



## Compliance Checklist

As an MSUCOM student, it is always your professional responsibility to remain compliant in each of the following areas. To view your current profile, use the following link to your [Compliance Profile](#).

### Prior to Matriculation

#### Immunizations

- ☐ Measles (Rubeola)
- ☐ Mumps
- ☐ Rubella
- ☐ Varicella (chickenpox)
- ☐ Hepatitis B
- ☐ Tetanus, Diphtheria, and Pertussis (Tdap)
- ☐ Tuberculin test

Due annually

#### Other Requirements

- ☐ Bloodborne Pathogen (BBP) Training

Due before matriculation, must not be more than 6 months before matriculation date, via the [Ability Training System](#).

- ☐ Health Insurance Portability and Accountability Act (HIPAA) Training

Due before matriculation, must not be more than 6 months before matriculation date, via the [Ability Training System](#).

- ☐ Criminal Background Check

Performed through [CastleBranch](#)

- ☐ Urine Drug Screen

Performed through [CastleBranch](#)

## Year 1

- ☐ Influenza Vaccination  
Due annually prior to November 1<sup>st</sup>
- ☐ Responsible Conduct of Research (RCR) Training  
Due annually – see [RCR Checklist](#)

## Year 2

- ☐ Tuberculin test  
Due annually
- ☐ Influenza Vaccination  
Due annually prior to November 1<sup>st</sup>
- ☐ Bloodborne Pathogen (BBP) Training  
Due annually via the [Ability Training System](#).
- ☐ Health Insurance Portability and Accountability Act (HIPAA) Training  
Due annually via the [Ability Training System](#).
- ☐ Responsible Conduct of Research (RCR) Training  
Due annually – see [RCR Checklist](#)
- ☐ Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS) Certification  
Students will become certified during OST 601: Transitions II
- ☐ Criminal Background Check  
Students will be responsible for a 2<sup>nd</sup> criminal background check due within 3 months of the start of clerkship. Performed through CastleBranch.
- ☐ Urine Drug Screen  
Students will be responsible for a 2<sup>nd</sup> urine drug screen due within 3 months of the start of clerkship. Performed through CastleBranch.

## Year 3

- ☐ Tuberculin test  
Due annually
- ☐ Influenza Vaccination  
Due annually prior to November 1<sup>st</sup>
- ☐ Bloodborne Pathogen (BBP) Training  
Due annually via the [Ability Training System](#).
- ☐ Health Insurance Portability and Accountability Act (HIPAA) Training  
Due annually via the [Ability Training System](#).
- ☐ Responsible Conduct of Research (RCR) Training  
Due annually – see [RCR Checklist](#)

## Year 4

- ☐ Tuberculin test

Due annually

- ☐ Influenza Vaccination

Due annually prior to November 1<sup>st</sup>

- ☐ Bloodborne Pathogen (BBP) Training

Due annually via the [Ability Training System](#).

- ☐ Health Insurance Portability and Accountability Act (HIPAA) Training

Due annually via the [Ability Training System](#).

- ☐ Responsible Conduct of Research (RCR) Training

Due annually – see [RCR Checklist](#)

## Questions?

**For Immunization specific questions, please contact:**

The Office of the University Physician (UPHYS) Office - [UPhys@msu.edu](mailto:UPhys@msu.edu) or 517.353.8933

**For Responsible Conduct of Research (RCR) Training questions, please contact:**

COM Office of Research – [com.research@msu.edu](mailto:com.research@msu.edu) or 517.353.7785

**For all other compliance related questions, please contact:**

Enrollment Services & Student Records - [com.osteomedreg@msu.edu](mailto:com.osteomedreg@msu.edu) or 517.353.7741