</tr>
<tr>
<td>Summary</td>
<td>1</td>
</tr>
<tr>
<td><strong>GOALS AND OBJECTIVES</strong></td>
<td></td>
</tr>
<tr>
<td><strong>COLLEGE PROGRAM OBJECTIVES</strong></td>
<td>2</td>
</tr>
<tr>
<td><strong>REFERENCES</strong></td>
<td>2</td>
</tr>
<tr>
<td>Required Study Resources</td>
<td>2</td>
</tr>
<tr>
<td>Desire 2 Learn (D2L)</td>
<td>2</td>
</tr>
<tr>
<td>Suggested Study Resources</td>
<td>3</td>
</tr>
<tr>
<td>Recommended Texts</td>
<td>3</td>
</tr>
<tr>
<td>Recommended Websites</td>
<td>3</td>
</tr>
<tr>
<td><strong>ROTATION REQUIREMENTS</strong></td>
<td>4</td>
</tr>
<tr>
<td>Weekly Readings/Objectives/Assignments</td>
<td>4</td>
</tr>
<tr>
<td>DO/PhD Students</td>
<td>11</td>
</tr>
<tr>
<td><strong>ONLINE MODULES OR CONFERENCES</strong></td>
<td>11</td>
</tr>
<tr>
<td>Pediatric Pain and Opioid Course</td>
<td>11</td>
</tr>
<tr>
<td>Smiles For Life Course</td>
<td>11</td>
</tr>
<tr>
<td>Zoom Interactions</td>
<td>11</td>
</tr>
<tr>
<td><strong>ADDITIONAL ASSIGNMENTS</strong></td>
<td>12</td>
</tr>
<tr>
<td>Health Maintenance And Sick Child Note</td>
<td>12</td>
</tr>
<tr>
<td>Skills Checklist</td>
<td>12</td>
</tr>
<tr>
<td>Student Experience Logs</td>
<td>12</td>
</tr>
<tr>
<td><strong>COMAT EXAM INFORMATION</strong></td>
<td>12</td>
</tr>
<tr>
<td>Self-Directed Learning</td>
<td>12</td>
</tr>
<tr>
<td>COMAT Grading</td>
<td>12</td>
</tr>
<tr>
<td>COMAT Corrective Action</td>
<td>13</td>
</tr>
<tr>
<td><strong>ROTATION EVALUATIONS</strong></td>
<td>13</td>
</tr>
<tr>
<td>Attending Evaluation of Student</td>
<td>13</td>
</tr>
<tr>
<td>Student Evaluation of Clerkship Rotation</td>
<td>14</td>
</tr>
<tr>
<td>Unsatisfactory Clinical Performance</td>
<td>14</td>
</tr>
<tr>
<td><strong>CORRECTIVE ACTION PROCESS</strong></td>
<td>14</td>
</tr>
<tr>
<td><strong>BASE HOSPITAL REQUIREMENTS</strong></td>
<td>15</td>
</tr>
<tr>
<td><strong>STUDENT RESPONSIBILITIES AND EXPECTATIONS</strong></td>
<td>15</td>
</tr>
</tbody>
</table>
PED 600
INTRODUCTION AND OVERVIEW
Welcome to Pediatrics. This syllabus provides an overview of the requirements and expectations of the rotation as well as a guide to help you gain an understanding of the breadth of the field of pediatrics.

BACKGROUND
The practice of pediatrics involves out-patient and in-patient care, both general and specialized, and includes neonatal care. It has a strong component of infectious disease, which is often seasonal. The rotation exam and Board exam include material pertinent to each of these areas and all of the seasons. It is our hope that you will have clinical exposure to each of these areas and learn to consider the seasonal component in your differential diagnosis. Regardless of your exposure, you are expected to read on topics spanning this spectrum of clinical practice.

ROTATION FORMAT
Currently, there are numerous base hospitals, each with diverse clinical and teaching opportunities. You will spend 40-60 hours per week for four weeks in clinical pediatrics, which may be out-patient and/or in-patient. The nature of the institution will determine how this time will be spent: out-patient pediatric clinic, newborn nursery, in-patient pediatric, or overnight hospital on-call for pediatrics. For most of you, this will be primarily an out-patient experience, along with at least 8 hours of experience in a newborn nursery at those sites where this opportunity is available.

Your clinical experience will be supplemented with required online didactic material covering the primary areas of pediatrics and meeting the goals and objectives listed. You will be required to have computer access and utilize Desire2Learn (D2L) through which the online didactic material has been divided into weekly blocks. You are strongly urged to work through these daily. While you are not required to go through the weekly blocks in the order listed in D2L, it is recommended that you start with the material located under Week 1, which contains information on how to perform the pediatric examination. At the end of the rotation, you will be required to take the Pediatric COMAT examination.

SUMMARY
The field of pediatrics will expose you to the most dramatic physical, cognitive and behavioral changes in human development. Pediatricians focus on normal growth and development and diseases in infants, children and adolescents. In order to provide comprehensive medical care, the triad of the pediatrician, patient and family are needed. During your time on this rotation, take advantage of opportunities to see patients of all ages and utilize your interpersonal skills with families.

GOALS AND OBJECTIVES

GOAL 1: Become proficient in working with pediatric patients and their families.

Learning Objectives:

- Demonstrate the ability to establish rapport with children of different ages and their families.
- Elicit the specific historical data to be obtained on children of different ages.
- Execute the physical exam appropriate for the child’s age.
- Demonstrate the ability to approach the healthy term and “sick” newborn.

GOAL 2: Become familiar with growth and development milestones in the pediatric patient.

Learning Objectives:
PED 600

- Recognize the normal growth and development milestones for each age group.
- Provide anticipatory guidance to the patient and their family that is age appropriate.
- Recognize common growth issues.


Learning Objectives:

- List the AAP immunization schedule for children.
- Conduct age-appropriate screening for children.

GOAL 4: Become knowledgeable about common pediatric health problems.

Learning Objective:

- Recognize the most common pediatric health problems and their treatment.

GOAL 5: Become knowledgeable about common pediatric mental health problems.

Learning Objective:

- Know how to distinguish between the following basic scenarios: autism, depression, anxiety, ADHD, learning disability, abuse, speech delay, cognitive deficit, eating disorders.

GOAL 6: Review the Entrustable Professional Activities and the Osteopathic Core Competencies located in the Additional Information section of D2L.

COLLEGE PROGRAM OBJECTIVES

In addition to the above course-specific goals and learning objectives, this clerkship rotation also facilitates student progress in attaining the College Program Objectives. Please refer to the complete list provided on the MSUCOM website (https://com.msu.edu/) and in the Student Handbook.

REFERENCES

REQUIRED STUDY RESOURCES

There are no required references for this course. All references listed below are highly recommended.

Desire 2 Learn (D2L)

Your clinical experience will be supplemented with required online didactic material covering the primary areas of pediatrics and meeting the goals and objectives listed. You will be required to have computer access and utilize Desire2Learn (D2L) through which the online didactic material has been divided into weekly blocks.* You are strongly urged to work through these daily. While you are not required to go through the weekly blocks in the order listed in D2L, it is recommended that you start with the material located under Week 1, which contains information on how to perform the pediatric examination.
SUGGESTED STUDY RESOURCES

Recommended Texts

https://www-clinicalkey-com.proxy2.cl.msu.edu#!/browse/book/3-s2.0-C20150000168

- This is the main resource for medication dosages. It also contains information on procedures as well as other diagnostic and therapeutic information.
- This is a good resource for looking up detailed descriptions of disease processes. This is THE pediatric textbook.


- This should serve as a good basic resource on basic pediatric pathology.
- Excellent resource for vaccines & infectious diseases.


- An Excellent visual guide to pediatric conditions.

Other readings may be assigned by clerkship faculty.

Recommended Websites
Bright Futures Recommendations for Preventative Pediatric Health Care

Bright Futures Handbook
This is an excellent resource for information pertaining to health promotion in pediatrics with particular focus on the Physical Examination, Screening and Anticipatory Guidance.
https://brightfutures.aap.org/materials-and-tools/PerfPrevServ/Pages/default.aspx

AAP Vaccine Schedule

2016 Link
http://aapredbook.aappublications.org/site/resources/IZSchedule
Vaccine Issues


https://www.cdc.gov/vaccines/parents/vaccine-decision/no-vaccination.html

**WEEKLY READINGS/OBJECTIVES/ASSIGNMENTS**
This is a suggested schedule for these topics. Since patients probably will not present themselves in a conveniently scheduled manner, it may be necessary to vary from the suggested schedule.

**Week 1 – The Well-Child Exam and “Sick” Office Visit**

*Learning Objective:* Manage a basic well-child checkup for all pediatric ages.

*Activities/Resources:*
- Read “Tips for Clinical Pediatrics” Day 1 of rotation:
The Approach to the Young Child
- Pediatric History
- Pediatric Physical Exam
- Pediatric Assessment
- Pediatric Plan (folder located in D2L)

• Read *Bright Futures Recommendations for Preventative Pediatric Health Care*: [http://www.aap.org/en-us/professional-resources/practice-support/Periodicity/Periodicity%20Schedule_FINAL.pdf](http://www.aap.org/en-us/professional-resources/practice-support/Periodicity/Periodicity%20Schedule_FINAL.pdf)

• Complete a minimum of two well-child checkups per day that require a history and physical on a variety of pediatric patients

**Learning Objective:** Understand growth and developmental assessment.

**Activities/Resources:**

- Review notes from OST 556 – Pediatrics I; OST 557 – Pediatrics II; and OST 558 – Pediatrics III

  
  - Use this as your source for information on health maintenance in pediatrics. This is an excellent resource for information pertaining to health promotion in pediatrics.

- Notes for Clinical Pediatrics (Growth Issues) (folder located in D2L)

**Learning Objective:** Know how to approach anticipatory guidance and what is pertinent for the patient’s age.

**Activities/Resources:**

- Read “Tips for Clinical Pediatrics” (Anticipatory Guidance) (folder located in D2L)

- Read [https://brightfutures.aap.org/materials-and-tools/PerfPrevServ/Pages/default.aspx](https://brightfutures.aap.org/materials-and-tools/PerfPrevServ/Pages/default.aspx)

- Provide anticipatory guidance to two families per day.

**Learning Objective:** Use the MICR to determine what vaccines are due.

**Activities/Resources:**

- Review AAP Vaccine schedule: [http://www2.aap.org/immunization/izschedule.html](http://www2.aap.org/immunization/izschedule.html)
  

- Read about vaccine issues:
Learning Objective: Know what is important to look at on the physical exam (PE) and know how to do a complete PE.

Activities/Resources:
- Read https://brightfutures.aap.org/materials-and-tools/PerfPrevServ/Pages/default.aspx

Learning Objective: Know how to do the two-minute orthopedic screen and crucial H&P.

Activities/Resources:
- Read Developmental Dislocation (Dysplasia) of the Hip (DDH): http://orthoinfo.aaos.org/topic.cfm?topic=a00347

Learning Objective: Become knowledgeable of pediatric nutritional issues.

Activities/Resources:
- Read “Notes for Clinical Pediatrics” (Nutrition, Vitamin D Deficiency and Growth Issues) (folder located in D2L)
- Discuss with your clinical instructor strategies for working with families regarding weight issues

Learning Objective: Know what screenings are important and when indicated.

Activities/Resources:
- Read https://brightfutures.aap.org/materials-and-tools/PerfPrevServ/Pages/default.aspx
- Read MDHHS Newborn Screening http://www.michigan.gov/mdhhs/0,5885,7-339-73971_4911_4916-233939--.00.html (metabolic)
- https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3374430/ (TB)

Learning Objective: Know the approach to the typical “sick” office visit: what to do and how to do it.

Activities/Resources:
PED 600

- Read “Tips” for Clinical Pediatrics” (folder located in D2L)
- See two pediatric patients per day presenting for a basic “sick” office visit

**Learning Objective:** Be able to recognize, list differential diagnosis, and manage the following respiratory symptoms:

- URI, sinusitis, strep, viral pharyngitis, coxsackie infections, foreign body in nose, tonsillar abscess, thrush
- OM, OME, ETD, OE, teething, adenitis, abscess-retropharyngeal, mastoiditis
- Influenza, laryngitis, pertussis, mycoplasma infections, pulmonary foreign body
- Bacterial pinkeye, allergic conjunctivitis, corneal abrasion, blocked tear duct, hordeolum, chalazion, glaucoma, periorbital-orbital cellulitis

**Activities/Resources:**

- Read “When Doing Less is Best” Commentary (folder located in D2L)
- Read the related content from these sources found on the Reference List within this syllabus
  - Blueprints Pediatrics
  - Red Book

**Week 2 – Common Pediatric Health Problems and Mental Health Issues**

**Learning Objective:** Be able to recognize, do a differential diagnosis and manage (based on age when necessary):

- Roseola, enterovirus, strep, influenza, URI, pneumonia, Kawasaki’s, sepsis-meningitis
- Respiratory distress
- Neck masses – shotty, adenitis, TB, cat scratch, TGD-brachial cleft cyst, cystic hygroma, lymphoma
- Acute and chronic asthma and allergies

**Activities/Resources:**

- Read the related content from these sources found on the Reference List within this syllabus
  - Blueprints Pediatrics
  - Red Book
- Read “Notes for Clinical Pediatrics” (Asthma) (folder in D2L)

**Learning Objectives:**
Know the approach to, and be able to, counsel parents on these common behavioral issues:

- Infant “colic”
- Toddler picky eater
- Toddler temper tantrums
- Toddler toilet training
- Child bedwetting
- Teen excessive risk-taking (assess and inform)

Describe and distinguish pediatric mental health disorders.

Describe and distinguish:

- Abuse
- Autism
- Cognitive deficit
- Eating disorders

Activities/Resources:

- Study thoroughly “Pediatric Mental Health Disorders: Overlapping Co-Morbidities and Evidence-Based Management – A Systematic Process for Evaluation and Monitoring” (folder located in D2L)
- Read the related content from this source found on the Reference List within this syllabus
  - Blueprint Pediatrics
- Read “Notes for Clinical Pediatrics” (ADHD) (folder located in D2L)
- Review notes from OST 556 – Pediatrics I; OST 557 – Pediatrics II; and OST 558 – Pediatrics III

Week 3 – The Healthy Term Newborn and Common Pediatric Health Problems

Learning Objectives:

- Know the approach to the healthy term neonate.
  - Relevance of prenatal-perinatal history, SGA/AGA/LGA and implications, APGAR interpretation
  - Normal newborn exam and common variant physical findings, maturity evaluation (Ballard, Dubowitz)
  - Hearing screens, Vitamin K, eye prophylaxis, Hep B vaccine, skin-to-skin time
- Identify newborn feeding problems.
Activities/Resources:

- Nursery experience: 4-hour focus on the normal newborn history and exam
- Read “Tips for Clinical Pediatrics” (folder located in D2L)
  - Basic Neonatology
  - Breastfeeding Problem Management
  - Maternal Breastfeeding Issues

Learning Objective: Be able to recognize, do a differential diagnosis and manage common GI issues:

- Infant vomit: viral GE, GER, GERD, protein sensitivity-food allergy, pyloric stenosis, malrot-stenosis, IBEM
- Child vomit: GE, GERD, OM, pneumonia, UTI, DKA, appendicitis, pancreatitis, increased ICP
- Diarrhea: viral GE, bacterial GE, giardia, “Toddler,” lactose intolerance, celiac, IBS, IBD
- Constipation: stool-holding (encopresis), excess dairy/inadequate fiber, botulism, Hirschsprung’s
- Abdominal pain: constipation, GERD, lactose intolerance, RAP-IBS, strep, IBD, giardia, H pylori, pneumonia, UTI-pyelonephritis, kidney stone obstruction, intussusception, tumor

Activities/Resources:

- Read the related content from these sources found on the Reference List within this syllabus
  - Blueprints Pediatrics
  - Red Book

Week 4 – The “Sick” Newborn and Common Pediatric Health Problems

Learning Objective: Know the approach to the “sick” newborn:

- Hypoglycemia, drug withdrawal, respiratory distress, cyanosis, murmur, sepsis, hypotonia, infant of diabetic mother, maternal STD, TORCH infections, bilious emesis, clavicle fracture

Activities/Resources:

- Nursery experience: four-hour focus on the “sick” newborn
- Read the related content from these sources found on the Reference List within this syllabus
  - Blueprints Pediatrics
  - Red Book

Learning Objectives:

- Recognize, do a differential diagnosis and manage the following cardiovascular problems:
• Murmurs, hyperlipidemia and elevated blood pressure

• Recognize, do a differential diagnosis and manage the following rashes:
  o Mac-pap spots: enterovirus, roseola, 5th disease, strep, mono, scabies, drug, insect bites, swimmer’s itch, unilateral laterothoracic exanthema, folliculitis
  o Mac-pap blotchy: hives, food allergy (hives), yeasty, cellulitis, E multiforme, seborrhea dermatitis
  o Eczematous: eczema, contact dermatitis, impetigo
  o Pink Patches: tinea corpora, pityriasis rosea, eczema, psoriasis
  o Vesicular-Pustular: Hand-foot-mouth, chicken pox-zoster, HSV-whitlow, impetigo, folliculitis, MRSA, scabies, acne, neonatal acne
  o Papular: molluscum, warts
  o Patchy hair loss with flaky scalp: tinea capitis
  o Alopecia: alopecia areata
  o Petechial: ITP, HSP, ALL, HUS, meningococcal, hemophilia
  o Itchy head: lice, dandruff, tinea capitis

• Recognize, do a differential diagnosis and manage tension and migraine headaches, and increased intracranial pressure and concussion from head trauma

• Recognize, do a differential diagnosis and manage the following genitourinary issues:
  o UTI, VUR, pollakiuria, hypercalciuria
  o Nocturnal enuresis
  o Vaginitis, STD, PID
  o Menstrual problems, amenorrhea, dysmenorrhea, irregular menses, DUB

Activities/Resources:

• Read the related content from these sources found on the Reference List within this syllabus
  o Blueprints Pediatrics
  o Red Book

• Read “Notes for Clinical Pediatrics” (headache, concussion, structural head injury, murmurs) (folder located in D2L)
DO/PhD Students
DO/PhD student rotations generally span a period of approximately four months. As such, students on this curricular track should strive toward completing one module every three to four weeks and will be required to sit for the COMAT exam at the end of the rotation.

ONLINE MODULES OR CONFERENCES

Pediatric Pain and Opioid Course
You will need to complete Pediatric Pain and Opioid Education Course
2. Select “non-accredited” free version of course
3. Submit certificate to D2L

Smiles For Life Course
Complete “Smiles for Life” course 2 (child oral health)
1. Link to course in D2L
2. https://www.smilesforlifeoralhealth.org/
3. Complete quiz at the end and submit certificate to Dropbox in D2L

Zoom Interactions
Once each rotation you will be required to attend a Zoom Conference with a Clinical Provider in the MSU Department of Pediatrics. You will find the instructions and sign up information on D2L.

These are MANDATORY. While we understand that emergencies come up that are out of your control, you need to be in touch with the Course Assistant, Shannon Grochulski-Fries, grochuls@msu.edu, as soon as possible.

In addition, when you are on a Zoom Conference, you will be dressed accordingly, you will need to engage in the discussion. If you are unable to engage, you will be asked to leave and will have to complete the Corrective Action that is assigned.

Case Review
• Each student will need to register for the session you would like to present in.
• Each student will need to give an oral presentation on an interesting case they saw during their rotation. Presentations should:
  o Be approximately 5 minutes in length
  o Should include the history of
    ▪ present illness,
    ▪ physical exam,
    ▪ any labs or imaging,
    ▪ differential diagnosis,
    ▪ final diagnosis and
    ▪ any medication or therapy prescribed.
• The sessions will take place the last week of the rotation on Monday, Tuesday and Wednesday.

Corrective Action for above Online Modules and Conferences
• If you miss your scheduled presentation or fail to register for a presentation, you will be assigned a Case of the Department’s choosing.
Your report on this case will have to include at least 2 pages, outlining your differential diagnosis and why you arrived at that conclusion.

Your report will have to have at least 3 sited references.

This will be due to our Department within one week of it being assigned.

ADDITIONAL ASSIGNMENTS

Health Maintenance And Sick Child Note
Please choose notes on two patients that were meaningful learning opportunities for you. Both should be from focused visits (not complete history and physical visits) and fit in the boxes within the template available on D2L.

Skills Checklist
Please be as accurate as possible, recording which of the following experiences you have had during your pediatrics rotation. We expect you to proactively pursue as many of these experiences as possible but realize that opportunities will vary. Skills Checklist is available on D2L.

Student Experience Logs
Students are required to complete one Student Encounter Log per Core Rotation. In Core Pediatrics you are to complete this Log 100% and submit it to the Dropbox in D2L before 11:59 PM the last day of the rotation. Please remember there are to be two different signatures from the Attendings, one at the Mid Evaluation and one at the end of the Rotation.

COMAT EXAM INFORMATION

Self-Directed Learning
For additional resources, practice examinations and the Blueprint of the COMAT Exams you will be taking in your Clerkship Career, you will want to go to: https://www.nbome.org/assessments/comat/clinical-subjects/

DUE DATE: THE LAST FRIDAY OF THE ROTATION

For information on exam registration and administration, please visit the COM Office of the Registrar's COMAT webpage: http://com.msu.edu/Students/Registrar/COMAT_Subject_Exams.htm

If a student requires an accommodation, a valid VISA from the Resource Center for Persons with Disabilities must be presented to the COM Office of the Registrar 7 days in advance of the COMAT examination date. The student must also disclose which allowed accommodations s/he intends to use for the exam 7 days in advance of the COMAT examination date.

COMAT Grading

- Honors: You will need to obtain a score equal to or above 1.5 Standard Deviations above the National Mean on the day you took the exam. You can only obtain Honors on the first attempt you take the COMAT. This will be negated if you do not sit for your first attempt at the end of the rotation without written permission to miss the test.
• **Pass:** You will need to obtain a score equal to or above 2.0 Standard Deviations below the National Mean on the day you took the exam. You will have two attempts to take and pass the PED COMAT.

• **ET:** Will be the conditional grade given until all of the requirements of this rotation are completed.

• **N:** Not taking or passing the COMAT Exam by the due date on the first or second attempt.

**COMAT Corrective Action**

• It is your responsibility to take the exam on the last Friday of the rotation. If this deadline is not met (with the exclusion of the following scenarios) you will receive an “0” for that attempt of the exam and will only be given one (1) time to re-take the exam (on the next immediate date the exam is available). You must receive a passing score on the retake exam, or you will receive an “N” grade for the rotation.

• If you miss the cut score for the COMAT on the day you attempt your first COMAT, you will need to meet with a Faculty Member within the Department of Pediatrics before you are allowed to schedule your retake.

• It is your responsibility to contact the Course Assistant (listed on the front of the syllabus) by the end of the first week of the rotation for consideration of delaying the exam if you have a conflict regarding the prescribed exam date.

• It is your responsibility to contact the Course Assistant (listed on the front of the syllabus) within 24 hours of an emergency that will keep you from taking the exam the last Friday of the rotation, in order for consideration of delaying the exam.

• The Department will notify students of their failure.

**ROTATION EVALUATIONS**

**Attending Evaluation of Student**

Students are responsible for assuring that his/her clinical supervisor receives the appropriate evaluation form. Forms can be accessed via the “Attending Evaluation” link in the student’s Kobiljak online Clerkship schedule.

Students should actively seek feedback on his/her performance throughout the course of the clinical rotation. Students should also sit down and discuss the formal evaluation with the clinical supervisor.

Students should keep a copy of the evaluation and leave the original with the Medical Education Office at the clinical training site where that office will review, sign, and forward the completed form to the COM Clerkship Team. Any evidence of tampering or modification while in the possession of the student will be considered “unprofessional behavior” and will be referred to the MSUCOM Spartan Committee Clearinghouse for resolution, per MSUCOM’s Common Ground Framework for Professional Conduct or to the Committee on Student Evaluation (COSE).

Grades are held until all rotation requirements, including evaluation forms, are received. Be sure you are using the correct form.
Student Evaluation of Clerkship Rotation

Students will submit their rotation evaluations electronically at the conclusion of every rotation by accessing their online evaluation system at:

http://hit-filemakerwb hc.msu.edu/Clerkship/login_student.html

Unsatisfactory Clinical Performance

The Instructor of Record and/or the Assistant Dean for Clerkship Education will review/investigate a student's performance on a rotation when a concern is raised by the supervisor(s), and when the Attending Evaluation of Clerkship Student contains any below expectation marks within the professionalism area, any unsatisfactory written comments, or a total of two or more below average marks on the evaluation.

Professionalism concerns, as well as accolades, will also be referred to the MSUCOM Spartan Committee Clearinghouse for resolution, per MSUCOM's Common Ground Framework for Professional Conduct.

CORRECTIVE ACTION PROCESS

If a student does not successfully complete the rotation requirements of the course, the student will receive an ET grade and be permitted to go through a 'Corrective Action' process.

The following assignments are eligible for corrective action and will be due no later than 14 days after the last day of the rotation at 11:59pm:

1. Aquifer Cases

   The determination of each case based on your time on the page, multiple choice question scores, use of the clinical reasoning toolbar and summary statement. In order to pass, a green engagement score is required. **NOTE:** you must go to the very last page of the case in order to receive credit in the system. If you stop even 1 page early, you will not be scored accurately. All 32 cases are available to you and we encourage you to access ones that relate to patients you have seen and in preparation for the Pediatric COMAT exam. If you do not receive the required green traffic light on any of the required cases, email the Course Assistant to have a case reset.

2. Online Conferences

   • If you miss your scheduled presentation or fail to register for a presentation, you will be assigned a Case of the Departments choosing.
   • Your report on this case will have to include at least 2 pages, outlining your differential diagnosis and why you arrived at that conclusion.
   • Your report will have to have at least 3 cited references.
   • This will be due to our Department within one week of it being assigned.

3. Pediatric Pain and Opioid Course, Smiles for Life Course, Health Maintenance & Sick Child Note, Skills Checklist, Student Experience Log
Need to be done 100% and uploaded by the last day of the rotation. If this date is missed, an ET grade will be given and you will have 14 days to submit. You will need to reach out to the course assistant and explain the delay. Late submissions will be accepted on a case-by-case basis. If your submission is not accepted an ‘N’ grade will be issued and a comment on professionalism will be submitted with your grade to be included in your MSPE.

a. COMAT Corrective Action is outlined in the COMAT section above.

The student is responsible for contacting the Course Assistant (on the first page of this syllabus) if they believe missing assignments were reported in error or are unclear about the Corrective Action process.

Please note that while it is the responsibility of the student to ensure the Attending Evaluation of the Clerkship Student is completed, this requirement may extend beyond the corrective action date. Additionally, in the event of a COMAT failure on first attempt, the corrective action for the repeat COMAT may extend beyond 14 days.

As determined by the Instructor of Record, the student will receive an N grade for the course if all assignments and the Corrective Action process are not completed successfully within 14 days after the last day of rotation at 11:59pm (with the exception of the Attending Evaluation). Additionally, a letter of unprofessional behavior for late submission of assignments will be sent to the MSUCOM Spartan Community Clearinghouse.

If a student successfully completes the Corrective Action process, as determined by the Instructor of Record, the student will receive credit for the deficient academic grading requirement(s) and be eligible for a rotation grade change from ET to Pass (pending the Attending Evaluation of the Clerkship Student and COMAT score).

BASE HOSPITAL REQUIREMENTS

Students are responsible for completing all additional requirements set by the hospital/clinical site in which the student is completing the rotation. Students are not responsible for reporting results of requirements outside the ones listed above to the college.

STUDENT RESPONSIBILITIES AND EXPECTATIONS

During the course of this month, the student is expected to take a proactive approach to learning about the discipline of Pediatrics. Students should make every effort to have an initial orientation session with their attending physician/resident in an effort to review goals, objectives and expectations on both the part of the preceptor and student. During this initial orientation meeting, students should present the preceptor with both a copy of their evaluation form as well as review this syllabus with him or her. Doing so will improve the overall rotational experience in terms of training and evaluation. Students should also have a mid-month evaluation during the rotation to gain formative feedback and make adjustments as needed based on commentary from the preceptor.

Doing so will encourage active participation and improve summative evaluations that occur at the end of the rotation.

It is expected that the student will meet the following clinical responsibilities during this rotation:
• Report to their rotation in a timely fashion, dressed appropriately for each day of work. Be cognizant of any scheduling changes that occur and provide timely communication to the preceptor about excused or unexpected absences.

• Demonstrate an enthusiastic and proactive attitude towards the learning process.

• Treat all staff members, other rotators and patients with respect and demonstrate professional behavior in all interactions.

• Not engage in behaviors that are either unprofessional/unethical, illegal or pose a risk to the patient or practice. If there is a question about something you are asked to do, speak with your precepting physician or (if the person you have concern about is the precepting physician) your Student Coordinator and/or Director of Medical Education for your base hospital.

• Complete any, and all, requested responsibilities in a timely fashion and as directed by your precepting physician excepting behaviors mentioned previously.

• The student will represent him/herself, fellow students and the College in a positive and professional manner.

• The student is expected to function collaboratively on health care teams that include health professionals from other disciplines in the provision of quality, patient-centered care.

It is expected that the student will meet the following **academic responsibilities** during this rotation:

• Complete all College’s curricular elements of the rotation as specified in this syllabus in a timely fashion.

• Regularly access and review content provided within Desire2Learn (D2L) during the rotation to support and supplement your active learning process.

• The student is expected to identify, access, interpret and apply medical evidence contained in the scientific literature related to patient’s health problems.

• The student is expected to: assess their personal learning needs specific to this clinical rotation, engage in deliberate, independent learning activities to address their gaps in knowledge, skills or attitudes; and solicit feedback and use it on a daily basis to continuously improve their clinical practice.

**ATTENDANCE**

In order to gain the knowledge and skills to successfully complete the MSUCOM clerkship program, consistent participation/attendance in program activities is essential. Any time off must not interfere with the quality of the rotation.

1. In the event a student needs to be absent from any rotation for the reasons listed below and permissible by the rotation syllabus, students may request time off.

2. Any absence (unless emergent) must be approved in advance (at least 30 days) of absence by the medical education department (student coordinator/director or DME), utilizing the Clerkship
Program Excused Absence Request Form. Students must notify rotation team and medical education of emergent/illness absences on day of absence.

3. A student may not be absent more than 2 days on any one 4 week rotation (no time off allowed for rotations of 2 weeks or less) for the reasons below (exception Interview absences or Conference absences as below).

4. Any additional time off any one rotation must be approved by the MSUCOM Instructor of Record for the course the absence will occur.

ATTIRE AND ETIQUETTE

During your clinical rotation, you will be a part of many different learning environments and will be given a great deal of responsibility. Importantly, most of your patients will consider you a critical member of the medical team and see you as a physician. Given this, it is vital that a high level of professional behavior is maintained. Outward appearance is very important in this regard, and is critical for initial impressions and for gaining the respect of your patients. For this reason, please adhere to the following dress code during your clerkship:

- Men should routinely dress in slacks, as well as a shirt and tie. No blue jeans are allowed during any rotation.
- Women should wear skirts or slacks. Skirts should be of a length that reaches the knees or longer.
- Tennis shoes should not be worn, except with scrubs.
- No open toe shoes, flip-flops, or sandals are allowed at any time. Socks are always a public health code requirement.
- Scrubs are provided for situations where extended periods of patient care necessitate more comfortable clothing or change in clothing. Therefore, scrubs are allowed for ‘on-call days’ only.

At ALL times when patient contact is expected or anticipated, your waist-length WHITE COAT will be worn.

As this policy simply represents general guidelines, we encourage anyone with uncertainties or questions regarding the dress code to reach out to student director for confirmation.

- Wear a waterproof gown when blood or body fluid may soak a cloth gown.
- ALL incidents of exposure to blood or body fluids such as parenteral (needle stick or cut); mucous membranes (splash to eyes, nose or mouth); cutaneous (contact with blood or body fluids on un gloved hands or other skin surfaces that may be cut, chapped, abraded or affected by active dermatitis should be reported immediately to attending physician, student director, and MSUCOM (see “Exposure Incidents Report” on page 25 of the syllabus).

MSU COLLEGE OF OSTEOPATHIC MEDICINE STANDARD POLICIES

The following are standard MSUCOM policies across all Clerkship rotations.

ATTENDANCE POLICY

OVERVIEW
Michigan State University College of Osteopathic Medicine (MSUCOM) requires student participation in clerkship rotations and clinical activities with consistent attendance to acquire the skills and knowledge that are necessary for successful program completion. Students are expected to take minimal time off outside of vacations already appearing in schedules and should only request time off in the rare events and circumstances outlined below.

Specific courses may have additional absence requirements from this general clerkship policy, and it is the student’s responsibility to adhere to these requirements according to the respective course syllabus.

**GENERAL POLICY**

- All absences from rotations must be **excused absences** obtained by completing the *Clerkship Program Excused Absence Request Form*.
  - Appropriate signatures must be obtained from both the attending physician and the student coordinator at the rotation site.
  - MSUCOM Assistant Dean for Clerkship Education must approve absences for prolonged illnesses, bereavement, research presentations/conferences, or absences exceeding the maximum time off any one rotation.
  - Once appropriate approval signatures are obtained, forms should be maintained for your records in the event they are requested or required at a later date.

- Unexcused absences are absences taken without the proper completion of the *Clerkship Program Excused Absence Request Form*, or absences outside of those listed in the Clerkship Attendance Policy. Unexcused absences are considered unprofessional and will result in a report to the Spartan Community Clearing House and/or the MSUCOM Committee on Student Evaluation (COSE).

<table>
<thead>
<tr>
<th>Length of rotation</th>
<th>Maximum number of days off</th>
<th>Exception for residency interviews from October to January in Year 4 only</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 weeks</td>
<td>2 days</td>
<td>Should an absence exceed these limits, the student is responsible for requesting additional days from the Assistant Dean for Clerkship Education via email (<a href="mailto:com.clerkship@msu.edu">com.clerkship@msu.edu</a>) prior to the absence.</td>
</tr>
<tr>
<td>2 weeks</td>
<td>0 days</td>
<td>A fourth-year student may be absent a total of 4 days on any 4-week rotation, or 2 days on any 2-week rotation during the months of October-January during Year 4 for interview purposes only. If interview absences exceed these totals, the student must request additional days off from the MSUCOM Instructor of Record (IOR) for the course/rotation by submitting a <em>Clerkship Program Excused Absence Request Form</em> to the Course Assistant (CA). Contact information for the IOR and CA are found on the first page of the respective MSUCOM course syllabus.</td>
</tr>
<tr>
<td>Absence Type</td>
<td>Qualifications</td>
<td>Maximum number of days off</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>Personal Day</td>
<td>Illness Medical/Dental appointments, Wedding, family graduations (additional reasons must be discussed with the Asst Dean for Clerkship Education prior to request)</td>
<td>5 total days per year (individual events must comply with the max of 2 days off any 4-week rotation)</td>
</tr>
<tr>
<td>Jury Duty</td>
<td>Court documentation must accompany the Clerkship Program Absence Request Form.</td>
<td>N/A</td>
</tr>
<tr>
<td>Hospital-organized community events</td>
<td>Example: Special Olympic Physicals</td>
<td>N/A</td>
</tr>
<tr>
<td>Examination</td>
<td>COMLEX USA Level 2 CE/USMLE Step 2 CK/Canadian MCGEE</td>
<td>1 day</td>
</tr>
<tr>
<td></td>
<td>COMAT/NBME shelf examinations</td>
<td>Time required to complete exam</td>
</tr>
<tr>
<td>Conference/Research Presentation</td>
<td>Research presentation on core rotation</td>
<td>Travel and presentation time only</td>
</tr>
<tr>
<td></td>
<td>Conference or research presentation while on an elective rotation</td>
<td>3 days on a 4-week elective rotation</td>
</tr>
<tr>
<td>Prolonged Illness, Bereavement, Maternity Leave</td>
<td>Medical related absence or bereavement</td>
<td>TBD</td>
</tr>
</tbody>
</table>

*Clerkship Program Excused Absence Request Forms*: Once appropriate approval signatures are obtained; forms should be maintained for your records in the event they are requested or required at a later date.
POLICY FOR MEDICAL STUDENT SUPERVISION

Supervisors of the Medical Students in the Clinical Setting
The MSUCOM curriculum includes required clinical experiences in a variety of clinical learning environments. The role of the student is to participate in patient care in ways that are appropriate for the student’s level of training and experience and to the clinical situation. The student’s clinical activities will be under the supervision of licensed physicians. This supervising physician may delegate the supervision of the medical student to a resident, fellow, or other qualified healthcare provider, however, the supervising physician retains full responsibility for the supervision of the medical students assigned to the clinical rotation and must ensure his/her designee(s) are prepared for their roles for supervision of medical students.

The physician supervisor and his/her designee(s) must be members in good standing in their facilities and must have a license appropriate to his/her specialty of practice and be supervising the medical student within that scope of practice as delineated by the credentialing body of the facility.

Level of Supervision/Responsibilities
Clinical supervision is designed to foster progressive responsibility as a student progresses through the curriculum, with the supervising physicians providing the medical student the opportunity to demonstrate progressive involvement in patient care. MSUCOM students will be expected to follow clinical policies of the facility regarding medical records and clinical care. Medical student participation in patient history/physical exam, critical data analysis, management, and procedures will include factors, but not limited to:

- The student’s demonstrated ability
- The student’s level of education and experience
- The learning objectives of the clinical experience

First and second year medical students will be directly supervised at all times (supervising physician or designee present or immediately available.)

Third- and fourth-year medical students will be supervised at a level appropriate to the clinical situation and student’s level of experience. For some tasks, indirect supervision may be appropriate for some students. Direct supervision would be appropriate for advanced procedures.

Supervising physicians will provide medical students with timely and specific feedback on performance. The supervising physician will complete a mid-rotation evaluative discussion with the medical student. Supervising physicians will complete a summative evaluation and are encouraged to contact the course/clerkship director with any gaps in student performance.

Medical students with any concern regarding clinical, administrative, and educational
or safety issues during his/her rotation will be encouraged to contact the supervising physician or clerkship/course director.

STATEMENT OF PROFESSIONALISM
Principles of professionalism are not rules that specify behaviors but guidelines that provide direction in identifying appropriate conduct. These principles include the safety and welfare of patients, competence in knowledge and skills, responsibility for consequences of actions, professional communication, confidentiality, and lifelong learning for maintenance of professional skills and judgments. Professionalism and professional ethics are terms that signify certain scholastic, interpersonal and behavioral expectations. Among the characteristics included in this context is the knowledge, competence, demeanor, attitude, appearance, mannerisms, integrity, and morals displayed by the student to faculty, peers, patients, and colleagues in other health care professions.

Students are expected to conduct themselves at all times in a professional manner and to exhibit characteristics of a professional student.

STUDENT RIGHTS AND RESPONSIBILITIES
Each individual student is responsible for their behavior and is expected to maintain standards of academic honesty. Students share the responsibility with faculty for creating an environment that supports academic honesty and principles of professionalism. Proper relationship between faculty and student are fundamental to the college's function and this should be built on mutual respect and understanding together with shared dedication to the education process. It is a fundamental belief that each student is worthy of trust and that each student has the right to live in an academic environment that is free of injustice caused by dishonesty. While students have an obligation to assist their fellow students in meeting the common goals of their education, students have an equal obligation to maintain the highest standards of personal integrity.

MSU Email
To facilitate communication from faculty and staff to students, students are required to have a functioning MSU email address. Students are responsible for checking their MSU email accounts daily and maintaining their MSU mailboxes so that messages can be received.

Forwarding MSU email to another email account or failure to check email are not valid excuses for missing a deadline or other requirements of the clinical education program.

Further, students must use secure email when working in a hospital, clinic, or other health care setting if discussion of patient information is involved. MSUNet (msu.edu) email is secure; many web-based email systems including Hotmail, Gmail and Yahoo are not.
FACULTY RESPONSIBILITIES
It is the responsibility of the college faculty to specify the limits of authorized aid (including but not limited to exams, study aids, internet resources and materials from senior students) in their syllabi, and it is the responsibility of students to honor and adhere to those limits. Course instructors shall inform students at the beginning of the semester of any special criteria of academic honesty pertinent to the class or course.

It is the responsibility of the clinical faculty to provide students with ongoing feedback during rotation upon request. Clinical faculty are generally recommended (though not required) to limit student assigned duty hours from 40 to 60 hours weekly (and not exceeding 60 hours). Both faculty and students are to be treated fairly and professionally to maintain a proper working relationship between trainer and trainee.

COURSE GRADES
H/Honors – A grade of honors will be designated to students demonstrating outstanding clinical, professional, and academic performance in certain core rotations. Criteria for achieving honors in a core rotation will be determined by the Instructor of Record and will be listed in the course syllabi. While Honors designation will be awarded to students meeting the criteria in the syllabi of the above courses, Honors is not an official MSU grade. The official MSUCOM transcript will reflect a grade as Pass with an additional notation that the student achieved Honors in the course. The students Medical Student Performance Evaluation will reflect each Honors grade.

P/Pass – means that credit is granted, and that the student achieved a level of performance judged to be satisfactory by the department according to the student's didactic and clinical performance.

ET/Extended Grade – means that a final grade ('Pass' or 'No Grade') cannot be determined due to one or more missing course requirements. The ET grade will be changed to a final grade once all the completed course requirements have been submitted to and processed by MSUCOM (either to the department or Clerkship Team). An 'ET' grade will NOT remain on a student's transcript.

N/No Grade – means that no credit is granted, and that the student did not achieve a level of performance judged to be satisfactory by the department according to the student's didactic and clinical performance.

N Grade Policy
Students who fail this rotation will have to repeat the entire rotation and fulfill all (clinical and academic) requirements.
STUDENT EXPOSURE PROCEDURE
A form has been developed by the University Physician to report incidents of exposure, e.g. needle sticks, mucous membrane exposure, tuberculosis exposure, etc., and may be found on the Clerkship Medical Education page of the MSUCOM website here (https://com.msu.edu/current-students/clerkship-medical-education).

Contact Assistant Dean for Clerkship Education, Dr. Susan Enright, if exposure incident occurs: enright4@msu.edu.

STUDENT VISA
Michigan State University is committed to providing equal opportunity for participation in all programs, services, and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities (RCPD) at 517-884-RCPD, or on the web at www.rcpd.msu.edu Once a student’s eligibility for (clinical and/or testing) accommodation has been determined, the student may be issued a Verified Individualized Services and Accommodations (VISA) form. Students must present this VISA form to the Clerkship Team (COM.Clerkship@msu.edu), A-332 East Fee Hall, at the start of the semester in which they intend to use their accommodations (for tests, projects, labs, etc.). Accommodation requests received after this date will be honored whenever possible.

If updates or modifications to an existing VISA form are made after the semester begins, it is the responsibility of the student to submit an updated version to the Clerkship Team.
Students are required to complete the student experience logs, and submit them via D2L dropbox by 11pm on the last day of the rotation.

You are required to see patients with the following 13 common pediatric problems. If you do not see a patient with the clinical problem, you need to complete the corresponding CLIPP case. Please enter the date when you saw the patient or completed the CLIPP case.

<table>
<thead>
<tr>
<th>Clinical Presentation</th>
<th>Patient Seen</th>
<th>CLIPP Case</th>
</tr>
</thead>
<tbody>
<tr>
<td>NB with respiratory distress</td>
<td>Date:</td>
<td>Date:</td>
</tr>
<tr>
<td>NB with Jaundice</td>
<td>Date:</td>
<td>CLIPP Case 8</td>
</tr>
<tr>
<td>Infant well-child (2.6 &amp; 9 months)</td>
<td>Date:</td>
<td>CLIPP Case 2</td>
</tr>
<tr>
<td>8-year-old well child check</td>
<td>Date:</td>
<td>CLIPP Case 4</td>
</tr>
<tr>
<td>Asthma</td>
<td>Date:</td>
<td>CLIPP Case 13</td>
</tr>
<tr>
<td>Otitis Media</td>
<td>Date:</td>
<td>CLIPP Case 14</td>
</tr>
<tr>
<td>Acute gastroenteritis</td>
<td>Date:</td>
<td>CLIPP Case 15</td>
</tr>
<tr>
<td>Skin rash/lesions</td>
<td>Date:</td>
<td>CLIPP Case 32</td>
</tr>
<tr>
<td>UTI</td>
<td>Date:</td>
<td>CLIPP Case 10</td>
</tr>
<tr>
<td>Obesity</td>
<td>Date:</td>
<td>CLIPP Case 4</td>
</tr>
<tr>
<td>ADHD</td>
<td>Date:</td>
<td>CLIPP Case 4</td>
</tr>
<tr>
<td>Headache</td>
<td>Date:</td>
<td>CLIPP Case 20</td>
</tr>
<tr>
<td>Seizure</td>
<td>Date:</td>
<td>CLIPP Case 19</td>
</tr>
</tbody>
</table>

Comments:

Attending Signature:

(Verifying mid-rotation feedback and logs)
# SUMMARY OF GRADING REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Submission Method</th>
<th>Honors Designation</th>
<th>Pass</th>
<th>Extended Grade</th>
<th>No Pass</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Interactions and Conferences</td>
<td>Attendance will be recorded</td>
<td>Attends and presents at a Zoom Conference for this course.</td>
<td>Attends and presents at a Zoom Conference for this course.</td>
<td>Will be conditional until all requirements of the rotation are met. Requirements must be completed within two weeks of end of rotation.</td>
<td>Failure to attend your Zoom Conferences, and not completing the Corrective Action on time or at all.</td>
</tr>
<tr>
<td>Student Experience Log</td>
<td>Uploaded in correct drop-box on D2L</td>
<td>Completed 100% without needing correction by 11:59 pm the last day of the rotation.</td>
<td>Completed 100% by 11:59 pm the last day of the rotation.</td>
<td>Will be conditional until all requirements of the rotation are met. Requirements must be completed within two weeks of end of rotation.</td>
<td>Failure to complete 100% and upload by two weeks after the last day of the rotation at 11:59 pm or Corrective Action not completed on time or at all.</td>
</tr>
<tr>
<td>Health Maintenance Note and Sick Visit Note</td>
<td>Uploaded in correct drop-box on D2L</td>
<td>Completed 100% without needing correction and uploaded in correct drop-box by 11:59 pm the last day of the rotation.</td>
<td>Completed 100% and uploaded in correct drop-box by 11:59 pm the last day of the rotation.</td>
<td>Will be conditional until all requirements of the rotation are met. Requirements must be completed within two weeks of end of rotation.</td>
<td>Failure to complete 100% and upload by two weeks after the last day of the rotation at 11:59 pm or Corrective Action not completed on time or at all.</td>
</tr>
<tr>
<td>Skills Checklist (signed by attending)</td>
<td>Uploaded in correct drop-box on D2L</td>
<td>Completed 100% without needing correction and uploaded in correct drop-box by 11:59 pm the last day of the rotation.</td>
<td>Completed 100% and uploaded in correct drop-box by 11:59 pm the last day of the rotation.</td>
<td>Will be conditional until all requirements of the rotation are met. Requirements must be completed within two weeks of end of rotation.</td>
<td>Failure to complete 100% and upload by two weeks after the last day of the rotation at 11:59 pm or Corrective Action not completed on time or at all.</td>
</tr>
<tr>
<td>Pediatric Pain and Opioid Course</td>
<td>Uploaded in correct drop-box on D2L</td>
<td>Complete the Course online and submit the Certificate of Completion via D2L Dropbox by 11:59 pm the last day of the rotation.</td>
<td>Complete the Course online and submit the Certificate of Completion via D2L Dropbox by 11:59 pm the last day of the rotation.</td>
<td>Will be conditional until all requirements of the rotation are met. Requirements must be completed within two weeks of end of rotation.</td>
<td>Failure to complete 100% and upload by two weeks after the last day of the rotation at 11:59 pm or Corrective Action not completed on time or at all.</td>
</tr>
<tr>
<td>Requirement</td>
<td>Submission Method</td>
<td>Honors Designation</td>
<td>Pass</td>
<td>Extended Grade</td>
<td>No Pass</td>
</tr>
<tr>
<td>-----------------------------------------</td>
<td>------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Smiles for Life</td>
<td>Uploaded in correct drop-box on D2L</td>
<td>Complete the Course online and submit the Certificate of Completion via D2L Dropdown by 11:59 pm the last day of the rotation.</td>
<td>Complete the Course online and submit the Certificate of Completion via D2L Dropdown by 11:59 pm the last day of the rotation.</td>
<td>Will be conditional until all requirements of the rotation are met. Requirements must be completed within two weeks of end of rotation.</td>
<td>Failure to complete 100% and upload by two weeks after the last day of the rotation at 11:59 pm or Corrective Action not completed on time or at all.</td>
</tr>
<tr>
<td>Pediatric COMAT Examination</td>
<td>Per Clerkship Policies</td>
<td>You will need to obtain a score equal to or above 1.5 standard deviations above the national mean on the date of your exam. Honors is only possible on your first exam attempt.</td>
<td>You will need to obtain a score equal to or above 2.0 standard deviations below the national mean.</td>
<td>Will be conditional until all requirements of the rotation are met. Requirements must be completed with prior approval of IOR.</td>
<td>Failure to score within 2.0 standard deviations of the national mean within two attempts. Failure to complete the retake exam. Failure to take the exam on the prescribed date for the rotation without prior authorization.</td>
</tr>
<tr>
<td>Attending Evaluation of Clerkship Student</td>
<td>Per Clerkship Policies</td>
<td>• Receives a minimum of two “Exceeds Expectations.” • Receives no “Below Expectations.” • Receives no comments indicating below expectations of performance.</td>
<td>• Student may receive “Below Expectations” in up to one (1) subcategory. • Overall categories must receive “Meets Expectations” or “Exceeds Expectations.”</td>
<td>Will be the conditional grade until all requirements of this rotation are met.</td>
<td>• Receives two (2) or more “Below Expectations” within the subcategory sections. • Receives comments that indicate below expectations of performance.</td>
</tr>
<tr>
<td>Student Evaluation of Clerkship Rotation</td>
<td>Per Clerkship Policies</td>
<td>Completed 100% and uploaded by 11:59pm</td>
<td>Completed 100% and uploaded by 11:59 pm the last day of the rotation.</td>
<td>Completed 100% and uploaded by 11:59 pm the last day of the rotation.</td>
<td>• Failure to complete and upload within two weeks after the rotation ends.</td>
</tr>
</tbody>
</table>