

**PMR 590: Special Problems
Basic Acupuncture**

Fall Semester 2018

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Notice to Students: Although Elective syllabi at MSUCOM have a consistent format; vitally important details differ by Elective. For this reason, you must read the syllabus thoroughly at the onset of each elective to understand what educational activities will be provided and what is expected of you.

Section 1 – Elective Information

Elective Description

Basics of Medical Acupuncture is a 1 credit hour elective that provides students with a basic understanding of the history, scientific evidence and practical uses of medical acupuncture, using a lecture & hands on laboratory format.

Course Goals

1. Understand the history of acupuncture as a medical discipline.
2. Understand the basic terminology of medical acupuncture.
3. Learn basic needling techniques, including safe needle technique and treatment techniques.

Course Coordinator

(Note - Preferred method of contact is shown in italics)

Name: Lawrence L. Prokop, DO
Phone: 517-975-1450; 517-353-0713
Email: lawrence.prokop@hc.msu.edu
Address: B-401 W. Fee Hall, East Lansing, MI

Instructors

Name	Email	Phone	Site
Lawrence L. Prokop, DO	lawrence.prokop@hc.msu.edu	517-975-1450	EL

Lines of Communication

- For administrative aspects of this Elective, contact: Dr. Prokop
- For content questions relating to a specific learning activity or topic during this Elective, contact:
- For absences (please refer to excused absence policy information provided at the end of this syllabus)

Office Hours

Questions concerning the elective may be discussed individually by making an appointment with Dr. Prokop, Dept. of PM&R, by phone 517-353-0713 or via e-mail. The Elective Coordinator is generally available by appointment.

Textbooks and Reference Materials

Required

All material will be presented via Power Point in class

Recommended

Suggested reference materials will be available for students to review, if desired for future study

Optional

None

Elective Schedule

This elective is presented for 1 weekend at one site. The entire course will be given at each site over 2 days. All first day sessions will be the same. All second day sessions will be the same. General scheduling for the educational activities of this elective are as follows:

Day/Date	Times (if applicable)	Required Activities	Specific Information
Sept 15, 2018	8:00 – 5:00	Lecture	EL OMM Lab D-9
Sept 16, 2018	8:00 – 2:00	Lab	EL OMM Lab D-9

Required Exams/Assessments

The activities required for successful completion of this elective are listed below.

Required (if applicable)	Projected Points	Material to be Covered
Students will be required to attend all the lectures and labs sessions, and participate in the lab activities.		

Elective Grades

- **P-Pass**—means that credit is granted and that the student achieved a level of performance judged to be satisfactory by the instructor. To obtain a “P” grade for this Elective, a student must be present and take part in the lectures and in the lab activities.
- **N-No Grade**—means that no credit is granted and that the student did not achieve a level of performance judged to be satisfactory by the instructor. A student who is not present for the lectures and/or does not participate in the laboratory sessions will receive an “N” grade.
- **Remediation** - Since all preclerkship Electives in the MSUCOM curriculum are optional, Students are not required to remediate the elective if an “N” grade is received.

Student Evaluation of the Course

We want your feedback on how to make this Elective better for the students who come after you.

- **Informal Feedback:** Feel free to approach the Elective Coordinator, Dr. Prokop, or any of the other Elective instructors with your reactions and suggestions. Or write out your comments and email them to the Elective Coordinator or Faculty.

Section 2 – Policies

Academic Honesty and Professionalism

http://www.com.msu.edu/Students/Policies_and_Programs/Med_Student_Rights_Responsibilities.htm

http://www.com.msu.edu/Students/Professional_Development/Code_of_Prof_Ethics.htm

Each individual student is responsible for their behavior and is expected to maintain standards of academic honesty and professionalism. If any instance of academic dishonesty (cheating, plagiarism, etc.) is discovered by an instructor, it is his or her responsibility to take appropriate action. Such action may include giving a failing grade to the student in the Elective and/or referring the student for judicial review and possible disciplinary action, which may include disciplinary suspension or dismissal from the College.

Attendance/Excused Absence

In accordance with the MSU All-University Policy on Attendance, MSUCOM does not have a regulation requiring class attendance. However, the College understands and supports the need and the right of the faculty to expect student attendance and participation in many curricular components with consequences if the student is not attending. In the spirit of professional behavior, MSUCOM students are expected to attend required class sessions (e.g., lectures, laboratories) and take all examinations during their originally scheduled times. If this is not possible, the student must obtain an excused absence. To obtain an excused absence, you need to make the following contact, as appropriate, prior to the scheduled administration of the examination(s).

Personal Emergencies:

(e.g., death in family, serious illness (acute), hospitalization, automobile difficulties).

Elective Coordinator Lawrence L. Prokop, DO

(517) 975-1450, 517-353-0713

Where there is advance notice of absence:

For advance notice absences, a student must submit his/her excused absence request at least one week in advance of the scheduled mandatory elective activity. Wedding, family celebrations, vacations, conferences, etc are not considered acceptable excuses. If an examination or other required experience is missed due to medical reasons, an attending physician's written confirmation will be required in order for the absence to be excused.

Requests for Special Accommodations

Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities at 517-884-RCPD or on the web at www.rcpd.msu.edu Once a student's eligibility for accommodation has been determined he/she may

be issued a Verified Individualized Services and Accommodation (“VISA”) form. Please present this VISA form to Cheryl Luick, luick@msu.edu, A-331 East Fee Hall at the start of the semester and/or two weeks prior to the accommodation date (test, project, labs, etc.). Requests received after this date will be honored whenever possible.

It is the responsibility of the student with accommodations to contact the Elective Coordinator two weeks prior to the start of the term, or two weeks prior to the scheduled assessment event or other planned use of accommodations. Requests received after this date will be honored whenever possible.

It is the responsibility of the student to submit or have submitted an updated version of their accommodations to Cheryl Luick each semester that a student plans to use their accommodations.